

Citizens Bond Oversight Committee
For Solano Community College District
Measure Q Bond

Meeting Minutes
Tuesday, April 23, 2019
3:30 p.m.

Fairfield Campus Building 1400, Room 1401 (Faculty/Staff Lounge)
Solano Community College, 4000 Suisun Valley Road, Fairfield, CA 94534

Please Note: Members of the public may address the CBOC on any item within the CBOC’s jurisdiction. In order to ensure questions for the CBOC are addressed, please complete a blue card available at the press table and submit it to the Chair at the beginning of the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, “Comments from Members of the Public.” The CBOC cannot take action on any items not on the agenda unless authorized by law. Matters brought before the CBOC that are not on the agenda may, at the CBOC’s discretion, be placed on a future agenda. The CBOC Chair reserves the right to modify the order of business in the manner she/he deems appropriate. As a courtesy to others, please silence all electronic devices during the meeting.

1. CALL TO ORDER

A meeting of the Solano Community College District Citizens’ Bond Oversight Committee was called to order at 3:37pm, on Tuesday, April 23, 2019, by CBOC Chair Ward Stewart.

2. ROLL CALL

Present

Ward Stewart
Cary Leider
Andre Stewart
Janet Roberts
Daniom Ghebremichael

Absent

Tina Lowden
Dawn LaBar
Doriss Panduro
Vacant, Construction/Trades, Vacaville

3. APPROVAL OF AGENDA

It was requested by Ward Stewart to revise the order of this meeting’s agenda items, specifically items #8 and #9.

It was moved by Cary Leider and seconded by Andre Stewart to approve the agenda as revised. The motion was passed unanimously.

4. COMMENTS FROM MEMBERS OF THE PUBLIC

Pam Kinzie announced her plans to retire on May 3, 2019. Her replacement Priscilla Meckley-Archuleta, as Kitchell Program Manager, was introduced to the members in attendance.

5. APPROVAL OF AUGUST 14, 2018 MEETING MINUTES

It was moved by Andre Stewart and seconded by Daniom Ghebremichael to approve meeting minutes from CBOC meeting held on August 14, 2018. The motion was passed unanimously.

6. MAKER'S SPACE AND ROBOTICS LAB COSTS

Lucky Lofton presented to the members project costs for the Maker's Space and Robotics Lab projects. Jason Yi provided project details and both Lucky and Jason responded to questions from members.

7. DISCUSS AUDITOR'S REPORT – ROB DIAMOND

Rob Diamond provided members hard copies of the FY 2017/2018 performance and financial audit reports and discussed findings from the report. Both financial and performance audits reported no findings from their investigations. Rob responded to questions from members. Ward Stewart recommended soliciting proposals for auditing firms to compete for services.

8. ANNUAL REPORT

Members in attendance reviewed the draft FY 2017/2018 annual report. Review was led by Ward Stewart with comments regarding clarification and suggested changes from the other members.

It was moved by Andre Stewart and seconded by Janet Roberts to approve the draft annual report as amended. The motion was passed unanimously. Ward Stewart will present the Report to the Board at an upcoming Board meeting.

9. PROJECT AND QUARTERLY PROGRESS UPDATE REPORT – LUCKY LOFTON

Lucky Lofton provided a brief update for the following projects: Horticulture Modular Building Restroom Project, Science Building and Library projects. Lucky responded to questions from the committee. The Measure Q Quarterly Report will be presented to the Board on May 1 and mailed to the CBOC Members on May 2.

10. UPCOMING MEETING SCHEDULE

Next CBOC meeting is scheduled for August 20, 2019, 3:30pm. Call-in option for those that cannot be in attendance will be provided at the next meeting.

11. ANNOUNCEMENTS

No announcements were made.

12. ADJOURN

It was moved by Cary Leider and seconded by Andre Stewart to adjourn the meeting. The motion was passed unanimously. The meeting was adjourned at 5:01pm.

Materials related to an item on this Agenda submitted to the CBOC after distribution of the agenda packet are available for public inspection in the Bond Business Operations Coordinator's Office in the Administration Building, 4000 Suisun Valley Road, Fairfield, California 94534. All meeting materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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