



Technical Review Committee

Approved Minutes

Date: October 20, 2020

Meeting Room: Zoom

1:30 pm – 3:30 pm

1. Call to order	The meeting was called to order at 1:33 PM
2. Roll Call	Technical Review Officials: Sarah Barsness (Chairperson), Lisa Abbott (Analyst), Ashlie Lawson (Articulation Officer), David Williams (VP of Academic Affairs), Andrew Wesley (Assessment Coordinator), Deb Berrett (Faculty), Mark Berrett (Faculty) Guests: Douglas Mungin, Emily Burt, Janene Whitesell, Sarah Donovan Absent: Lisa Neeley (Dean), Claire Gover (Executive Assistant)
3. Agenda Approval	<i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i> Deb Berrett motioned to approve the agenda. Ashlie Lawson seconded the motion. The agenda was approved unanimously.
4. Approval of Minutes	None
5. Comments from the Public	There were no comments from the public.
6. Consent Items for Curriculum Committee	None
7. Action Items	None
8. New Course	<u>8a. COMM 051 Forensics Lecture</u> Doug Mungin said this is a 1 unit lecture course that is to be taught in conjunction with COMM 050 for those that want C-ID, this allows students to see the higher level of speech without having to join the debate team. 1. Action on the course: Ashlie Lawson motioned to approve item 8a. Debra Berrett seconded the motion. Item 8a was approved unanimously.

9. Course Modification

9a. COMM 050 Forensics/Speech Workshop: Title, hours, units, content

Doug Mungin indicated that they removed the lecture from the course to be split into COMM 051, the decrease in class size was to better reflect the speech and debate team and the coach's workload.

1. Action on the course: Debra Berrett moved to approve item 9a, Mark Berrett seconded the motion. Item 9a was approved unanimously

9b. COMM 001 Introduction to Public Speaking: Class Max from 25 to 30

1. Action on the course: Mark Berrett moved to approve item 9b. Ashlie Lawson seconded the motion. Item 9b was approved unanimously.

9c. MATH 012: Mathematical Ideas: Hours

Sarah Donovan said they combined MATH 012 and 312 to give students more hands on work for students as they are needing the extra time.

1. Action on the course: Debra Berrett motioned to combine approval of 9c and 10a. Mark Berrett seconded the motion. Proposals were approved unanimously.

10. Course Inactivation

10a. MATH 312 Mathematical Ideas Support

1. Action on the course: Approved with 9c

11. Curriculum Review

There are no items on this section.

12. New Program

12a. Firefighter 1 Academy

1. Action on the program: Debra Berrett motioned to approve item 12a. Mark Berrett seconded the motion. Item 12a was approved unanimously.

13. Program Modification

None

14. Program Inactivation

None

**15. High School
Articulation**

There are no items in this section.

**16. Report from
Assessment**

Andrew indicated that there is a newsletter coming letting faculty know that Fall assessments will be mandatory for all faculty.

Coordinator, Andrew Wesley	
17. Report from the Curriculum Committee Chair, Sarah Barsness	None
18. Report from VP of Academic Affairs, David Williams	18a. Credit for Prior Learning. We have begun discussions about implementation of title 5 Credit for Prior Learning regulations. A board policy on Credit for Prior Learning must be adopted by December 2020. A toolkit is available through the Chancellor's Office.
19. Report from the Articulation Officer, Ashlie Lawson	None
20. Report from Curriculum Analyst, Lisa Abbott	None
21. Other	None
22. Open Discussion	None
23. Adjournment	There being no further business, Ashlie Lawson motioned to close the meeting. Mark Berrett seconded the motion. The meeting adjourned at 3:19 pm.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM ON ZOOM UNLESS OTHERWISE NOTED: