Spring 2013

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QUALITY EDUCATION at an Affordable Price
(see chart in printed schedule)
As a full-time student at Solano Community College (SCC), you can expect to pay a little more than $1080 in annual fees (30 units at $46/unit). You’d pay more than $5,778 a year at a California State University (CSU) campus and $11,893 at a University of California (UC) campus. SCC offers lots of financial aid options and scholarships to help you maximize your financial resources.

INCREASE YOUR EARNING Power
The average lifetime income of a SCC graduate with an associate degree is more than $1 million—about $250,000 more than a person with only a high school diploma. SCC graduates earn as much as twice the State’s average wage in some cases. Employers also recognize the value of an SCC education. Many SCC students receive job offers immediately upon completion of our highly popular technology and healthcare career programs.

INCOME and Education
Associate of Arts and Science degree holders earn 22% more than those with a high school diploma.

TRANSFER to a 4-Year University
Solano Community College is the place to begin your B.A. degree! You are able to complete lower division general education and major preparation courses prior to transferring to any public, independent, or out-of-state college or university of your choosing. Solano students may be guaranteed admission to many UC and CSU campuses through Transfer Admission Guarantee (TAG) programs. It is important to work closely with your Solano counselor to develop an appropriate educational plan. Please visit the Transfer Center in Room 438 or ask your counselor for more information.

Outstanding FACULTY
SCC faculty are recognized regionally, state-wide, and nationally for their excellence in the classroom. They’ve joined the SCC faculty because they love working with students.

Mandatory Orientation
Orientation is mandatory for all SCC non-exempt students before registering for classes. Exempt students are the following:
- Students who have completed an Associate Degree or higher
- Students who seek to enroll only in non-credit courses
- Students indicating an educational goal of:
  • Job Skills – to maintain current job
  • Personal Interest – not for employment
  • Complete credits for High School
  • Maintain a Certificate or License (for example, in Nursing, Real Estate)

For the most up-to-date information, please see the online version of the schedule of classes at www.solano.edu.

Solano Community College
is now a
SMOKE FREE CAMPUS
July 2012-June 2013
smoking will be allowed at designated areas only.

For course and prerequisites information, go to www.Solano.edu
Important Dates and Deadlines

NOTE . . . . . . . . The dates below* refer to full-semester length classes. Short term class deadlines vary by class/CRN#. STUDENTS . . . . Please see your Schedule Bill via MySolano for class-specific deadline information FACULTY . . . . Please see your MySolano roster for class-specific deadline information STAFF . . . . . . Please see SSAACCL for class-specific deadline information ALL . . . . . . . . All adds and drops are to take place online via MySolano

PRIORITY REGISTRATION

• Priority registration begins November 26, 2012.
• Students will be able to view course offerings as well as assigned priority dates and times online beginning Monday, October 29, 2012.
• Students must check their individually assigned priority time and date in MySolano under the Student Tab. Select “When Can I Register.”

*PLEASE VISIT OUR WEBSITE, www.solano.edu FOR THE MOST CURRENT DATES AND DEADLINES.
NEED HELP? VISIT, CALL OR EMAIL US AND WE WILL BE HAPPY TO ASSIST YOU!

YOU have OPTIONS!

Achieve Success at Solano Community College Through…

ASSOCIATE OF ARTS/ASSOCIATE OF SCIENCE DEGREES
Students may obtain a 60-unit Associate of Arts (AA) or Associate of Science (AS) degree.

UNIVERSITY TRANSFER
Students can complete the first two years of their Bachelor’s Degree at Solano Community College, then transfer to most colleges and universities offering four-year and post-graduate degrees.

CERTIFICATE OF ACHIEVEMENT/JOB SKILLS
Students can develop solid job skills in a variety of fields through our Certificate programs that enable them to enter the job market in two years or less.

SELF-IMPROVEMENT/LIFE-LONG LEARNING
Students may take a wide range of classes to learn the skills and attitudes needed to be a more successful family member, skilled worker, and knowledgeable citizen.

ASSOCIATE DEGREES
The following are Associate Degree programs for students preparing to transfer to a four-year college or university and for students seeking employment in a specific career field. Students wishing to transfer should examine the Catalog of the institution they expect to transfer to and consult with a Solano Community College counselor to ensure fulfillment of lower division major and general education requirements at the university of their choice.

CERTIFICATE PROGRAMS
Certificate Programs provide instruction in the skills and knowledge needed to enter and progress in a skilled and semi-professional occupation. Students satisfactorily completing an approved program of classes as outlined below are eligible for a Certificate of Achievement. Not every class listed is offered every semester; consequently, students should review the schedule of class offerings each semester and consult with a counselor for assistance in program planning as needed.

