TO: Members of the Governing Board

SUBJECT: CONTRACT AMENDMENT #1 TO KATE KEATING & ASSOCIATES, INC. FOR GRAPHIC DESIGN SERVICES FOR WAYFINDING PROJECT

REQUESTED ACTION:

☐ Information OR ☒ Approval
☐ Consent OR ☐ Non-Consent

SUMMARY:
On May 1, 2019, the Board approved a contract to Kate Keating & Associates, Inc. for the Vacaville Center Map and Wayfinding Project. At this time, Board approval is requested for Amendment #1 to the Kate Keating & Associates, Inc.’s contract. This amendment is for additional scope required to update the Fairfield campus wayfinding and general map.

CONTINUED ON THE NEXT PAGE

STUDENT SUCCESS IMPACT:
☐ Help our students achieve their educational, professional and personal goals
☐ Basic skills education
☐ Workforce development and training
☐ Transfer-level education
☒ Other: Provide new instructional space and equipment

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<tr>
<th>Ed. Code:</th>
<th>Board Policy:</th>
<th>Estimated Fiscal Impact: $2,000 Measure Q Funds</th>
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SUPERINTENDENT’S RECOMMENDATION:

☒ APPROVAL ☐ NOT REQUIRED ☐ DISAPPROVAL ☐ TABLE

Lucky Lofton
Executive Bonds Manager

PRESENTER’S NAME

4000 Suisun Valley Road
Fairfield, CA 94534

ADDRESS

(707) 863-7855

TELEPHONE NUMBER

Robert V. Diamond
Vice President, Finance & Administration

VICE PRESIDENT APPROVAL

September 4, 2019

DATE SUBMITTED TO SUPERINTENDENT-PRESIDENT

Celia Esposito-Noy, Ed.D.
Superintendent-President

September 4, 2019

DATE APPROVED BY SUPERINTENDENT-PRESIDENT
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SUMMARY:

CONTINUED FROM THE PREVIOUS PAGE

The Kate Keating & Associates, Inc. proposal for these additional services was evaluated and found to be appropriate for the additional work.

Contract Summary

$ 4,170.00 Original Contract Amount
$ 2,000.00 Proposed Amendment #1
$ 6,170.00 New Contract Amount, including Amendment #1

The Board is asked to approve this contract Amendment #1 to Kate Keating & Associates, Inc. in the amount of $2,000. Kate Keating’s new contract amount will be $6,170.00.

The contract is available online at:
http://www.solano.edu/measureq/2019/190501%20Agreement%20Kate%20Keating%20for%20Dist%20Stds%20Revs.pdf
AMENDMENT TO AGREEMENT

PARTIES

This FIRST Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and Kate Keating & Associates, Inc. ("Consultant"), collectively the "Parties".

RECITALS

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated May 1, 2019, for services related to Vacaville Center Map and Wayfinding Standards Revisions Project;

WHEREAS, District and Consultant desire to amend the Agreement to acknowledge additional efforts required to complete the Vacaville Center Map and Wayfinding Standards Revisions Project;

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

AGREEMENT

1. Section 3 first paragraph of the Agreement is amended to read in its entirety:
   "Compensation. District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Six Thousand One Hundred Seventy Dollars ($6,170), which includes the original contract amount of $4,170 and Amendment 1 amount of $2,000."

2. Exhibit A is amended to include in its entirety:
   "Task 3: Fairfield Campus Wayfinding and General Map - Development of a revised Fairfield Campus wayfinding and general map, including updates per notes provided by the District to Kate Keating & Associates, Inc. on July 16, 2019. Provide final approved map in electronic PDF and Illustrator formats."

3. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).

4. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District’s Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: ____________, 2019

SOLANO COMMUNITY COLLEGE DISTRICT

By: __________________________
Print Name: Lucky Lofton
Print Title: Executive Bonds Manager

Dated: _________________, 2019

KATE KEATING & ASSOCIATES, INC.

By: __________________________
Print Name: ______________________
Print Title: ______________________