

Student Services Council Meeting Notes

February 07, 2012

10:30 am-Noon

Board Room

*****Partial Meeting Minutes since note taker had to leave*****

Present: Dr. Jowel Laguerre, VP Yulian Ligioso, Robin Darcangelo, Barbara Fountain, Mostafa Ghous, Gale Anderson, Lisa Collins, Peter Cammish, Shemila Johnson, Erin Vines, Maire Mayne, Amy Utt. Via video conference: Lisa Rachuel, John Siefert

Agenda item 4 - Accreditation Review:

Warning until October 2012

Areas of Show Cause:

- Planning
- Program Reviews
 - Strategic Goals
- SLO/SAO
 - March 2, 2012 deadline for all areas too submit SAO & SLO's to Peter
 - Combine course with program level
 - Program appropriative institution level
- Equity of services at Centers
 - Review gap between Student Services and Center
 - Lack of Financial Aid services at the Centers is the biggest complaint
 - Possibly Financial Aid staff at the Centers in person or via video
 - Robin providing additional training for the Centers on February 10, 2012
- Recommendation 8 – Online services
 - Currently campus wide working on increase services

Agenda item 5 - SAO's and SLO

- Counseling access
- Students Services Counsel to pay close attention to SAO's
- Peter has sent out form to be used and will resend
- Tutoring Center – is review ideas and need help to capture data
- Dr. Laguerre suggested focusing on measurable goals 2 – 3
- Fiscal Review – Service is the focus
- Mesa – working with Amy Gaylor
 - ASSC – New SAO and are in development
- Admissions and Records are on track
- Shemila – working on forming her SAO's
- President's Office has submitted theirs to Peter
- Vallejo – Gerry is working on them

Agenda Item 6 - Retreat

- Retreat Committee reviewing draft
- Dr. Laguerre wants to create Missions and Vision for Student Services during the Retreat – Baseline will be campus Mission, Vision & Goals
- Suggestion for the Retreat

- Student Services updates
- Student mapping for programs
- SLO & SAO could be reviewed
- Retreat Committee to discuss if Center Directors should attend
- Determination to be made if the Centers will close

Agenda Item 7 – Budget Update

- Governor's Budget on tax packet passes no cuts to College. If it does not pass there will be cuts there will be cuts
- Tax packet if it does pass SCC will have 3 million shortfall
- February 01, 2012 FABPAC recommended for planning on the tax packet not passing and begin looking at areas to cut
- Need to consider short falls of tuition increase
- Additional hit because of lack of tuition decline collection
- Discussions will be started regarding possible Bond for 2012
- 1.1 million reduction – retirement funds put into trust non restricted
- 1.5 million defect approved by Board
 - 11/12 enrolment shortfalls will effect bottom line
 - Close with 5% reserve
- Saving suggestions for 12/13
 - Working with benefit consultant
 - No step/column
 - Census outcomes for Solano County
 - Stop travel on unrestricted funds
 - Brainstorm cut ideas
 - Energy Consultant for solar install
 - Zero base budgeting explore
 - Using the Lottery funds
- Audit found overspending

Agenda Item 8 – Cleaning Up Scheduling Data

- John Motler will be assisting on scheduling data
- Information is causing problems with 320 report
- Compliance issues are a concern