Dear Colleagues:

The Board of Trustees is meeting and on tap are some very interesting items for consideration. It is the first meeting of the month and these meetings are considered study sessions. That is where the Board takes a deeper look at an issue. Here is the line-up for the meeting this evening:

**Budget Update**
*Facilitated by Yulian Ligioso, Vice President, Finance and Administration:* Mr. Ligioso will share with the board what the governor’s budget means for SCCD.

**Easement Update**
*Facilitated by Yulian Ligioso, Vice President, Finance and Administration:* The developer who is building an apartment complex by the baseball field would like a gate access to the bike trail that goes by the field. He will make the request to the board.

**Student Housing (SCION Group)**
*Facilitated by Shirley Lewis, Chief Student Services Officer:* For the past several months a small group interested in student housing for a variety of students has met. This presentation will help the board think about the path that could be taken to explore student housing at SCC. The PowerPoint is available online under the Governing Board meeting link.

**Workforce Investment Board**
*Facilitated by Jowel Laguerre, Superintendent-President:* This is a county program that provides for wages for individuals on public assistance to gain work skills. The project will be presented to the board with the intention of exploring its fit for SCC.
Measure Q Update and Bond Spending Plan
Facilitated by Leigh Sata, Executive Bonds Manager and Ines Zildzic, Project Manager, Kitchell: The board will receive an update on projects for Measure Q, including sites and changes in scope and cost.

Image and Branding Campaign
Facilitated by Shemila Johnson, Outreach and Public Relations Manager: The branding campaign has made some recommendations on the College logo and name we would like the board to consider.

Solano Community College District Governing Board Priorities - 2014-2015:
The board will be asked to approve its priorities for the current year.

Solano Community College District CEO Goals - 2014-2015: The board will be asked to approve new goals for the Superintendent-President.

Solano Community College District Governing Board Committee
Assignments for 2015: Board members will choose and approve assignments of the board to committees on which they want to serve.

Employment Contract Extension - Superintendent-President: The board will consider extending the contract of the President by an extra year to end in 2018.

Aviation Agreement between Solano Community College District, Huameijiadai Investment Fund Management Company, LTD., and United States Education Foundation: The board will be asked to approve a contract with an organization in China to help recruit students from China for an intensive aviation program. This is a self-supporting program generating an economic impact of $3.7M for 14 months. As questions have been raised as to the clarity of the expenses versus the net income, please see below important information about the program. If the board approves the program, we will welcome participation of those who are interested in seeing it successful. Simply reach out to Dr. Leslie Minor, VPAA and she will direct you to the right person.

Proposed Budget for Aviation Agreement
The attached spreadsheet includes the proposed budget for the program, which includes student enrollment projections. The program has been created to be self-sustaining, and at maximum enrollment of 96 students, has the potential to support current SCC budget shortfalls. In addition, the current Aviation Mechanics
Training Program has an opportunity to receive 15% of net profits that can be used to enhance current program offerings*. Below is a brief synopsis of the budget:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of students for the first two sessions</td>
<td>96 students at $25,000 each</td>
</tr>
<tr>
<td>Revenue for the first year</td>
<td>$2,400,000</td>
</tr>
<tr>
<td>Cost of faculty</td>
<td>$130,000 per faculty (4 faculty = $520,000)</td>
</tr>
<tr>
<td>Lab Technician</td>
<td>$80,000 per staff (4 staff = $320,000)</td>
</tr>
<tr>
<td>Advisors</td>
<td>$130,000</td>
</tr>
<tr>
<td>Mentors</td>
<td>$80,000</td>
</tr>
<tr>
<td>Student tutors</td>
<td>$60,000</td>
</tr>
<tr>
<td>Total Salaries and Benefits</td>
<td>$1,110,000</td>
</tr>
<tr>
<td>Facilities</td>
<td>$30,000</td>
</tr>
<tr>
<td>Equipment and Start Up</td>
<td>$300,000 (one-time fee)</td>
</tr>
<tr>
<td>Brochures</td>
<td>$5,000</td>
</tr>
<tr>
<td>Travel Expenses</td>
<td>$20,000</td>
</tr>
<tr>
<td>Overhead (10%)</td>
<td>$240,000</td>
</tr>
<tr>
<td>Total Non-Personnel</td>
<td>$595,000</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>$1,705,000</td>
</tr>
<tr>
<td>Potential Net Income/Profit at these expenses</td>
<td>$695,000</td>
</tr>
</tbody>
</table>

*A 15% allocation of the net income will go to the regular program as an investment in its improvement ($104,000). The Cabinet will decide the use of the funds with input from concerned constituents and approval of the Board. The balance will be regulated by the Board.

**Estimated Potential Regional Impact**

- Students’ living accommodations and personal expenses at $15,000/per: $1.4M
- Payroll based on the personnel cost: $1.1M
- Non-personnel cost: $595K

Total: $3.7M +
SCC Applies for Two Grants

As I shared with you last week, there are many ways for an institution to have a strong financial base, and there are certain activities it can use to its benefit. At that time I neglected to mention auxiliary enterprises such as bookstores, merchandizing, food service, and child care. These can be revenue-generating activities helping the College build and maintain a strong financial standing. I also mentioned grants. I am pleased to report that the Grants office and its manager led a group of our colleagues in applying for two TRIO grants. Congratulations to Cynthia Garcia and her colleagues who participated in the writing of the Student Support Services (SSS) grants. A special thank you to the foundation for funding the support to make the grants happen.

Message from Cynthia Garcia, Grants and Resource Development Manager: “I JUST submitted our TRIO SSS grant application (Project STAR) for $220,000 annually for five years. I would like to thank all of you and your staff for your assistance in this complex process.” This message was addressed to the following folks: Yulian Ligioso, Yashica Crawford, Shirley Lewis, Leslie Minor, Jocelyn Mouton, Diane White, Karen Mitchell, Jose Ballesteros, Curt Johnston, Kamber Santa Maria, Cynthia Simon, Jim DeKloe, Karen McCord, Melissa Reeve and Nick Cittadino.

She submitted a second application for Mathematics and Science and thanked the following people: Jose, John Yu, Yashica, Yulian, Jocelyn, Curt, Shirley, Karen Mitchell, Chuck Spillner, Genele Rhoads, Pei-Lin Van’t Hul and Zhen Chen. I just want to add my gratitude to all those who participated in the process. It is always good to know that we have our hat in the ring.
Based on reports from the Athletics Director, the workshop was a tremendous success. Thank you, Karen!

From Renee Pegues:
“Just a quick reminder….  

The next regular Board Meeting is Wednesday, February 18. All agenda items for the Regular Meeting are due this Friday, February 6. Please forward all agenda items in WORD format to the President-Superintendent’s Office by 2:00 p.m.

Please let me know if you have any questions or concerns. Thanks!
“A life is not important except in the impact it has on other lives.”
-Jackie Robinson

Jowel C. Laguerre, Ph.D.
Superintendent-President