



**PROFESSIONAL DEVELOPMENT/  
FLEX CAL COMMITTEE  
AGENDA  
September 19, 2019  
Room 2728  
2:30 PM – 4:00 PM**

<b>1. Call to order</b>			
<b>2. Roll Call</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;">Michelle Smith, Co-Chair Ingeborg Bourdon, Faculty Dani Gonzalez, CSEA rep Oanh Lam, Faculty</td> <td style="width: 50%; vertical-align: top;">Shirley Lewis, Co-Chair Maureen Powers, Adjunct Faculty Heather Watson-Perez, Faculty TBD, CSEA rep</td> </tr> </table>	Michelle Smith, Co-Chair Ingeborg Bourdon, Faculty Dani Gonzalez, CSEA rep Oanh Lam, Faculty	Shirley Lewis, Co-Chair Maureen Powers, Adjunct Faculty Heather Watson-Perez, Faculty TBD, CSEA rep
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<b>3. Agenda approval</b>	September 19, 2019		
<b>4. Approval of Minutes</b>	August 15, 2019 September 5, 2019		
<b>5. Comments from the Public</b>	3 Minute Per Person.		
<b>6. Professional Development</b>	<b>Funding requests</b> (30 minutes max) 6.1 Other		
<b>7. Action Items</b>			
<b>8. Information/Discussion Items</b>	8.1 Committee Membership – Additional Staff Representative 8.2 Fall Professional Development Events 8.2.1 Draft Schedule 8.3 Spring Professional Development 8.3.1 Panel discussion on Thursday (Jan 9) evening 8.3.2 Potential Speakers for Convocation (Jan 10) morning 8.4 Review Forms 8.4.1 Application Rubric 8.5 Draft of PD Handbook		
<b>9. Announcements</b>	9.1 4CSD Annual Conference March 4 – 6, 2020		
<b>10. Adjournment</b>			

All meetings will be held in 2728 from 2:30PM – 4PM unless otherwise noted.  
 October 3  
 October 17  
 November 7  
 November 21  
 December 5