



Technical Review Committee

Approved Minutes

January 23, 2018

Meeting Room: 743

1:30 pm – 3:30 pm

1. Call to order	The meeting was called to order by Committee Chair Jim DeKloe. The recording did not capture this portion of the meeting.
2. Roll Call	Jim DeKloe (Chairperson), Lisa Abbott (Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Dean Morinec, Deb Berrett, and Jose Cortes.
	Guest: Sarah Barsness
	Absent: Amy Obegi
3. Agenda Approval	Deb Berrett motioned to approve the agenda of January 23, 2018. It was seconded by Dean Morinec. The agenda was approved by the committee unanimously. This vote was not captured on the recording. The information was provided by Lisa Abbott was present at the meeting.
4. Approval of Minutes	There were no minutes presented to the committee.
5. Comments from the Public	There were no comments from the public.
6. Information	There were no items on this section.
7. Consent Items for Curriculum Committee	There were no items on this section.
8. New Course	<p><u>8a. (CP18S-8) PHOT 161 Workshop: Camera Intensive</u></p> <p>1. Action on the Course: This course will be a substitute elective for Photography program. Some of the topics discussed were: (a) will students be required to bring their own DSLR, (b) why students who have taken PHOT 070 need to enroll to this course, (c) clarification of course name listed on CurricunetMETA and BANNER, (d) units, (e) SLOs, (f) no prerequisites, and (g) portfolio and text book requirements. Deb Berrett motioned to approve these courses. It was seconded by Jose Cortes. The motion passed unanimously.</p> <p><u>8b. (CP18S-9) PHOT 162 Workshop: Portraiture and Studio Lighting</u></p> <p>1. Action on the Course: This course will also be a substitute elective for the Photography program. Deb Berrett motioned to approve this course. It was seconded by Dean Morinec. The motion passed unanimously.</p>

8c. (CP18S-10) PHOT 163 Landscape and Nature Photography

1. Action on the Course:

PHOT 029 or 161 will be this course' advisory requisites. Deb Berrett motioned to conditionally approve PHOT 163. It was seconded by Jose Cortes. The conditional approval, which will be dependent on the department's completion of the course outline by the next Curriculum Committee on January 30, 2018 passed unanimously.

9. Course Modification

9a. (CP18S-2) KINE 004E Dance Production: Description, Repeatability, Assignments, Content, Textbooks, and Hours

2. Action on the Course:

Lisa Abbott stated that the unit/hour modification was not completed by the department. As a result, this course was deferred to the next Tech Review meeting on February 6, 2018. Deb Berrett motioned to defer this course at the next TR meeting. It was seconded by Jose Cortes. The motion passed unanimously.

9b. (CP18S-3) KINE 009F Beginning Baseball: Description, Units, Hours, SLOs, Methods of Instruction, Methods of Evaluation, Assignments, and Textbooks

1. Action on the Course:

Jose Cortes motioned to approve modifications on KINE 009F. It was seconded by Deb Berrett. The motion passed unanimously.

9c. (CP18S-4) KINE 009G Softball: SAM Code, Objectives, Units, Hours, Articulation info, SLOs, Methods of Instruction, Methods of Evaluation, Assignments, and Textbooks

1. Action on the Course:

Jose Cortes motioned to approve modifications on KINE 009G. It was seconded by Deb Berrett. The motion passed unanimously.

9d. (CP18S-5) PHOT 029 Introduction to Photography: Number, Title, Description, Objectives, Articulation Info, SLOs, Requisites, Methods of Evaluation, Assignments, Content, and Textbooks

1. Action on the Course:

Sarah Barsness convened with Curtiss Brown to modify the number from 070 to 029 to reflect that this program will be UC Santa Cruz and CSU transferable. The course title was changed to emphasize that it will be an introductory course and will be partly "dark room." This class will have a two-hour lecture with two-hour lab, non-repeatable, no GE, and will be using Adobe Light Room. Jose Cortes motioned to approve PHOT 029. It was seconded by Dean Morinec. The motion passed unanimously.

9e. (CP18S-6) PHOT 031 Intermediate Photography: Description, Objectives, Articulation Info, SLOs, Requisites, Methods of Evaluation, Assignments, Content, and Textbooks

1. Action on the Requisite:

This course will be a follow-up course to PHOT 029, DSLR camera will be required. It was designed for students who were not ready for PHOT 151 but would like to develop their conceptual skills, an elective in a certificate, three-hour lecture and three-hour lab, and will require minimum qualification from Commercial Photography. Deb Berrett motioned to approve PHOT 031. It was seconded by Jose Cortes.

2. Action on the Course:

Deb Berrett motioned to approve PHOT 031. It was seconded by Jose Cortes. The motion passed unanimously.

9f. (CP18S-7) PHOT 151 Professional Photography: Introduction: Description, Objectives, SLOs, Content, Textbooks

1. Action on the Course:

There were changes in course content and SLOs. It was designed for students who would be pursuing a career in photography, it will be non-transferrable, and require portfolio and field trips. Deb Berrett motioned to conditionally approve PHOT 151, which will be depending on the department updating the content review (requisite) of this course and other PHOT courses mentioned above by the next Curriculum Committee meeting on January 30, 2018. It was seconded by Jose Cortes. The conditional approval was approved by the committee unanimously.

10. Course Inactivation

There were no items on this section.

11. Curriculum Review

There were no items on this section.

12. New Program

There were no items on this section.

13. Program Modification

13a. (CP18S-11) Professional Photography A.S.

1. Action on the Program

The core course for this A.A. will be PHOT 29, 151, 71, 156 and two of the PHOT 150 courses. Deb Berrett motioned to award this program a conditional approval contingent upon completing changes recommended by the committee by the next Curriculum Committee meeting on January 30, 2018. It was seconded by Jose Cortes. The conditional approval was approved by the committee unanimously.

13b. (CP18S-12) Professional Photography Certificate of Achievement

1. Action on the Program

Deb Berrett motioned to award this program conditional approval contingent upon completing changes recommended by the TR committee by the next Curriculum Committee meeting on January 30, 2018. It was seconded by Jose Cortes. The conditional approval was approved by the committee unanimously.

14. Program Inactivation

14a. (CP18S-13) Art History A.A

The proposal from the Art department was to eliminate A.A. due to an existing ADT program. Deb Berrett motioned to inactivate Art History A.A. It was seconded by Jose Cortes. The motion was carried unanimously.

**15. High School
Articulation**

There were no items on this section

**16. Report from
Assessment
Coordinator**

Amy Obegi, Assessment Committee Coordinator was not present at this meeting.

17. Report from the Chair

Curriculum Committee Chair James DeKloe stated that were High School Articulation that he will reviewing for the next TR committee meeting.

**18. Report from VP of
Academic Affairs**

VP of Academic Affairs David Williams did not provide an update.

**19. Report from the
Articulation Officer**

Articulation Officer Curtiss Brown did not provide an update.

20. Other

There were no items on this section.

21. Open Discussion

There were no items on this section.

22. Adjournment

The meeting was adjourned at 3:32pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 743 UNLESS OTHERWISE NOTED:

January 23, 2018

February 6, 2018

February 20, 2018

March 20, 2018

April 17, 2018

May 1, 2018