



# Technical Review Minutes

## Minutes

Date: November 30, 2021

Meeting Room: Zoom

1:00 pm – 3:00 pm

### 1. Call to order

The regular Technical Review meeting was called to order at 1:06 pm on November 30, 2021. Sarah Barsness presided. The meeting was held via Zoom due to the COVID 19 pandemic.

### 2. Roll Call

**Technical Review Officials:** David Williams (VP of Academic Affairs), Lisa Abbott (Curriculum Analyst)

**Technical Review Members:** Ashlie Lawson (Articulation Officer), Lisa Neeley (Dean), Deb Berrett (Faculty), Mark Berrett (Faculty), Sarah Barsness (Chairperson)

**Guests:** Erin Duane, Shaunice Cole, Lauren R. Eastland, Sarah McKinnon, Lauren Taylor-Hill, Isabel Anderson, Melissa Reeve, Ginger Cain, Neil Glines, Michelle Arce, Heather Watson-Perez

**Absent:** Andrew Wesley (Assessment Coordinator)

Jessica Corbin (Meeting Secretary)

### 3. Agenda Approval

*All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.*

Ashlie Lawson motioned to add ENGL 001E and ENGL 001X to the agenda. Debra Berrett seconded the motion. The motion passed unanimously.

Debra Berrett motioned to add ANTH 002 and ANTH 006 to the Local GE Action Items on the agenda. Ashlie Lawson seconded the motion. The motion passed unanimously.

Ashlie Lawson motioned to approve the agenda. Lisa Neeley seconded the motion. The motion passes unanimously.

### 4. Approval of Minutes

November 16, 2021

1. Action on the Minutes: Ashlie Lawson motioned to approve the minutes from November 16, 2021. Mark Berrett seconded the motion. The motion passed unanimously.

### 5. Comments from the Public

Three minutes are allotted per person.

<p><b>6. Information Items – No Action Required</b></p>	<p>SCC General Education Local District Requirement will be voted on at Curriculum December 7, 2021</p>
<p><b>7. Consent Items for Curriculum Committee</b></p>	<p>There are no items on this section.</p>
<p><b>8. Action Items</b></p>	<p><u>Spring 2022 Curriculum/Technical Review Committee Calendar</u></p> <p><u>8a. HSW 082 Serving Diverse Populations – Add to SCC GE – Cross Cultural Requirement</u></p> <ol style="list-style-type: none"> <li>1. Action on the course: Ashlie Lawson motioned to approve HSW 082 to the Curriculum Committee. Debra Berrett seconded the motion. The motion passed by majority vote. Mark Berrett abstained.</li> </ol> <p><u>8b. PSYC 020 Personal and Social Behavior – Add to SCC GE – Area G</u></p> <ol style="list-style-type: none"> <li>1. Action on the course: Ashlie Lawson motioned to approve PSYC 020 to the Curriculum Committee. Lisa Neeley seconded the motion. The motion passed by majority vote. Mark Berrett abstained.</li> </ol> <p><u>8c. ENGL 033 Survey of African American Literature– Add to SCC GE – Cross Cultural Requirement</u></p> <ol style="list-style-type: none"> <li>1. Action on the course: Ashlie Lawson motioned to deny ENGL 033 to move forward to the Curriculum Committee. Debra Berrett seconded the motion. The motion passed unanimously.</li> </ol> <p><u>8d. ENGL 001X College Composition with Support– Add to SCC GE – English Composition</u></p> <ol style="list-style-type: none"> <li>1. Action on the course: Ashlie Lawson motioned to approve ENGL 001X to the Curriculum Committee. Debra Berrett seconded the motion. The motion passed by majority vote. Mark Berrett abstained.</li> </ol> <p><u>8e. ENGL 001E College Composition for Non-native English Speakers– Add to SCC GE – English Composition</u></p> <ol style="list-style-type: none"> <li>1. Action on the course: Ashlie Lawson motioned to approve ENGL 001E to the Curriculum Committee. Lisa Neeley seconded the motion. The motion passed by majority vote. Mark Berrett abstained.</li> </ol> <p><u>8f. ANTH 002 Cultural Anthropology– Add to SCC GE Cross Cultural</u></p> <ol style="list-style-type: none"> <li>1. Action on the course: Debra Berrett motioned to approve ANTH 002 to move forward to the Curriculum Committee. Ashlie Lawson seconded the motion. The motion passed unanimously.</li> </ol> <p><u>8g. ANTH 006 Magic, Witchcraft, and Religion– Add to SCC GE Cross Cultural</u></p>

1. Action on the course: Ashlie Lawson motioned to approve ANTH 006 to move forward to Curriculum Committee. Debra Berrett seconded the motion. The motion passed unanimously.

