Financial Aid Office

2010-2011 Financial Aid Satisfactory Academic Progress Standards

Federal and state regulations require Solano College to establish, define and apply Standards of Satisfactory Academic Progress for all financial aid applicants/recipients. These standards are created to help students identify and successfully achieve their educational goals within a reasonable amount of time. The regulations required that Satisfactory Academic Progress be reviewed at least once a year and measure the quality and quantity of these standards. Satisfactory Academic Progress Standards applies to all students requesting aid from the following federal and state funded programs offered at Solano College.

| ⇒ Federal Pell & ACG Grants | ⇒ Federal Direct Loan Program |
| ⇒ Federal Supplemental Educational Opportunity Grant (FSEOG) | ⇒ Federal Work Study (FWS) |
| ⇒ State Cal Grants “B” and “C” | ⇒ State Chafee Grant |
| ⇒ State Child Development Grant |

A. Eligible Program of Study

1. Recipients of Financial Aid must be enrolled in a major or program of study, which leads to a certificate, degree, or is transferable toward a Baccalaureate Degree. This program of study MUST be declared at the front counter in the Financial Aid Office *(must match what is on your Financial Aid Sheet)* prior to submitting all tracking documents.

B. Qualitative Standard: Grade Point Average (GPA)

1. All students that have attempted 12 units or more at Solano College will be required to keep a total cumulative GPA of at least 2.0 or better in all college course work taken.
   a) Grades of “A, B, C, D” will be considered as units completed and will be “included” in your GPA. A credit grade of “CR” count as units completed, but will not be included in your GPA.
   b) Grades of “U, W, I, NC and IP”, will not be considered as units completed and will be “excluded” from your GPA. An “F” grade will not count as units completed, but will be included in your GPA.
   c) Repeated courses will count toward the 150% maximum units allowed. Financial Aid will not pay more than twice for a repeated class taken.
   d) Precollegiate/Remedial courses (including ESL) will be excluded from the maximum time frame with a maximum of 30 units allowed.

C. Quantitative Standard: Maximum Time Limit

1. The quantitative standard helps ensure that by the time a student has attempted 90 units they will have reached their goal. For example, a student that has attempted a total of 90 units and has completed the minimum of 67 percent of their courses will have completed 60 units (90 units attempted X 67% of units completed = 60.3 units completed).

2. All students must also complete their educational objective (graduation, transfer, and certificate) by the time they have attempted 90 units.
   a) A student can only receive Financial Aid for a maximum of 150% of the published length of the program. Completing 60 units is a standard for completion of many of the programs at Solano College. Therefore, 90 units is the maximum time frame in which a student can receive financial assistance.
   b) Certain technical and medical programs are exceptions to the 90 unit rule due to the length of the academic programs. However, they will be restricted from exceeding 150% of the published length of their academic program.
3. All periods of enrollment at Solano College, and if applicable, transferable units from other colleges, will be counted as part of the maximum time limit. To ensure meeting these standards you must enroll in courses outlined on your Individual Educational Plan (IEP) in accordance with your declared major.

D. **FINANCIAL AID PROBATION AND DISQUALIFICATION**

1. Any student who fails the aforementioned SAP standards will be placed on a one-year probation status. To avoid this status you should enroll in courses on your IEP that you will be able to complete successfully.

2. Students that do not meet the SAP standards after a year of probationary status will be declared Disqualified and will not receive financial aid.
   a) You will not be eligible to receive a Pell Grant, FSEOG, Federal Student Loans, Federal Work Study, ACG, State Cal Grants, Chaffee or Child Development Grant.
   b) You will only be eligible to receive a Board of Governor's Fee Waiver (BOFW).

3. Students who are on probation or disqualified and do not appeal can be automatically reinstated if the academic deficiencies are corrected at the time of the next annual SAP review.

E. **FINANCIAL AID PETITIONS AND APPEALS PROCEDURES**

1. Any student, who is denied Financial Aid because of failure to meet any part of the Satisfactory Academic Progress Standards, may submit a petition to reconsider their eligibility. Please state any official extenuating circumstances that may have occurred. These circumstances may include death in the immediate family, hospitalization, auto accident, family emergencies and/or legal problems. Please include any supporting documentation (i.e. medical records, legal documents, etc).

2. The petition can be obtained from the Financial Aid Office.

3. The student must complete the petition and submit it along with the following items:
   a) Individual Educational Plan (IEP), current academic year;
   b) A written statement explaining circumstances;
   c) Supporting documentations (i.e. medical records, legal documents, death certificate).

4. The Financial Aid Dean will review the petition.

5. If the Financial Aid Dean approves the petition, the student will be automatically placed back on probation, eligible to receive financial aid and your grades will be reviewed EACH semester.

6. Students that are in an approved status will have all Title IV eligibility reviewed on a case by case basis.

7. You are entitled to ONE Satisfactory Academic Progress petition approval during your enrollment at Solano College.

8. Once your petition is approved you MUST meet the standards EACH semester for continued eligibility. If you fail to meet the petition standards each semester (as an approved appeal student) you will be ineligible for further financial aid.

9. If the student is requesting a second level appeal, an appointment must be made with the Financial Aid Dean.

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I have read and understand the Financial Aid Satisfactory Academic Progress Standards described above and have received a copy for my records.

Print Name: ___________________________ Last __________ First __________ MI __________
Student ID#: __________________________
Signature: ____________________________ Date: ____________________________

White: Office Copy Yellow: Student Copy

Solano College / Financial Aid Office / 4000 Suisun Valley Road / Fairfield, CA 94534 / Phone: 707.864.7103