

SOLANO COMMUNITY COLLEGE DISTRICT

SMOKING

4215

POLICY: Solano Community College District recognizes the need to provide a safe and healthy workplace and to protect employees from smoking pollution. Recognizing that smoking presents a health and safety hazard, smoking will not be permitted in any campus building.

REFERENCES/

AUTHORITY: Solano Community College Governing Board

SLD/zg

BP 42150

ADOPTED: June 19, 1991
January 21, 2004

**SOLANO COMMUNITY COLLEGE DISTRICT
HUMAN RESOURCES PROCEDURES**

SMOKING

4215

1. Smoking is not permitted inside any building and within 20 feet of building entrances.
2. Enforcement

The success of this policy depends on the consideration and cooperation of smokers and non-smokers. All employees share in the responsibility for adhering to and enforcing the policy.

- A. The enforcement of the 20 feet limitation will be by common courtesy.
- B. The responsibility of all students and employees is to observe the Smoking Policy and Procedures. Anyone smoking in a building should be directed outside.
- C. EMPLOYEES: In the case of employees, disputes over the interpretation of the Policy and complaints about individuals violating the Policy or Procedures should be brought to the attention of the employee's immediate supervisor.

STUDENTS: complaints regarding student violations should be referred to the office of the Vice President of Student Services.

- D. Violation of this Policy could lead to disciplinary action under usual disciplinary procedures.
- E. This Policy does not supersede more restrictive policies which may be in force in compliance with state or federal regulations.

SLD/zg

BP 4215 Smoking Procedures

Governing Board Review: June 19, 1991
May 5, 1999
January 21, 2004