8h. PHYS 002 General Physics (Non-calculus) – Add Hybrid

1. Action on DE: Ashlie Lawson motioned to approve DE for PHYS 002. Debra Berrett seconded the motion. The motion passed unanimously.

**9. New Course**

9a. COSM 100A Introduction to Cosmetology

9b. COSM 111A Nail and Skin Concepts of Cosmetology

9c. COSM 111B Haircuts and Design Concepts of Cosmetology

9d. COSM 112A Chemical Concepts of Cosmetology

9e. COSM 112B Cosmetology Business and Salon Experience

9f. COSM 141A Extension Enhancements in Creative Styling

9g. COSM 141 Hairstyling Concepts

Shaunice Cole presented cosmetology required hours change from 1600 hours to 1000 hours. Looked through eLumen workflow. Discussion regarding description changes and minimum qualifications. Changes to SAM code were conducted.

Debra Berrett motioned to group all COSM courses for approval to Curriculum Committee. Lisa Neeley seconded the motion. The motion passed unanimously.

1. Action on the requisite for COSM 111A: Debra Berrett motioned to approve the requisite for COSM 111A. Mark Berrett seconded the motion. The motion passed unanimously.
2. Action on the course: Debra Berrett motion to approve the grouping of 9a-9g to move forward to the Curriculum Committee. Lisa Neeley seconded the motion. The motion passed unanimously.
3. Action on DE: Debra Berrett motion to approve the DE. Lisa Neeley seconded the motion. The motion passed unanimously.

9h. ANTH 024/ETHN 024 Native Americans and Social Justice

1. Action on the course: Ashlie Lawson motioned to approve course change to the Curriculum Committee. Debra Berrett seconded the motion. The motion passed unanimously.
2. Action on DE: Mark Berrett motioned to approve DE. Ashlie Lawson seconded the motion. The motion passed unanimously.

9i. ENGL 033/ETHN 033 Survey of African American Literature

1. Action on the requisite: Ashlie Lawson motioned to approve the requisite. Debra Berrett seconded the motion. The motion passed unanimously.
2. Action on the course: Ashlie Lawson motioned to approve the course to move forward to Curriculum Committee. Debra Berrett seconded the motion. The motion passed unanimously.
3. Action on DE: Ashlie Lawson motioned to approve the DE. Debra Berrett seconded the motion. The motion passed unanimously.

9j. ETHN 001 Introduction to Ethnic Studies

1. Action on the requisite: N/A
2. Action on the course: Debra Berrett motioned to approve the course to Curriculum Committee. Ashlie Lawson seconded the motion. The motion passed unanimously.
3. Action on DE: Ashlie Lawson motioned to approve the DE. Debra Berrett seconded the motion. The motion passed unanimously.

9k. ENGL 001E College Composition for Non-native English Speakers

1. Action on the requisite: Ashlie Lawson motioned to approve the requisite. Debra Berrett seconded the motion. The motion passed unanimously.
2. Action on the course: Ashlie Lawson motioned to approve the course to Curriculum Committee. Debra Berrett seconded the motion. The motion passed unanimously.
3. Action on DE: Ashlie Lawson motioned to approve the DE. Debra Berrett seconded the motion. The motion passed unanimously.

9l. ENGL 001X College Composition with Support

1. Action on the requisite: Ashlie Lawson motioned to approve the requisite. Lisa Neeley seconded the motion. The motion passed unanimously.
2. Action on the course: Ashlie Lawson motioned to approve the course to move forward to the Curriculum Committee. Lisa Neeley seconded the motion. The motion passed unanimously.
3. Action on DE: Ashlie Lawson motioned to approve the DE. Debra Berrett seconded the motion. The motion passed unanimously.

9m. ETHN 028 African American History to 1877

9n. ETHN 029 African American History Since 1865

9o. ETHN 031 Mexican American/Chicano History

Ashlie Lawson motioned to group 9m- 9o with 10a-10c. Debra Berrett seconded the motion. The motion passed unanimously.

