


ADDENDUM TO RFP DOCUMENTS

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|  SOLANO COMMUNITY COLLEGE | ADDENDUM #02 |
| | Project: Solano Community College District Architectural Services Pool RFQ #19-006 |
| | Date: February 12, 2019 |

Addendum # 02 – The following clarifications are provided based on questions received and must be added/considered when completing your submittal: Acknowledgement of receipt of this **ADDENDUM #02** is required in the proposal’s cover letter of introduction. Please clearly note the addendum date and number.

Deadline for submittal of written questions is February 25th at 5:00pm

ITEM NO. 1 – Answers to Submitted Questions

QUESTION 1 – Just curious if there are any athletic improvement projects currently planned in Measure Q. Thank you.

ANSWER – *There are no athletic improvement projects currently planned at this time.*

QUESTION 2 – Do you know who will be running the meeting? Will there be presentation? Will you share what you’ve covered in the meeting with those that do not attend?

ANSWER – *The pre-proposal conference will be conducted by the District’s Program Manager, Kitchell CEM. There will be a verbal presentation and no materials will be distributed.*

QUESTION 3 – On page 5 of the RFQ, under section 4. Project Entity Summary, the third bullet point requests that the proposers include current fee schedules per hour for proposed firm member’s and subconsultants. Does the fee schedules count towards the 20 page limit? For example, if the prime firm includes 6-7 subconsultants as part of their team, showing everyone’s fee schedules can take up a large amount of the allotted pages. Please clarify if these can be included in the appendix with the key individuals resumes.

ANSWER – *The proposing firm’s fee schedule will be counted toward the allotted pages and should be included in the main body of the SOQ. Subconsultant fee schedule can be included in the appendix with the individual resumes and will not be counted towards the allotted page count.*