



TECHNICAL REVIEW COMMITTEE

Approved Minutes

October 22, 2019

Meeting Room: 501

1:30 pm – 3: 30 pm

1. Call to order

Interim Technical Review/Curriculum Committee Chair Erin Duane called the meeting to order at 1:30 pm.

2. Roll Call

Erin Duane (Chairperson), Lisa Abbott (Analyst), Curtiss Brown (Articulation Officer), David Williams (VP of Academic Affairs), Andrew Wesley (Assessment Coordinator), Sandy Lamba (Dean), Deb Berrett (Faculty), and Mark Berrett (Faculty).

3. Agenda Approval

Deb Berrett motioned to approve the agenda of October 22, 2019. It was seconded by Andrew Wesley. The motion was approved unanimously.

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

4. Approval of Minutes

Deb Berrett motioned to approve the minutes of October 1, 2019 as presented. It was seconded by Mark Berrett. Chair Erin Duane and Andrew Wesley abstained. The motion was approved unanimously.

5. Comments from the Public

There were no comments from the public.

6. Consent Items for Curriculum Committee

6a. ATHL 050A Beginning Peak Performance: Number and Title Change To Reflect Addition Of ATHL 050B

This item was not approved by the committee.

7. Action Items

There were no items on this section.

8. New Course

8a. ATHL 050B Intermediate Peak Performance

The committee had detailed discussions regarding: (a) course requirements, (b) inclusion of this course under Sports Broadcasting Associate degree, (c) enrollment limitation for second-year intercollegiate athletes, and (d) title change of ATHL 050 to ATHL 050A.

Approval of this new course was tabled until further clarifications (i.e. enrollment limitation) could be obtained from the department.

1. Action on the Course: None
2. Action on the Requisite: None

8b. IT 179 Sewing Fundamentals for Maker Space

Deb Berrett explained to the committee the reasons why (i.e. challenge finding a faculty who could teach both sewing and tools, time management, one unit class) this course was created, which used to be part of Maker Space Tool Use and Safety course. She also addressed the committee's concerns regarding sewing machine purchase for this class, minimum qualification, and why students will be required to purchase other supplies.

1. Action on the Course: Mark Berrett motioned to approve IT 179. It was seconded by Deb Berrett. This new course was approved unanimously.

9. Course Modification

9a. IT 173 Making Things 3: Removal of Reference To Sewing Throughout COR

Deb Berrett explained that course content was not modified but the sewing was removed from this course and SLOs were updated.

1. Action on the Course: Andrew Wesley motioned to approve course modifications of IT 173. It was seconded by Mark Berrett. The motion was approved unanimously.

10. Course Inactivation

10a. NURS 063 Advanced Medical Surgical and Community Nursing

1. Action on the Course: Andrew Wesley motioned to inactivate NURS 063. It was seconded by Curtiss Brown. The motion was approved unanimously.

10b. KINE 020N Volleyball Theory and Practice II

1. Action on the Course: Andrew Wesley motioned to inactivate KINE 020N. It was seconded by Curtiss Brown. The motion was approved unanimously.

11. Curriculum Review

There were no items on this section.

12. New Program

There were no items on this section.

13. Program Modification

There were no items on this section.

14. Program Inactivation

There were no items on this section.

**15. High School
Articulation**

There were no items on this section.

**16. Report from
Assessment
Coordinator**

Andrew Wesley, Assessment Committee Coordinator, stated that they will be in process of updating the committee handbook, announced committee's plan during FlexCal in January 2020, and they are waiting to have SLO access via eLumen. Mark Berrett shared his input regarding eLumen software (i.e. how to separate paragraphs, rubric) with the committee. Chair Duane expressed her concerns regarding eLumen's potential limitations for adding a free-text box to course proposal forms so that equity issues could be addressed.

17. Report from the Chair

Erin Duane, Interim Technical Review/Curriculum Committee, did not provide an update

**18. Report from VP of
Academic Affairs**

David Williams, VP of Academic Affairs, did not provide an update.

**19. Report from the
Articulation Officer**

Curtiss Brown, Articulation Officer, informed the committee that he attended a meeting last Friday where they discussed the following: (a) UC pathways for Chemistry and Physics courses has not been resolved, (b) he shared that there are not enough CSU reviewers for

CID, which as a result would cause a delayed review of 19 disciplines such as Early Childhood Education, Child Development, and Business Administration, and (c) AB 1933 Periodic Curriculum was discussed where they will start to review TMC (Transfer Model Curriculum).

20. Other

There were no items on this section.

21. Open Discussion

There were no items on this section.

22. Adjournment

Andrew Wesley motioned to adjourn the meeting. The meeting adjourned at 2:29 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM IN ROOM 504 UNLESS OTHERWISE NOTED:

Fall 2019

November 5, 2019

November 19, 2019

Spring 2020

January 21, 2020

February 4, 2020

February 18, 2020

March 3, 2020

March 24, 2020

April 14, 2020

April 28, 2020