

PERT Minutes

Date: 24th April 2012, 14:30

Location: Room 414

Present: Thomas Watkins ; Connie Barron-Griffin ; Cynthia Simon; Ruth Fuller; Jeffrey Lamb

ACCJC Recommendations on Mission Statement

Recommendation #1

In order to meet the standards, the team recommends that the College modify its mission statement to identify its intended student population and its commitment to achieving student learning. The College should consistently use the same mission statement in all documents and publications. Additionally, the mission statement should be used by the college as a primary force in decisions made by the College. (Standards I.A.1-4, IV.B.1.b)

- Lots of discussion including acknowledgement that the mission statement needs to be embedded and remain stable for a while.
- It was also felt that the College does identify its population served as “diverse” although this could be expanded upon.
- It was recommended that the Mission statement is actually just the bold part, with the method of accomplishment kept separate
- It was noted that Title V and Ed Code may also dictate the composition of a mission statement and should be considered
- The changes should not affect the spirit or guidance provided but should only add further clarity and delineation

Adapting Proposal Process for Staffing Requests

- Members thought this was possible and in particular follow the faculty hiring process which has a good history of data based decisions
- Like the proposal process we would need to develop some rubrics to help evaluate staffing priorities
- Possibly 2 new committees would be required, one to help with rating and one to look at contractual issues.

3 Year Plans

- Brief demonstration of database