



**PROFESSIONAL DEVELOPMENT/  
FLEX CAL COMMITTEE  
Approved Minutes  
March 18, 2021  
Zoom 925 5479 9017  
2:30 PM – 4:00 PM**

<b>1. Call to order</b>	PD/FC Committee Co-Chair Michelle Smith called the meeting to order at 2:35 pm.								
<b>2. Roll Call</b>	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Kristin Conner, Co-Chair</td> <td style="width: 50%;">Michelle Smith, Co-Chair</td> </tr> <tr> <td>Ingeborg Bourdon, Faculty</td> <td>Janet Leary, CSEA rep</td> </tr> <tr> <td>Nick Cittadino, Faculty</td> <td>Maureen Powers, Adjunct Faculty</td> </tr> <tr> <td>Sheila Gorospe-Kaushal, CSEA rep</td> <td>Heather Watson-Perez, Faculty</td> </tr> </table> <p><b>Guests:</b> Jim Anderson, Candace Roe, Evangeline East, and Barry Bussewitz</p> <p><b>Absent:</b> Ingeborg Bourdon, Faculty</p>	Kristin Conner, Co-Chair	Michelle Smith, Co-Chair	Ingeborg Bourdon, Faculty	Janet Leary, CSEA rep	Nick Cittadino, Faculty	Maureen Powers, Adjunct Faculty	Sheila Gorospe-Kaushal, CSEA rep	Heather Watson-Perez, Faculty
Kristin Conner, Co-Chair	Michelle Smith, Co-Chair								
Ingeborg Bourdon, Faculty	Janet Leary, CSEA rep								
Nick Cittadino, Faculty	Maureen Powers, Adjunct Faculty								
Sheila Gorospe-Kaushal, CSEA rep	Heather Watson-Perez, Faculty								
<b>3. Agenda approval</b>	M. Powers motioned to approve the agenda of March 18, 2021 as presented. It was seconded by H. Watson-Perez. The item was approved unanimously.								
<b>4. Approval of Minutes</b>	J. Leary motioned to approve the agenda of March 4, 2021. It was seconded by PD/Flex Cal Committee Chair K. Conner.								
<b>5. Comments from the Public</b>	There were no items in this section.								
<b>6. Professional Development</b>	There were no items in this section.								
<b>7. Action Items</b>	There were no items in this section.								
<b>8. Information/Discussion Items</b>									
8.1 Professional Development System Update	M. Smith presented, "Cornerstone: Professional Development System." The following information was reviewed: (a) Cornerstone is a Learning Management System (LMS) for all employees, i.e., faculty, staff, administrators; (b) Vision Resource Center is an online platform that offers 7,000 modules, dozens of communities, and system wide information; (c) Solano's Cornerstone portal will be maintained and supported by Cornerstone Admin, (d) VRC content includes LinkedIn (Lynda) modules, Skillsoft modules, and CCC modules, etc.; and (e) SCC is currently on step #3 (design and build portal) of the integration process.								

8.2 PD for Fall 2021

M. Smith explained that logos and banners on the Welcome and Learner's Home pages will be designed by SCC students. She also shared that external training (e.g. optional flex requests) can be added using this system.

The following items were discussed as possible sessions during Fall 2021 PD/Flex: (a) open house; (b) success stories (e.g. panel, videos, etc.); and (c) recommended Julia Butterfly Hill as guest speaker who was a speaker previously.

**9. Announcements**

9.1 4CSD Conference slides and recordings available

Click on this link to access conference presentations, documents, and recording. <http://4csd.com/conference/>

9.2 Free Mental Health Wellness Workshops Thursdays at 3:00-4:00 PM

This free workshops will occur on March 11, 2021, March 25, 2021, April 1, 2021, April 8, 2021, and April 15, 2021. The presenters are Tara Nelson and Jeanette Miklich.

**10. Adjournment**

S. Gorospe-Kaushal motioned to adjourn the meeting. It was seconded by H. Watson-Perez. The meeting adjourned at 3:58 pm.

**All meetings will be held by Zoom from 2:30PM – 4PM unless otherwise noted.**

**April 1**

**April 15**

**April 29 if necessary**

**May 6**

**May 20**