



Technical Review Committee

Approved Minutes

Date: November 17, 2020

Meeting Room: Zoom

1:30 pm – 3: 30 pm

1. Call to order	Meeting was called to order by Sarah Barsness at 1:33 P.M.
2. Roll Call	Technical Review Officials: Sarah Barsness (Chairperson), Lisa Abbott (Analyst), Ashlie Lawson (Articulation Officer), David Williams (VP of Academic Affairs), Andrew Wesley (Assessment Coordinator), Lisa Neeley (Dean), Deb Berrett (Faculty), Mark Berrett (Faculty) Claire Gover (Executive Assistant) Guests: Emily Burt, Jose Cortez, Christine Mani
3. Agenda Approval	Debra Berrett moved to approve the agenda. It was seconded by Lisa Neeley. The agenda was approved by consensus. <i>All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.</i>
4. Approval of Minutes	Ashlie Lawson moved to approve the minutes from October 20, 2020 and the minutes from November 3, 2020. Debra Berrett seconded the motion. The motion was approved unanimously.
5. Comments from the Public	There were no comments from the public.
6. Consent Items for Curriculum Committee	No items in this section.
7. Action Items	No items in this section.
8. New Course	<u>8a. THEA 148 Special Advanced Topics in Theatre</u> Christine Mani presented THEA 148 as 1-unit courses to provide students an opportunity to understand specializations such as stage management, clowning, millinery, lighting, or sound design. Some topics may lead to a degree new degree pathway. Goal is for students to take course prior to working on a production. Course offerings will be based on current student interest. There is a question about course repeatability. 1. Action on the course: Debra Berrett moved to approve item 8am. It was seconded by Mark Berrett. The motion was approved unanimously.

8b. THEA 036 Advanced Fundamentals of Musical Theatre

Christine Mani presented THEA 036, an acting course which combines elements of dance, voice, choreography and stage performance. The course unit value and times align with THEA 035 and can be stacked. THEA 036 will also serve as a conditioning course for dance. No DE option will be offered. Course will be an elective in Acting path.

1. Action on the course: Mark Berrett moved to approve item 8b. It was seconded by Lisa Neeley. Motion was approved unanimously.

9. Course Modification

9a. ESL 074 Intermediate Integrated ESL Skills: requisites

Jose Cortez presented course modifications of ESL 074, ESL 077, ESL 094, ESL 334 and ESL 373. Prerequisites were changed to Advisory or a recommendation based on the ESL guided self-placement process. (The process is still under development.) The student will go through the process before placing themselves in appropriate Level. During presentation of this item, discussion ensued about re-categorization of lecture courses with high unit value. High units might discourage students from taking the course. Jose said when 094 was split into 094A and 094B enrollment was too low for 094B. Deb explained that courses that are essentially guided labs can be converted to a lecture with a lab component which would allow for the number of hours while reducing the unit value.

1. Ashlie Lawson motioned to combine approval of items 9a-9e. Lisa Neeley seconded the motion. The motion was approved unanimously.
2. Action on the course: Ashlie Lawson motioned to approve the courses in items 9a-9e. The motion was seconded by Lisa Neeley. The motion was approved unanimously.
3. Action on the Requisite: Ashlie Lawson motioned to approve the requisites on items 9a-9e. Debra Berrett seconded the motion. The motion was approved unanimously.

9b. ESL 077 Conversation/Pronunciation Skills: Requisite

Presented with item 9a

1. Action on the course: Approved with 9a
2. Action on the requisite: Approved with 9a

9c. ESL 094 Advanced ESL Integrated Skills: requisite

Presented with item 9a

1. Action on the course: Approved with 9a
2. Action on the requisite: Approved with 9a

9d. ESL 334 Introductory Integrated ESL Skills: Reading, Writing, and Grammar: requisite

Presented with item 9a

1. Action on the course: Approved with 9a
2. Action on the requisite: Approved with 9a

9e. ESL 373 ESL Basic Oral Communication Skills: requisite

Presented with item 9a

1. Action on the course: Approved with 9a
2. Action on the requisite: Approved with 9a

10. Course Inactivation

No items in this section.

11. Curriculum Review

No items in this section.

12. New Program

No items in this section.

13. Program Modification

No items in this section.

14. Program Inactivation

No items in this section.

**15. High School
Articulation**

No items in this section.

**16. Report from
Assessment
Coordinator, Andrew
Wesley**

There was no report from Andrew Wesley.

**17. Report from the
Curriculum Committee
Chair, Sarah Barsness**

Sarah Barsness said she is expecting a list from DE Coordinator, Erica Beam of additional courses that need to be approved for Distance Ed by the Curriculum Committee.

**18. Report from VP of
Academic Affairs,
David Williams**

VP Williams reported that we are required to submit a Correspondence Addenda in December for the courses taught at the prisons. We will adapt the DE Addenda for Correspondence Addenda.

**19. Report from the
Articulation Officer,
Ashlie Lawson**

There was no report from Ashlie Lawson.

20. Report from Curriculum Analyst, Lisa Abbott

There was no report from Lisa Abbott.

21. Other

No items in this section.

22. Open Discussion

No items in this section.

23. Adjournment

Debra Berrett motioned to close the meeting. Lisa Neeley seconded the motion. The meeting was adjourned by consensus at 3:30 P.M.

ALL MEETINGS WILL BE HELD STARTING AT 1:30 PM ON ZOOM UNLESS OTHERWISE NOTED: