Financial Aid Office

2011-2012 Financial Aid Satisfactory Academic Progress Standards

Federal and state regulations require Solano Community College to establish, define, and apply Standards of Satisfactory Academic Progress for all financial aid applicants/recipient. These standards are created to help students identify and successfully achieve their educational goals within a reasonable amount of time. The regulations required that Satisfactory Academic Progress be reviewed at least once a year (end of spring) and measure the quality and quantity of these standards. A year is defined as summer, fall and spring. Exception: If you are enrolled in a Certificate program that does not lead to an Associate’s Degree, your academic progress will be evaluated every semester. Satisfactory Academic Progress Standards applies to all students requesting aid from the following federal and state funded programs offered at Solano Community College.

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<thead>
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<th>Federal Pell Grant</th>
<th>Federal Direct Loan Program</th>
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<td>Federal Supplemental Educational Opportunity Grant (FSEOG)</td>
<td>Federal Work Study (FWS)</td>
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<td>State Cal Grants (B &amp; C)</td>
<td>State Child Development Grant</td>
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<td>State Chaffee Grant</td>
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A. Eligible Program of Study

1. Recipients of Financial Aid must be enrolled in a major or program of study, which leads to a certificate, degree, or is transferable toward a Baccalaureate Degree. This program of study MUST be declared with the Admissions & Records office and match what is listed on your Financial Aid Information Sheet.

B. Qualitative Standard: Grade Point Average (GPA)

1. All students that have attempted 12 units or more at Solano Community College will be required to keep a total cumulative GPA of at least 2.0 or better in all college course work taken.
   a) Grades of “A, B, C, D” will be considered as units completed and will be “included” in your GPA. A credit grade of “CR” count as units completed, but will not be included in your GPA.
   b) Grades of “U, W, I, NC and IP”, will not be considered as units completed and will be “excluded” from your GPA. An “F” grade will not count as units completed, but will be included in your GPA.
   c) Repeated courses will count toward the 150% maximum units allowed. Financial Aid will not pay more than twice for a repeated class taken.
   d) Pre-collegiate/Remedial courses (including ESL) will be excluded from the maximum time frame with a maximum of 30 units allowed.
   e) If you have a BA degree (or higher) or reach maximum unit limit, you are not eligible for additional federal financial aid at Solano Community College.

C. Quantitative Standard: Maximum Time Limit

1. The quantitative standard helps ensure that by the time a student has attempted 90 units they will have reached their goal. For example, a student that has attempted a total of 90 units and has completed the minimum of 67 percent of their courses will have completed 60 units (90 units attempted X 67% of units completed = 60.3 units completed);

2. All students must also complete their educational objective (graduation, transfer, and/or certificate) by the time they have attempted 90 units.
   a) A student can only receive Financial Aid for a maximum of 150% of the published length of the program. Completing 60 units is a standard for completion of many of the programs at Solano Community College. Therefore, 90 units is the maximum time frame in which a student can receive financial assistance;
   b) Certain technical and medical programs are exceptions to the 90 unit rule due to the length of the academic programs. However, they will be restricted from exceeding 150% of the published length of their academic program.

3. All periods of enrollment at Solano Community College, and if applicable, transferable units from other colleges, will be counted as part of the maximum time limit. To ensure meeting these standards you must enroll in courses outlined on your Student Educational Plan (SEP) in accordance with your declared major.
D. **DISQUALIFICATION**

1. You will be disqualified if at the end of the yearly evaluation period, you –
   a) Have completed less than 67% of the total cumulative units attempted or
   b) Have not met the cumulative GPA of 2.0 or
   c) Have attempted more than 90 units or
   d) Have earned an Associate's, Transfer or higher degree (includes Bachelor's, Master's and Doctorate degrees). This includes degrees from all college in the United States or from foreign countries.

E. **FINANCIAL AID PETITION PROCEDURES**

1. Any student, who is denied Financial Aid because of failure to meet any part of the Satisfactory Academic Progress Standards, may submit a petition to re-establish their eligibility. Please state any official extenuating circumstances that may have occurred. These circumstances may include death in the immediate family, hospitalization, auto accident, family emergencies and/or legal problems. You are entitled to ONE Satisfactory Academic Progress petition approval during your enrollment at Solano Community College;

2. The petition can be obtained from the Financial Aid Office;

3. The student must complete the petition and submit it along with the following items:
   a) Student Educational Plan (SEP);
   b) A written statement explaining circumstances;
   c) Support documentation (i.e. medical records, legal documents, death certificate);

4. The Financial Aid Director will review the petition;

5. If the Financial Aid Director approves the petition, the student will be automatically placed on probation for the next semester of attendance and will be eligible to receive financial aid during this probationary semester;

6. SAP standards will be evaluated at the completion of the probationary semester; if SAP is not met, the student will be ineligible for further financial aid, with the exception of a Board of Governor’s Fee Waiver (BOFW), if you qualify;

7. If the student is requesting a second level petition review, an appointment must be made with the Financial Aid Director.

I have read and understand the Financial Aid Satisfactory Academic Progress Standards described above.

Print Name: _____________________________  Student ID#: __________________

Last: ________________________  First: ________________________  MI: ________________________

Signature: _____________________________  Date: _____________________________

Solano Community College / Financial Aid Office / 4000 Suisun Valley Road / Fairfield, CA 94534 / Phone: 707.864.7103