

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #1 TO KATE KEATING & ASSOCIATES, INC. FOR GRAPHIC DESIGN SERVICES FOR WAYFINDING PROJECT**

**REQUESTED ACTION:**

Information    **OR**     Approval  
 Consent        **OR**     Non-Consent

**SUMMARY:**

On May 1, 2019, the Board approved a contract to Kate Keating & Associates, Inc. for the Vacaville Center Map and Wayfinding Project. At this time, Board approval is requested for Amendment #1 to the Kate Keating & Associates, Inc.'s contract. This amendment is for additional scope required to update the Fairfield campus wayfinding and general map.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide new instructional space and equipment

*Ed. Code:                      Board Policy:                      Estimated Fiscal Impact: \$2,000 Measure Q Funds*

**SUPERINTENDENT'S RECOMMENDATION:**       **APPROVAL**       **DISAPPROVAL**  
 **NOT REQUIRED**       **TABLE**

Lucky Lofton  
Executive Bonds Manager

**PRESENTER'S NAME**

4000 Suisun Valley Road  
Fairfield, CA 94534

**ADDRESS**

(707) 863-7855

**TELEPHONE NUMBER**

Robert V. Diamond  
Vice President, Finance & Administration

**VICE PRESIDENT APPROVAL**

September 4, 2019

**DATE SUBMITTED TO  
SUPERINTENDENT-PRESIDENT**

**Celia Esposito-Noy, Ed.D.**  
Superintendent-President

September 4, 2019  
**DATE APPROVED BY  
SUPERINTENDENT-PRESIDENT**



**AMENDMENT TO AGREEMENT**

**PARTIES**

This FIRST Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and **Kate Keating & Associates, Inc.** ("Consultant"), collectively the "Parties").

**RECITALS**

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated May 1, 2019, for services related to Vacaville Center Map and Wayfinding Standards Revisions Project;

WHEREAS, District and Consultant desire to amend the Agreement to acknowledge additional efforts required to complete the **Vacaville Center Map and Wayfinding Standards Revisions Project**;

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

**AGREEMENT**

1. Section 3 first paragraph of the Agreement is amended to read in its entirety: **"Compensation.** District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Six Thousand One Hundred Seventy Dollars (\$6,170), which includes the original contract amount of \$4,170 and Amendment 1 amount of \$2,000."
2. Exhibit A is amended to include in its entirety: "Task 3: Fairfield Campus Wayfinding and General Map - Development of a revised Fairfield Campus wayfinding and general map, including updates per notes provided by the District to Kate Keating & Associates, Inc. on July 16, 2019. Provide final approved map in electronic PDF and Illustrator formats."
3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: \_\_\_\_\_, 2019

Dated: \_\_\_\_\_, 2019

**SOLANO COMMUNITY COLLEGE DISTRICT**

**KATE KEATING & ASSOCIATES, INC.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Lucky Lofton

Print Name: \_\_\_\_\_

Print Title: Executive Bonds Manager

Print Title: \_\_\_\_\_