



Solano Community College

Safety Committee

August 12, 2019 @ 2:00 PM

Conference Room 611

Fairfield Campus, CA 94534

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Safety Committee Members in Attendance: Brian Travis, Robert Diamond, Victoria Lamica, Sylvia Dorsey-Robinson, Dwayne Hunt, Jim Petromilli, Myron Hord, Danielle Gonzalez, Jeff Lehfeltdt

Absent: ASSC Representative, Christie Speck

Guest(s): Rischa Slade, Tania Gay, Fio Balmaceda

1. **Welcome and Introduction:** Meeting started at 2:04 p.m. Lt. Brian Travis welcomed the members. Introductions were made to guests and newest members.
2. **Current Events/Concerns:**
 - a) Safety Credit Report - Victoria Lamica reported that in the SafeColleges training program 3.28 days were used with 8.29 days remaining. This program addresses employee training, accident investigations and analysis. Safety Credit Reimbursement program submissions of AED kits, Building Monitor's portable radios, campus-wide speed bumps to the Property & Liability account with surfacing repairs at the CDC and repairs to security cameras in the pipeline. The balance of P&L is \$30,374.53 The Workers' Compensation account submission of the CPR & AED training and certification will leave a balance of \$97,506.76,
 - b) Ad-Hoc Committee for AB302 - Lt. Brian Travis handed out the current amended bill. Tania Gay and Flo Balmaceda will be joining the committee.
 - 1) Tania Gay reported that the bill is in the Senate appropriation committee with second reading hearing on August 19th. Author of the bill will be amending emergency re-housing funding apportionment from the Chancellor's office.
 - 2) SSC members brought up several key points;
 - i. City Safety Zones
 - ii. Immunity of liability
 - iii. What will the campus look like?
 - iv. Proposed designated area - Lot 4 around the solar panels
 - v. Parking lots vs. Housing strategies
 - vi. Partnership with local businesses
 - vii. Issues surrounding confronting other needs, physical, mental, housing, etc.
 - viii. Position of the District - no official position. However, funding is needed and defined prior to support.
 - c) Update on the Campus-wide "Basic Emergency Guidelines" posters - Victoria Lamica reported that the last guideline created by the committee was October of 2010. All members agreed that an updated version needs to be produced and distributed. Tania Gay will give Victoria Lamica a sample of the inventory held at Police Services. Victoria Lamica will contact Graphics for Master template. Information will be brought back to this committee.

d) Roundtable Reports –

- 1) Lt. Brian Travis reported that school has started today with 9 traffic stops which involved parents arriving late and speeding. No citations given but public education. Observation of couples from ECHS Program behaving inappropriately (public display of affection) and warnings given to observe student conduct guidelines.
- 2) Rischa Slade reported on Campus Life, ASSC will be having upcoming events. Look for events in the upcoming newsletter. If anyone has anything newsworthy to contact her office.
- 3) Sylvia Dorsey-Robinson thanked Campus Sheriff's Office for assisting student with incident in Building 400. The benches upstairs need to be reviewed for accessibility. Facility assessment of the automatic doors was asked with Myron Hord replying that a work order can be placed for any repairs. Emergency drills for active shooter and earthquake drills was asked with Lt. Brian Travis replying that the committee has overview responsibility for these drills.
- 4) Jeff Lehfeldt reported that the HazMat Business plan is completed for all centers and training will occur in October.
- 5) Victoria Lamica reported that rodents have been sited at the loading dock of the Cafeteria. Reminder to properly use food containment measures. Myron Hord reported that due to the field maintenance that there were an increase of pests.

3. **Old Business:**

- a) Identification of volunteers for the building coordinator program – Re-addressing needs for building monitor qualifications, appropriate safety gear, guidelines of a comprehensive communication, training with safety gear and drills. Lt. Brian Travis will work with Dwayne Hunt and Danielle Gonzalez to bring back to committee an update at our next meeting.

4. **New Business:**

- a) Jim Petromilli asked the committee to improve college safety by having a comprehensive alert system with protocol and drills. Dani Gonzalez asked how students get notified in case of an event when there is no phones allowed in the labs or when the information distributed is from an unreliable source. Lt. Brian Travis reported that he has a tentative draft (digital) of guidelines for the committee to review.

5. **Future Meeting** – September 9, 2019 at 2:00 p.m. / Conference Room 611

6. **Adjournment** – We adjourned at 3:00 p.m.