



**PROFESSIONAL DEVELOPMENT/
FLEX CAL COMMITTEE
Minutes**

November 30, 2017

Room 902

2:30 pm - 4:00

1. Call to order	Meeting was called to order at 2:40PM.								
2. Roll Call	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">LaNae Jaimez, Co-Chair</td> <td style="width: 50%;">Dwayne Hunt, Co-Chair</td> </tr> <tr> <td>Salvatore Abbate, CSEA</td> <td>Ingeborg Bourdon, faculty</td> </tr> <tr> <td>Michelle Smith, faculty</td> <td>faculty rep - open</td> </tr> <tr> <td>Adjunct rep - open</td> <td></td> </tr> </table>	LaNae Jaimez, Co-Chair	Dwayne Hunt, Co-Chair	Salvatore Abbate, CSEA	Ingeborg Bourdon, faculty	Michelle Smith, faculty	faculty rep - open	Adjunct rep - open	
LaNae Jaimez, Co-Chair	Dwayne Hunt, Co-Chair								
Salvatore Abbate, CSEA	Ingeborg Bourdon, faculty								
Michelle Smith, faculty	faculty rep - open								
Adjunct rep - open									
3. Agenda approval	Michelle Smith motioned to approve the November 30, 2017 agenda, Inga Bourdon seconded the motion, motion carried.								
4. Approval of Minutes	Inga Bourdon motioned to approve the November 9, 2017 minutes, Dean Hunt seconded the motion, motion carried.								
5. Comments from the Public	3 Minute Per Person.								
6. Professional Development	<p>Funding requests (30 minutes max)</p> <p><u>Faculty</u></p> <p>6.1.1 Alison Aubert (15F17) - Approved</p> <p>6.1.2 Zac Hannan (21F17) - Approved</p> <p>6.2 Other</p> <p>6.2.1 Chris McBride (20F17) - Approved</p> <p>6.2.2 Joyce Averett (22F17) - Approved</p> <p><u>Staff</u></p> <p>6.3</p>								
7. Action Items	7.1 Committee members - <i>Committee members discussed the possibility of changing the committee membership. One proposed model was having representation from every school, an adjunct faculty representative and a CSEA representative. There was consideration of a representative from local 39. After a robust discussion comparing the proposed model to the current model of membership, the committee decided to keep the membership as it is currently. LaNae will inform the Senate president of this decision and new PDFC Committee members will be appointed to begin service in Spring 2018.</i>								

**8. Information/
Discussion Items**

8.1 OnCourse- Dean Hunt reported that he spoke with the Dean of Counseling. They are in agreement that OnCourse training would be good for counseling staff and should be scheduled to accommodate their schedules. The committee discussed the cost of an onsite training that would accommodate about 50 participants for approximately 10K. This training could accommodate counseling faculty and staff as well as additional faculty members. Dean Hunt agreed to pursue the OnCourse training for SCC and report back in the future.

8.2 Staff PD funds (process update- Sal) – Deferred to 12/7/17

8.3 Surveys (spring 2017/august 2017) – Deferred to 12/7/17

8.4 1/11 & 1/12 Flex days update- LaNae reported that the request to participate in the January optional flex have been received; however, the administrative assistant who is helping with the creation of the agenda has been out sick all week and we do not have access to the files. The goal is to have the flex schedule available for review at the 12/7 meeting and published by Monday, 12/11. Amie Gordon has agreed to be the keynote speaker. She will be presenting the science of positive emotion and how we can cultivate it our lives and the classroom.

8.5 Semi-annual goals – The committee reviewed and edited the mid-year self-evaluation document that is to be submitted to the Senate. This document will be up for action at the 12/7/17 meeting.

8.6 Rubric – The committee discussed how to modify the rubric to allow for denial of funding based on the need to ensure equitable distribution of professional development funds for all faculty. Wording was reviewed and discussed. In addition, the committee agreed that additional questions should be used when a faculty member submits more than one PD funds request per year (year defined as August to August).

8.7 Nutshell talks- A Request for Nutshell presenters was sent to faculty who have received professional development funds in the past year. The following faculty have agreed to give a Nutshell talk, Zac Hannan, Tonmar Johnson, Kevin Marks and Chris McBride.

8.8 Co-Chair/Coordinator Spring 2018 – Michelle Smith has agreed to serve as the co-chair of the PDFC committee. The goal is to have a funded position sometime in the spring. The senate president has committed to the pursuit of this goal. Dean Hunt indicated that securing funding is a process and may take more time than anticipated.

**Information/
Discussion Items cont.**

8.9 Growth mindset – *Michelle Smith presented information regarding a program at Stanford University that provides a brief intervention for students regarding a growth mindset. Students are then monitored to see how the intervention impacts their development as students. Colleges must agree to participate for students to have access to the training. The committee expressed interest in the program. Dean Hunt will take the information and see if the college is interested in pursuing it.*

9. Announcements

4CSD Annual Conference, March 14, 15 -16, 2017

10. Adjournment

**All meetings will be held in 902 from 2:30 – 4 unless otherwise noted.
December 7, 2017**