

Student Services Council Meeting Notes

February 21, 2012

10:00 am - Noon

Board Room

Present: Dr. Jowel Laguerre, Robin Darcangelo, Mostafa Ghous, Gale Anderson, Erin Vines, Maire Mayne, Cynthia Simon, Peter Cammish, Amy Utt. Via phone conference: Theresa McLeod, John Siefert

Agenda Item 10 - ACCJC Recommendations

- Recommendation & groups/individuals assigned to progress
 - Recommendation 2 – Planning
 - To be reviewed by Shared Governance, FABPAC & PERT
 - Recommendation 3 – SAO & SLO
 - SLO - Tom Watkins assisting
 - SAO – Managing individual of area/program
 - Peter Cammish
 - Recommendation 4 & 5
 - PERT & Peter Cammish
 - Recommendation 6
 - Online Course – Faculty
 - Recommendation 7
 - Faculty
 - Recommendation 8
 - Student Services Council
 - Recommendation 9
 - Gale Anderson and Saki Cabrera

Agenda Item 4 – Mission/Vision/Strategic Goals

- Summer School – March 1 Summer closure will be decided on
 - Not offering Summer Session would be a savings of \$1 million to the college
 - If there is a Summer Session there would be limited offerings
- Budget Strategies
 - Asked Foundation to pay for Peter Bostic's salary
 - Looking into 4/10 work schedule during the Summer
 - Energy Savings
 - LMS
 - Looking in applying for Grants
 - Spanish Funding
 - Enrollment Management Committee – Peter Cammish, Lillian Espinoza & Barbara Fountain looking at options
 - Hispanic courses at Prison – Pilot Program
- Saving Resources
 - International Recruitment – Shemila
 - International Dorms Funding of \$5 million – Shemila

Agenda Item 3 – Approval of Minutes or Bullets (January 10, 2012)

- Approved

Agenda Item 4 – Retreat

- Dr. Laguerre made draft of Mission for Student Services (group discussion)
- Cynthia to talk to Judy Spencer food cost
- All Students Services & Student Services Council invited to attend

Agenda Item 5 – Mandatory Orientation Issues VIP

- No more than 50 people would be able to access online orientation at once
- IT believes system may crash if there are more than 50 people doing the orientation
- Dr. Laguerre and Erin Vines to discuss further

Agenda Item 7 – BOG Limitations

- Part B of the BOG will change from \$1 need to minimum of \$1100 need effect January 2013
- There may be a potential loss of Financial Aid for students

Agenda Item 8 – SAO's/SLO's

- Peter Cammish
 - Will check on who has completed SAO/SLO's goals
 - Will send out examples to departments that have not turned in their SAO/SLO's

Agenda Item 11 – Closing Financial Aid

- Dates of closure requested
 - Monday April 9, 2012
 - June 25 – 29 2012
 - July 30 – August 3, 2012
 - Open 10 – 2 April 24 & 25, 2012
- Information booth open during this time
- Centers to collect information
- Closure Committee requested to review closure
 - Committee to resend closure information

Agenda Item 12 – Student Success Task Force Update

- Implementation July 1
- Review and add to next meeting
- Categorical Department concerns
 - DSP
 - Telecommunication
 - Foster Youth
 - EOPS
 - CalWORKs
- Cynthia Simon to be lead of Student Success Task Force (SSTF)
 - She will be part of Shared Governance as the SSTF representative

Agenda Item 13 – Other

- Budget and Planning
 - Meeting mission
 - Peter Cammish, Tom Watkins & Dr. Laguerre looking at different options
 - Vacant Positions
 - PG & E
 - Travel
 - Supplies
 - Take 5% of discretionary funds
- Timeline
 - February 21- discussed with VIPs and Student Services Council

- February 22- SGC
- February 23 SPC speak with Senate
- March 5; Deans
- April 4 and present to BOT
- May 4 Dean to submit recommendation
- June 20 joint meeting with FABPAC and SGC to look at proposals
- Night for Haiti on February 25, 2012

Agenda Item 6 – Viewbook

No discussion – Shemila absent