

**Citizens Bond Oversight Committee**  
For Solano Community College District  
Measure Q Bond

**Meeting Agenda**  
**Tuesday, February 26, 2019**  
**3:30 p.m.**

**Fairfield Campus Building 600, Denis Honeychurch Board Room**  
Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534

*Please Note: Members of the public may address the CBOC on any item within the CBOC's jurisdiction. In order to ensure questions for the CBOC are addressed, please complete a blue card available at the press table and submit it to the Chair at the beginning of the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." The CBOC cannot take action on any items not on the agenda unless authorized by law. Matters brought before the CBOC that are not on the agenda may, at the CBOC's discretion, be placed on a future agenda. The CBOC Chair reserves the right to modify the order of business in the manner she/he deems appropriate. As a courtesy to others, please silence all electronic devices during the meeting.*

**1. CALL TO ORDER**

**2. ROLL CALL**

Ward Stewart  
Holly Brown  
Neil Ferguson  
Tina Lowden  
Andre Stewart  
Janet Roberts  
Dawn LaBar  
Doriss Panduro  
Danimom Ghebremichael

**3. APPROVAL OF AGENDA**

**4. COMMENTS FROM MEMBERS OF THE PUBLIC**

**5. APPROVAL OF AUGUST 14, 2018 MEETING MINUTES**

**6. DISCUSS AUDITOR'S REPORT – ROB DIAMOND**

**7. PROJECT AND QUARTERLY PROGRESS UPDATE REPORT – LUCKY LOFTON**

8. ANNUAL REPORT
9. UPCOMING MEETING SCHEDULE
10. ANNOUNCEMENTS
11. ADJOURN
12. TOUR OF MAKERS' SPACE AND ROBOTICS LABS

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# UNADOPTED MEETING MINUTES

## Citizens Bond Oversight Committee

For Solano Community College District  
Measure Q Bond

### Meeting Minutes

Tuesday, August 14, 2018

3:30 p.m.

**Fairfield Campus Building 600, Denis Honeychurch Board Room**

Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534

#### 1. CALL TO ORDER

A meeting of the Solano Community College District Citizens' Bond Oversight Committee was called to order at 3:31p.m., on Tuesday, August 14, 2018, by CBOC Chair Ward Stewart.

#### 2. ROLL CALL

##### Present

Ward Stewart (707-853-4510)

Janet Roberts (707-363-2357)

Doriss Panduro

Daniom Ghebremichael

Dawn LaBar (707-365-4070)

Andre Stewart (707-816-2416)

Tina Lowden

##### Absent

Holly Brown (707-396-1216)

Neil Ferguson

##### Others Present

Lucky Lofton, District, Executive Bonds Manager

Rob Diamond, District, Vice President of Fiscal and Administrative Services

Jason Yi, District, Project Manager

Pam Kinzie, Kitchell, Program Manager

#### 3. APPROVAL OF AGENDA

It was moved by Tina Lowden and seconded by Janet Roberts to approve the agenda. The motion was passed unanimously.

#### 4. COMMENTS FROM MEMBERS OF THE PUBLIC

# UNADOPTED MEETING MINUTES

There were no comments from members of the public.

## **5. APPROVAL OF JUNE 5, 2018 MEETING MINUTES**

It was moved by Daniom Ghebremichael and seconded by Janet Roberts to approve meeting minutes from CBOC meeting held on June 5, 2018. The motion was passed unanimously.

## **6. CHANGE ORDERS**

Pam Kinzie gave a brief PowerPoint presentation on change orders and Lucky Lofton provided clarification on some points. Presentation was a general discussion about change orders, with questions asked by the committee and responses provided by Lucky Lofton and Pam Kinzie.

## **7. PROJECT SUMMARY UPDATE – LUCKY LOFTON**

Lucky Lofton provided a brief project update for the current Measure Q projects. Updates were provided for the following projects:

- SLDB Program Report
- Science Building and Veterans Center
- Library/Learning Resource Center
- Horticulture Restroom Building
- Fairfield Campus Entry Sidewalk
- B100 and Data Center Generator Project
- B1800 Maker's Space and Robotics Lab
- B1800 Exiting Corridor Project
- Vacaville Center Intersection Improvements Project
- Vacaville Center HVAC Upgrade Project
- Vacaville Classroom Building Annex Project

## **8. UPCOMING MEETING SCHEDULE**

Group discussed next meeting date and suggested November 13, 2018. It was moved by Andre Stewart and seconded by Doriss Panduro to schedule the next CBOC meeting for November 13, 2018. The motion was passed unanimously.

## **9. ANNOUNCEMENTS**

There were no announcements.

## **10. ADJOURN**

It was moved by Dawn LaBar and seconded by Tina Lowden to adjourn the meeting. The meeting was adjourned at 4:58p.m.

## **11. TOUR OF SCIENCE BUILDING PROJECT**

# UNADOPTED MEETING MINUTES

Meeting attendees concluded the meeting and took a tour of the Science Building's construction project site.

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