Members of the Shared Governance Council Present:

**Minority Coalition**
1. Kevin Anderson

**Faculty**
1. Lou McDermott (Academic Senate)

**Administration**
1. Jeffrey Lamb
2. Zandra Gilley

**Classified**
1. Debbie Luttrell-Williams (CSEA)
2. Rich Augustus (Local 39)

**Students**
1. Jennifer Sandoval
2. John Glidden

**Superintendent/President**
1. Jowel Laguerre

**Resource Persons**
1. Arturo Reyes, EVP, ASA
2. Yulian Ligioso, VP, F&A
3. Peter Bostic, Exec Dir, IA
4. Jeff Lamb, Dean, AS&LR

Not in Attendance
1. Karen McCord
2. Karen Ulrich

<table>
<thead>
<tr>
<th>AGENDA TOPIC</th>
<th>PURPOSE</th>
<th>OUTCOME</th>
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<tbody>
<tr>
<td>1. (a) Call to Order</td>
<td>Action</td>
<td>Called by Dr. Laguerre at 2:10.</td>
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<tr>
<td>(b) Approval of Agenda</td>
<td>Action</td>
<td>Approved</td>
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<td>(c) Approval of Minutes</td>
<td>Action</td>
<td>Approved with one change on March 9th: Luttrell-Williams was not present</td>
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<tr>
<td>➢ January 26, 2011</td>
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<tr>
<td>➢ February 23, 2011</td>
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<tr>
<td>➢ March 9, 2011</td>
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<td>2. Budget Update</td>
<td>Update</td>
<td>Mr. Ligioso gave an update on the budget by reporting that FABPAC recommended that we look at the worst case scenario presented by the state budget. Shared the college is looking at outsourcing the bookstore as called for in the People and Things list. President Luttrell-Williams corrected the fact that the dialog with CSEA has not yet started.</td>
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<tr>
<td>– Yulian Ligioso</td>
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<td>3. Accreditation – Self-Study (October 2011)</td>
<td>Update</td>
<td>Dr. Lamb provided an update on the self-study and wants the Council to meet on July 13th for final action. Forums on accreditation are being held and more attendance is encouraged.</td>
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<tr>
<td>– Jeff Lamb</td>
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<td>4. PERT (Process Evaluation &amp; Review Team) and IPP (Integrated Planning Process)</td>
<td>Update</td>
<td>Dr. Lamb shared the evaluation of PERT with a designed rubric. He reported that improvement has been made in the process. Donna Vessels created a users’ manual for administrative assistants and there will be a training session on it.</td>
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<tr>
<td>– Jeff Lamb and/or Chris Myers</td>
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<td>5. Proposed Change of Titles for Faculty</td>
<td>Information</td>
<td>The Senate proposed to the Board of Trustees to have the title of faculty change from instructor to Assistant Professor or Professor. The board will act on the request at its next regular meeting. There were questions about the cost to the district of the change, especially in ordering new business cards and the time it will take personnel to make the</td>
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<td>6. Climate Commitment</td>
<td>Informati on</td>
<td>This item was postponed until Dr. Julian can be present to address it.</td>
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<tr>
<td>– Betsy Julian</td>
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<td>7. Status of the TAACCT Grant</td>
<td>Informati on</td>
<td>Dr. Laguerre gave an update on the college’s efforts to secure a consortium grant for $20M with four other institutions. He shared that this effort is being led by Professors DeKloe and Re.</td>
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<tr>
<td>– Betsy Julian</td>
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<td>8. Emergency Preparedness Information</td>
<td>Informati on</td>
<td>A report was given on the college’s efforts to be better prepared in case of emergencies. Training will be provided for Disaster Service Worker and CERT training will follow. The committee will be expanding to add necessary members to it.</td>
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<td>– Rachel Dwiggins-Beeler</td>
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<td>9. SGC Membership Survey</td>
<td>Informati on</td>
<td>Dr. C. Myers indicated that President Laguerre asked that we approach SGC to conduct a survey of the effectiveness of the Council in meeting its goal. The Survey will be sent electronically to each member.</td>
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<tr>
<td>– Chris Myers</td>
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<td>10. Educational Master Plan</td>
<td>Informati on</td>
<td>EVP Reyes shared that a group has met with MIG, the company that did our last Ed Master Plan. We are interested in engaging the firm’s service to update the current plan and to update it regularly. The membership will be expanded.</td>
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<td>– Arturo Reyes</td>
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<td>11. Committee Updates</td>
<td>Informati on</td>
<td>Dr. Lamb has updated the committee list and will ask that the committees be streamlined and developed a goal at the beginning of the year. We will encourage them to post minutes and agenda on MySolano. Each committee ought to show how it is connected to the mission and goal of the college. The different plans will be likewise evaluated.</td>
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<tr>
<td>– Jeff Lamb</td>
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<td>12. Review of Agenda for the April 20, 2011, Governing Board Meeting</td>
<td>Informati on</td>
<td>The board agenda was reviewed.</td>
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<tr>
<td>– Dr. Laguerre</td>
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<td>13. College Area Reports/Announcements:</td>
<td>Informati on</td>
<td>Nora O’Neill is no longer with us. Committee members should expect to hear from Dr. Laguerre in regard to the meeting.</td>
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<td>• Superintendent/President</td>
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<td>– Dr. Laguerre</td>
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<td>Elecions to be held between 4/4 and 4/15. Hands across California will be held on 4/17 starting at 12 with a BBQ and then the event at 2. Napa Valley College students will join SCC students for the event.</td>
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<td>• ASSC</td>
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<td>– Lexi Parmer &amp; John Glidden</td>
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<td>The Academic Senate will ask the faculty to vote on a new by-laws and will have elected a VP by the end of the year. The Senate held a forum on the reorganization.</td>
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<td>• Academic Senate</td>
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<td>– Thom Watkins</td>
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<td>No report!</td>
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<td>• SCFA</td>
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<td>Members are concerned about how the reorganization will</td>
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<td>– Tom Grube</td>
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<td>• CSEA</td>
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<td>• Local 39</td>
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<td>affect them.</td>
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<td>• Management</td>
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<td>No report!</td>
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<td>• Minority Coalition</td>
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<td>ALG held a work session on the strategic plan. Another work session is scheduled for May 26 to work on outcomes for 2011-2012.</td>
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<td>• Human Resources</td>
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<td>The coalition held a student forum in March and co-sponsored Peace Walk and Graduation for minority students on May 22. All are invited.</td>
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<td>• Academic &amp; Student Affairs</td>
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<td>Unable to attend the meeting.</td>
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<td>• Finance &amp; Administration and FABPAC</td>
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<td>Enrollment Management hosted a group of Boys and Girls Club members as part of a college tour. The visiting students were quite and their supporters were quite impressed. Deans are working on program discontinuance process.</td>
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<td>• Institutional Advancement</td>
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<td>Accounting Manager has been hired in the person of Judy Yu who will start on April 25. FABPAC is completing work on the budget survey and that will be posted.</td>
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<td>• Institutional Advancement</td>
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<td>E. D. Bostic announced that Dee Álarcon will serve as president of the foundation board. He shared the program and brochure for the celebration of the sixty-fifth anniversary.</td>
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14. Adjournment                                   Meeting adjourned at 3:45