1. Action on the course: Action on the course: Ashlie Lawson motioned to approve new course group 9m-9o and course modification for group 10a-10c. Debra Berrett seconded the motion. The motion passed unanimously.

## 10. Course Modification

10a. HIST 028 African American History to 1877

10b. HIST 029 African American History Since 1865

10c. HIST 031 Mexican American/Chicano History

Ashlie Lawson motioned to group 9m-9o with 10a-10c. Debra Berrett seconded the motion. The motion passed unanimously.

2. Action on the course: Ashlie Lawson motioned to approve new course group 9m-9o and course modification for group 10a-10c. Debra Berrett seconded the motion. The motion passed unanimously.

10d. ENGL 001 College Composition

10e. ENGL 002 Critical Thinking and Writing About Literature

10f. ENGL 004 Critical Thinking and Composition: Language in Context

10g. ENGL 006 Creative Writing 1

10h. ENGL 007 Creative Writing II

10i. ENGL 010 Creative Writing III

10j. ENGL 018 Intro to Mythology

10k. ENGL 021 Introduction to Poetry

10l. ENGL 023 Introduction to the Modern Novel

10m. ENGL 024 Introduction to the Short Story

10n. ENGL 030 Survey of American Literature I

10o. ENGL 031 Survey of American Literature II

10p. ENGL 036 Multi-Ethnic Literature in America

10q. ENGL 040 Survey of English Literature I

10r. ENGL 041 Survey of English Literature II

10s. ENGL 044 Introduction to Shakespeare

10t. ENGL 049 English Honors

10u. ENGL 058 Creative Writing: The Literary Magazine I

10v. ENGL 059 Creative Writing: The Literary Magazine II

10w. ENGL 400 Advanced Technical Writing: Writing in the Scientific Professions

Debra Berrett motioned to group 10d-10w for approval. Ashlie Lawson seconded the motion. The motion passed unanimously.

1. Action on the course: Ashlie Lawson motioned to approve group 10d-10w for approval to Curriculum Committee pending changes that Lisa Abbott is requesting. Debra Berrett seconded the motion. The motion passed unanimously.
2. Action on the Requisite: Lisa Neeley motioned to approve the requisite for group 10d-10w. Ashlie Lawson seconded the motion. The motion passed unanimously.

10x. MUSC 045/ ETHN 045 Exploration of Rap and Hip-Hop

1. Action on the course: Ashlie Lawson motioned to approve MUSC 045/ETHN 045 to Curriculum Committee. Debra Berrett seconded the motion. The motion passed unanimously.

**11. Course Inactivation**

There are no items on this section.

**12. Curriculum Review**

There are no items on this section.

**13. New Program**

13a. Hair Design (CA)

1. Action on the Program: Debra Berrett motioned to have Lisa Abbott and Shaunice Cole work on program and look at it later in the week for approval. Lisa Neeley seconded the motion. The motion passed unanimously.

**14. Program Modification**

14b. Cosmetology (CA)

1. Action on the Program: Debra Berrett motioned to have Lisa Abbott and Shaunice Cole work on program and look at it later in the week for approval. Lisa Neeley seconded the motion. The motion passed unanimously.

**15. Program Inactivation**

There are no items in this section.

<b>16. High School Articulation</b>	There are no items in this section.
<b>17. Report from Assessment Coordinator, Andrew Wesley</b>	There are no items in this section.
<b>18. Report from the Curriculum Committee Chair, Sarah Barsness</b>	There are no items in this section.
<b>19. Report from VP of Academic Affairs, David Williams</b>	There are no items in this section.
<b>20. Report from the Articulation Officer, Ashlie Lawson</b>	There are no items in this section.
<b>21. Report from Curriculum Analyst, Lisa Abbott</b>	There are no items in this section.
<b>22. Other</b>	There are no items in this section.
<b>23. Open Discussion</b>	There are no items in this section.
<b>24. Adjournment</b>	Ashlie Lawson motioned to adjourn. Debra Berrett seconded the motion. The meeting was adjourned at 4:30pm.

**ALL MEETINGS WILL BE HELD STARTING AT 1:00 PM ON ZOOM UNLESS OTHERWISE NOTED:**