



Technical Review Committee

Approved Minutes

Date: April 13, 2021

Meeting Room: Zoom

1:30 pm – 3: 30 pm

1. Call to order

The meeting was called to order at 1:32 P.M. Sarah Barsness presided.

2. Roll Call

Technical Review Officials: Sarah Barsness (Chairperson), Lisa Abbott (Analyst), Ashlie Lawson (Articulation Officer), David Williams (VP of Academic Affairs), Andrew Wesley (Assessment Coordinator), Lisa Neeley (Dean), Deb Berrett (Faculty), Mark Berrett (Faculty)

Claire Gover (Executive Assistant)

Guests: Matt Borchert, Ann Hefner-Gravink

3. Agenda Approval

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

1. Action: Ashlie Lawson moved to approve the agenda. Mark Berrett seconded the motion. The motion passed unanimously.

4. Approval of Minutes

4a. Minutes of March 30, 2021

1. Action: Deb Berrett moved to approve the minutes of March 30, 2021. Lisa Neeley seconded the motion. The motion passed unanimously.

5. Comments from the Public

There were no comments from the public.

6. Consent Items for Curriculum Committee

There were no items in this section.

7. Action Items

There were no items in this section.

8. New Course

8a. KINE 003B Intermediate Self-Defense

8b. KINE 005F Intermediate Circuit Training

8c. KINE 005G Intermediate Cardio Conditioning

8d. KINE 005T Intermediate Functional & Core Training

8e. KINE 006G Intermediate Pilates for Fitness

8g. KINE 078B Intermediate Fit Ball Training

8a-8e and 8g. Matt Borchert presented on the addition of these intermediate KINE courses which will be stacked with the existing beginning course. Courses will allow multiple opportunities for participation. Beginning course is advisory. Student will be encouraged to enter at beginner level, but is not required to do so. All courses are approved for online modality. All course outlines and SLOs are new.

KINE courses should be re-numbered for better sequencing. Matt will bring this to division meeting for future project.

1. Action on the courses: Debra Berrett moved to group items 8a, 8b, 8c, 8d, 8e, and 8g together for approval. Ashlie Lawson seconded the motion. The motion passed.

Ashlie Lawson moved to approve the above grouped items. Lisa Neeley seconded the motion. Items 8a, 8b, 8c, 8d, 8e, and 8g were approved unanimously.

8f. KINE 079A Resistance Band Training Matt Borchert presented on KINE 079A.

1. Action on the Course: Debra Berrett moved to approve item 8f. Ashlie Lawson seconded the motion. Item 8f passed unanimously.

9. Course Modification

9a. BIO 018 Biology of Sex. Ann Hefner-Gravink presented course modifications of BIO 018. DE addendum will be attached. The course description, Objectives, SLOs and Content were modified to remove the fern life cycle and focus on the human reproductive system.

1. Action on the Course: Ashlie Lawson motioned to approve item 9a. Lisa Neeley seconded the motion. Item 9a passed unanimously.

10. Course Inactivation

There were no items in this section.

11. Curriculum Review

There were no items in this section.

12. New Program

There were no items in this section.

13. Program Modification

There were no items in this section.

14. Program Inactivation

There were no items in this section.

**15. High School
Articulation**

There were no items in this section.

<p>16. Report from Assessment Coordinator, Andrew Wesley</p>	<p>Andrew Wesley is still offering drop-in assessment workshops for Faculty on Tuesdays after tech review meetings. No other report given.</p>
<p>17. Report from the Curriculum Committee Chair, Sarah Barsness</p>	<p>Curriculum Committee meeting on April 20th will be a full agenda. We will ask committee to approve the local GE. We expect public comment.</p> <p>The GE Task Force created a process for adding courses to specific areas in the local GE. Courses must meet the Title V regulations for the area. A Proposal Form was drafted which contains language from Title V. Deadline of for proposed courses is April 15th which is tied to catalog publishing. CTE is interested in creating new or alternative courses catering to the needs and interest of CTE students. Some individuals from ATHL/KINE area have concerns with changes to local area requirements.</p> <p>Curriculum Committee will also be moving forward with action item to determine how to proceed with issue between COUN and HS their proposed courses for C-ID SWHS 120A and 120B. Representatives from COUN and HS will be allotted equal time to present their rationale.</p> <p>Supplemental items will be provided to the Curriculum Committee In preparation for next week's meeting: the GE proposal, GE process for adding courses, and brief written statements from COUN and HS.</p> <p>VP Williams advised that decisions at next week's Curriculum Committee meeting must be well thought out and based on what will best help students be successful.</p>
<p>18. Report from VP of Academic Affairs, David Williams</p>	<p>To meet CSU ethnic studies requirement, we must create an ethnic studies prefix (most commonly used is ETHN) and possibly create a department of ethnic studies then assign people to that department. We may only have one course (HIST 29) that currently meets requirement. New courses need to be created and there may be courses that were inactivated due to low enrollment, but would now meet this requirement</p> <p>Credit for Prior Learning Task Force is close to finishing up and will provide professional development.</p> <p>Solano enrollment is down 2.3% which is better than the statewide average of 10%. VP Williams commended our faculty for their good work.</p>
<p>19. Report from the Articulation Officer, Ashlie Lawson</p>	<p>Ashlie will prepare an email to Deans with parameters for the ethnic studies requirements. Our Spring 2023 graduates must have taken this course in preparation for the CSU.</p> <p>Ashlie received a CSU response letter on GE approvals and denials for articulation. She will follow up to clarify why some courses were denied. We do not expect a response from the UCs until August, so those courses will not make the catalog deadline.</p>

20. Report from Curriculum Analyst, Lisa Abbott

No report.

21. Other

Option 2 of Item 7b of the March 30th Tech Review meeting reads “Approve HSW-004, COUN 064 and 064P revisions, and then cross-list COUN 064 and 064P with HSW-004.” This means cross-listed courses with the exact same course content will be taught by faculty in different divisions. The courses will fill the same requirement for the same degree program which lives in HS. This is option was determined to be not viable.

1. Action: Ashlie Lawson moved to remove Option #2 from choices to be presented at Curriculum Review on April 20th. Debra Berrett seconded the motion. Motion passed by consensus.

22. Open Discussion

There were no items in this section.

23. Adjournment

Deb Berrett moved to adjourn the meeting. Ashlie Lawson seconded the motion. The meeting adjourned at 3:27 P.M. by consensus.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM ON ZOOM UNLESS OTHERWISE NOTED: