



**PROFESSIONAL DEVELOPMENT/
FLEX CAL COMMITTEE
AGENDA
December 5, 2019
Room 2728
2:30 PM – 4:00 PM**

1. Call to order	
2. Roll Call	Michelle Smith, Co-Chair Ingeborg Bourdon, Faculty Dani Gonzalez, CSEA rep Oanh Lam, Faculty Shirley Lewis, Co-Chair Maureen Powers, Adjunct Faculty Heather Watson-Perez, Faculty CSEA rep – Open
3. Approval of Agenda	December 5, 2019
4. Approval of Minutes	November 21, 2019
5. Comments from the Public	3 Minute Per Person.
6. Professional Development	Funding requests (30 minutes max) 6.1 Chris McBride 6.2 Sarah Donovan 6.3 Kevin Brewer 6.4 Jeff Cardinal
7. Action Items	
8. Information/Discussion Items	8.1 Calendar Committee Update 8.2 Spring Professional Development 8.2.1 Keynote Speaker 8.2.2 Draft Schedule and Program 8.3 Review Draft of PD Handbook 8.3.1 Objectives & Strategies 8.3.2 Voting Rights 8.4 PD System Tools/Task List
9. Announcements	
10. Adjournment	

All meetings will be held in room 2728 from 2:30PM – 4PM unless otherwise noted.
 January 16
 January 30 (if necessary)
 February 6
 February 20
 March 5

March 19
April 2
April 16
April 30 (if necessary)
May 7
May 14 (if necessary)