



TECHNICAL REVIEW COMMITTEE

Approved Minutes

October 1, 2019

Meeting Room: 501

1:30 pm – 3:30 pm

1. Call to order	Articulation Officer Curtiss Brown called the meeting to order at 1:32 pm.
2. Roll Call	<p>Tech Review Committee Officials: Lisa Abbott (Analyst), Curtiss Brown (Articulation Officer), and David Williams (VP of Academic Affairs),</p> <p>Members: Andrew Wesley (Assessment Coordinator), Sandy Lamba (Dean), Deb Berrett (Faculty), and Mark Berrett (Faculty).</p> <p>Absent: Erin Duane (Interim Chairperson) and Andrew Wesley (Assessment Coordinator)</p>
3. Agenda Approval	<p>Deb Berrett motioned to approve the agenda of October 1, 2019 as presented. It was seconded by Dean Sandy Lamba.</p> <p><i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a committee member.</i></p>
4. Approval of Minutes	Mark Berrett motioned to approve the minutes of September 17, 2019 as presented. It was seconded by Deb Berrett.
5. Comments from the Public	There were no comments from the public.
6. Consent Items for Curriculum Committee	There were no items on this section.
7. Action Items	There were no items on this section.
8. New Course	There were no items on this section.
9. Course Modification	<p><u>9a. ATHL 004 Women’s Intercollegiate Soccer (Fall): Units/Hours</u></p> <p>The class size was not updated. Curtiss Brown explained that UCs had expressed concerns regarding decrease of course units and not increase. Also, the course name was modified from ATHL 004B Pre-Season Intercollegiate Soccer to ATHL 004 Women’s Intercollegiate Soccer (Fall).</p>

1. Action on the Course: Deb Berrett motioned to approve course modification of item 9a. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

9d. ENGR 017 Introduction to Electrical Engineering: Description, Division Planning, Grade Option, Content, and Textbooks

Curtiss Brown explained that course content was updated. He also informed the committee that these modifications were completed to align with ENG 260L Circuit Analysis. Curtiss Brown will follow up with the department to confirm course requisites.

1. Action on the Course: Deb Berrett motioned to approve course modifications of ENGR 017. It was seconded by Mark Berrett. The motion was approved unanimously.

10. Course Inactivation

10a. KINE 020D Baseball Theory and Practice I

10b. KINE 020E Baseball Theory and Practice II

10c. KINE 020J Softball Theory and Practice II

10d. KINE 020M Volleyball Theory and Practice I

10e. KINE 020P Softball Theory and Practice I

10f. KINE 020Q Soccer Theory and Practice I

10g. KINE 020R Soccer Theory and Practice II

10h. KINE 020X Basketball Theory and Analyses I

10i. KINE 020Y Basketball Theory and Analyses II

The committee confirmed that items 10a through 10i were inactivated and replaced by other courses.

1. Action on the Courses 10a-10i: Deb Berrett motioned to approve inactivation of items 10a through 10i. It was seconded by Mark Berrett. The motion to inactivate these courses were approved unanimously.

10j. NURS 058D – Skills Lab IV

Curtiss Brown informed the committee that this course was replaced by an updated course.

1. Action on the Course: Deb Berrett motioned to inactivate NURS 058D. It was seconded by Dean Sandy Lamba. The motion was approved unanimously.

11. Curriculum Review

There were no items on this section.

12. New Program

There were no items on this section.

13. Program Modification

There were no items on this section.

14. Program Inactivation

There were no items in this section.

**15. High School
Articulation**

There were no items on this section.

16. Report from Assessment Coordinator	Andrew Wesley, Assessment Committee Coordinator, was not able to attend this meeting.
17. Report from the Chair	Erin Duane, Interim Tech Review/Curriculum Committee Chair, was not able to attend this meeting.
18. Report from VP of Academic Affairs	David Williams, VP of Academic Affairs, did not provide an update.
19. Report from the Articulation Officer	Curtiss Brown, Articulation Officer, did not provide an update.
20. Other	There were no items on this section.
21. Open Discussion	Deb Berrett expressed her concerns regarding the approval process/workflow of course modifications/updates. As an overall improvement to the process, she recommended the ability to modify information without the stagnant effect of waiting for other approvals before additional changes could be made.
22. Adjournment	Dean Sandy Lamba motioned to adjourn the meeting. It was seconded by Deb Berrett. The meeting adjourned at 2:05 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 501 UNLESS OTHERWISE NOTED:

Fall 2019

October 22, 2019

November 5, 2019

November 19, 2019

Spring 2020

January 21, 2020

February 4, 2020

February 18, 2020

March 3, 2020

March 24, 2020

April 14, 2020

April 28, 2020