



STUDENT LEARNING OUTCOMES COMMITTEE

OF THE ACADEMIC SENATE

MINUTES

January 13, 2009

- Each division will be getting (or has already gotten) a list of courses showing which have SLOs and which do not. The main thing to notice on these lists is that some courses are listed as inactive when they are actually not. Rob has requested that this issue be cleared up ASAP so that if a course is really inactive it goes through the official curriculum channels and if it is not inactive it has SLOs. There are some other issues pointed out as well, such as courses being listed under different numbers, etc., but those will be worked out by your deans.
- Rob will add columns to the SLO forms that are online so that we can mark when courses are assessed in each four year cycle (i.e., mark F or S for each year).
- **IMPORTANT:** We have decided to adjust our assessment cycle so that each division can decide how it wants to handle it. Each division (or it can be done by department, whichever makes the most sense for you) needs to come up with a schedule that ensures every course is assessed **twice** within the four year cycle; you may decide that some courses will be assessed more often, but twice is the minimum unless you have a course that is offered less than once every other year. It seems that this will make the process much more clear for everyone, and also more useful since we can come up with what works best for our own divisions. These calendars must be in place by the end of the semester so they can be posted before our non-pilot cycle begins.
- Semester Goals:
 - All SLOs and SAOs written and revised so the acceptable versions can be posted for public consumption. As your division finishes revisions, get them to me ASAP; just give me a list of courses that don't need revision so I can keep track of what still needs to be done.
 - I need the SLO report from each division as soon as you can get it done, preferably no later than the end of March, but sooner would be nice.
 - We need to set up an internet site (probably a Wiki) so that faculty can share and comment on their assessment work. This will be a forum where we can see what other divisions are doing as well as participate in ongoing discussion of teaching and learning. Hopefully it will also be a way of getting more adjunct involved since it will not be constricted by time and space. (Ooh, that sounds very profound.) One suggestion was to set the site up by course so that people can click directly on what they teach and see what people have done.
 - Rob and I will be working on student surveys that will help us assess the Core Competencies and faculty surveys that will help us assess Core #4 (responsibility, etc.). We will be asking for input along the way. My hope is that we can have these for the end of this semester, but that may be wishful thinking.

- I apparently failed to get Core coding to Rob last semester, so it's being taken care of. Ditto for Horticulture and Drafting SLOs.
- I'm still waiting for Humanities coding, but I think that's all I need.
- Help me push for a permanent spot during FLEX for our division SLO work. If you know someone on the committee, let them know why this is necessary.
- Future meeting dates will be 2/12 , 3/12, 4/9, and 5/7 at 2:15. 2/12 we will meet in our usual space in 902, but the others meetings will be in 414. Hopefully we won't go over an hour each meeting.