

**SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD AGENDA ITEM**

**TO: Members of the Governing Board**

**SUBJECT: CONTRACT AMENDMENT #2 TO KATE KEATING & ASSOCIATES, INC. FOR GRAPHIC DESIGN SERVICES FOR WAYFINDING PROJECT**

**REQUESTED ACTION:**

Information    **OR**     Approval  
 Consent        **OR**     Non-Consent

**SUMMARY:**

On May 1, 2019, the Board approved a contract to Kate Keating & Associates, Inc. for the Vacaville Center Map and Wayfinding Standards Revisions Project. On September 18, 2019, the Board approved Amendment #1 for additional scope required to update the Fairfield Campus wayfinding and general map. Board approval is requested for Amendment #2 to Kate Keating & Associates, Inc. for additional scope required to complete additional updates for the Fairfield Campus wayfinding and general maps and to provide on-call services to be used on an as-needed basis for ongoing changes related to campus maps, adjustments to Standards and wayfinding consultation.

*CONTINUED ON THE NEXT PAGE*

**STUDENT SUCCESS IMPACT:**

- Help our students achieve their educational, professional and personal goals
- Basic skills education
- Workforce development and training
- Transfer-level education
- Other: Provide new instructional space and equipment

<i>Ed. Code:</i>	<i>Board Policy:</i>	<i>Estimated Fiscal Impact: \$10,000 Measure Q Funds</i>
<b>SUPERINTENDENT'S RECOMMENDATION:</b>		<input checked="" type="checkbox"/> <b>APPROVAL</b> <input type="checkbox"/> <b>DISAPPROVAL</b> <input type="checkbox"/> <b>NOT REQUIRED</b> <input type="checkbox"/> <b>TABLE</b>
Lucky Lofton Executive Bonds Manager		
<b>PRESENTER'S NAME</b>		
4000 Suisun Valley Road Fairfield, CA 94534		
<b>ADDRESS</b>		<b>Celia Esposito-Noy, Ed.D.</b> Superintendent-President
(707) 863-7855		
<b>TELEPHONE NUMBER</b>		
Robert V. Diamond Vice President, Finance & Administration		
<b>VICE PRESIDENT APPROVAL</b>		November 20, 2019
November 6, 2019		<b>DATE APPROVED BY</b>
<b>DATE SUBMITTED TO</b>		<b>SUPERINTENDENT-PRESIDENT</b>
<b>SUPERINTENDENT-PRESIDENT</b>		

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**SUMMARY:**

*CONTINUED FROM THE PREVIOUS PAGE*

The Kate Keating & Associates, Inc. proposal for these additional services was evaluated and found to be appropriate for the additional work.

Contract Summary

\$ 4,170.00 Original Contract Amount  
\$ 2,000.00 Previously Approved Amendment #1  
\$10,000.00 Proposed Amendment #2  
\$16,170.00 New Contract Amount, including Amendment #2

The Board is asked to approve this contract Amendment #2 to Kate Keating & Associates, Inc. in the amount of \$10,000. Kate Keating's new contract amount will be \$16,170.00.

The contract is available online at:

<http://www.solano.edu/measureq/2019/190501%20Agreement%20Kate%20Keating%20for%20Dist%20Stds%20Revs.pdf>

**AMENDMENT TO AGREEMENT**

**PARTIES**

This SECOND Amendment to Agreement ("Amendment") is entered into between Solano Community College District ("District") and **Kate Keating & Associates, Inc.** ("Consultant"), collectively the "Parties").

**RECITALS**

WHEREAS, District and Consultant entered into a Consulting Services Agreement ("Agreement"), dated May 1, 2019, for services related to Vacaville Center Map and Wayfinding Standards Revisions Project;

WHEREAS, District and Consultant desire to amend the Agreement to acknowledge additional efforts required to complete the **Vacaville Center Map and Wayfinding Standards Revisions Project**;

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, District and Consultant agree as follows:

**AGREEMENT**

1. Section 2 of the Agreement is amended to read in its entirety:  
**"Term.** Consultant shall commence providing services under this Agreement on May 1, 2019 and will diligently perform as required and complete performance by July 31, 2020, unless this Agreement is terminated and/or otherwise cancelled prior to that time."
2. Section 3 first paragraph of the Agreement is amended to read in its entirety:  
**"Compensation.** District agrees to pay the Consultant for services satisfactorily rendered pursuant to this Agreement a total fee not to exceed Sixteen Thousand One Hundred Seventy Dollars (\$16,170), which includes the original contract amount of \$4,170, Amendment 1 amount of \$2,000, and Amendment 2 amount not to exceed \$10,000."
3. **Exhibit "A"** of the Agreement is amended to include in its entirety:  
**"Task 4: Provide design services on an as-needed basis including, but not limited to:**
  - Campus map edits to reflect ongoing changes and construction
  - Construction administration services
  - Adjustments to designs and Standards
  - Wayfinding consultation
  - Sign location plans"
4. Except as set forth in this Amendment, all provisions of the Agreement and any previous extension(s) and/or amendment(s) thereto shall remain unchanged, in full force and effect, and are reaffirmed. This Amendment shall control over any inconsistencies between it and the Agreement and/or any previous extension(s) and/or amendment(s).
5. Consultant acknowledges and agrees that this Amendment shall not be binding on the Parties until and unless the Solano Community College District's Governing Board approves this Amendment.

IN WITNESS WHEREOF, the parties hereto have accepted and agreed to this Amendment on the dates indicated below.

Dated: \_\_\_\_\_, 2019

Dated: \_\_\_\_\_, 2019

**SOLANO COMMUNITY COLLEGE DISTRICT**

**KATE KEATING & ASSOCIATES, INC.**

By: \_\_\_\_\_

Print Name: Lucky Lofton

Print Title: Executive Bonds Manager

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Title: \_\_\_\_\_