



**PROFESSIONAL DEVELOPMENT/  
FLEX CAL COMMITTEE**

**AGENDA**

**September 29, 2016**

**Room 902**

**2:30 pm – 4:00pm**

- 1. Call to Order**
- 2. Roll Call**
  - Ingeborg Bourdon
  - LaNae Jaimez
  - Michelle Smith
- 3. Approval of Agenda**
- 4. Approval of Minutes – 9/15/16**
- 5. Comments from the Public** (3 minute limit per person)
- 6. Information/Discussion Items**
  - 6.1 Optional (floating) flex day, October 11, 2016
    - 6.1.1 Update on the schedule activities
  - 6.2 Development of PDFC committee
    - 6.2.1 Committee purpose
    - 6.2.2 Rubric
  - 6.3 Committee goals
    - 6.3.1 Goals
    - 6.3.2 Time-line
- 7. Action Items**
  - 7.1 Professional Development (faculty funding requests)
    - 7.1.1 No requests pending
- 8. Announcements**
- 9. Adjournment**