ORIENTATION / ED.PLAN WORKSHOP
Get a head start on college by attending Orientation. Studies show that students who attend orientation are more likely to be successful in college. During the orientation you will learn information on the following:

• General Education requirements
• Transfer Agreement Guarantee (TAG)
• Programs
• Certificates
• How to choose classes
• How to read class schedule and catalog
• How to register
• And how to plan your path to academic success
### Program Degrees and Certificates

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<tr>
<th>Accounting</th>
<th>Ethnic Studies</th>
<th>Marketing</th>
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<td>Technician</td>
<td>Studies Combination</td>
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<td>Airframe &amp; Powerplant</td>
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<td>Banking &amp; Finance</td>
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<td>Interdisciplinary Studies (with Emphasis)</td>
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<td>Liberal Studies for Elementary</td>
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<td>Teacher Preparation</td>
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<td>Social Science</td>
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<td>Water &amp; Wastewater Technology</td>
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<td>Welding</td>
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<td>Industrial Technician</td>
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### EASY Registration: WHO & HOW

#### CHECK YOUR PRIORITY REGISTRATION DATES

Our individual registration appointment can be viewed online at www.solano.edu:

1. Click on MySolano
2. Enter User Name and Password (these are case sensitive)
3. If you have not done so, set up your security questions
4. Click the “Student” tab
5. Click “When Can I Register?”

Admission to Solano Community College is open to anyone who is a high school graduate, has a high school equivalency certificate, or is 18 years of age or older, and shows evidence of being able to benefit from instruction. Solano Community College also admits students in K-12 grades for educational enrichment with the approval of their school principal and parent/guardian. All inquiries concerning application, admission and registration should be sent to the Solano Community College Office of Admissions and Records, Bldg. 400, 4000 Suisun Valley Road, Fairfield, CA 94534-3197, (707) 864-7171.

How do I apply at the college and enroll in classes?

Easy! Look at the definitions under each of these sections, determine what type of student you are and follow the steps.

SCC Students need to activate their MySolano Email account to get official and important information. For assistance contact us at admissions@solano.edu.
NEW STUDENT
Definition: You have never completed a college class at any community college or university.

- APPLY: complete Application for Admission
  1. Go online to www.solano.edu
  2. Click on “MySolano”
  3. Enter User Name & Password, click Login. See “Student Username and Password Look Up” for help.

- ENROLL/REGISTER FOR CLASSES – see page 10
  Your priority enrollment day and time are assigned within two business days after you apply.
  1. Go online to www.solano.edu
  2. Click on “MySolano”
  3. Enter User Name & Password, click Login. See “Student Username and Password Look Up” for help.
  4. Click on “Student” tab, “Add or Drop Classes”

- PAY FEES - see page 10

- PURCHASE TEXTBOOKS – see page 9
  Bookstore is in Bldg. 1400, Fairfield campus.

- ATTEND YOUR CLASSES for success!

TRANSFER STUDENT
Definition: You have completed college level classes at a community college or university but have never attended SCC.

- APPLY: complete Application for Admission
  1. Go online to www.solano.edu
  2. Click on “MySolano”
  3. Enter User Name & Password, click Login. See “Student Username and Password Look Up” for help.
  4. Click on “Student” tab, “Add or Drop Classes”

- PAY FEES - see page 10

- PURCHASE TEXTBOOKS – see page 9
  Bookstore is in Bldg. 1400, Fairfield campus.

- ATTEND YOUR CLASSES for success!

RETURNING STUDENT
Definition: You have completed college level classes at SCC previously but were not enrolled in the prior semester.

- APPLY: complete Application for Admission
  1. Go online to www.solano.edu
  2. Click on “MySolano”
  3. Enter User Name & Password, click Login. See “Student Username and Password Look Up” for help.
  4. Click on “Student” tab, “Add or Drop Classes”

- PAY FEES - see page 10

- PURCHASE TEXTBOOKS – see page 9
  Bookstore is in Bldg. 1400, Fairfield campus.

- ATTEND YOUR CLASSES for success!

CONTINUING STUDENT
Definition: You were enrolled in classes at SCC during the prior semester.

- MEET A COUNSELOR – Bring SCC unofficial transcript
  Meet with a counselor if you need assistance in planning your remaining coursework. Continuing students should always meet with a counselor early! Don’t wait until registration.

- ENROLL/REGISTER FOR CLASSES – see page 10
  1. Go online to www.solano.edu
  2. Click on “MySolano”
  3. Enter User Name & Password, click Login. See “Student Username and Password Look Up” for help.
  4. Click on “Student” tab, “Add or Drop Classes”

- PAY FEES - see page 10

Your priority enrollment day and time are assigned within two business days after you apply.

1. Go online to www.solano.edu
2. Click on “MySolano”
3. Enter User Name & Password, click Login. See “Student Username and Password Look Up” for help.
4. Click on “Student” tab, “Add or Drop Classes”

Important: Prerequisite Clearance. If you require a prerequisite clearance for a class in which you have a transcript from another College, please submit a request to have your transcripts evaluated for prerequisites. You can either print this form from our website and submit it via mail, fax or in person, or you can visit one of our customer service windows during business hours. Please allow 10-15 days before you are going to register for processing time.

www.solano.edu >> admissions >> registrations & records >> prerequisite info
What does SCC COST?

Payment due upon registration. Students who do not pay within ten (10) business days risk having a hold placed on their records or being dropped from all classes.

<table>
<thead>
<tr>
<th>FEE</th>
<th>AMOUNT</th>
<th>REQUIRED OF</th>
<th>REFUNDS</th>
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<tbody>
<tr>
<td>Enrollment Fee*</td>
<td>$46.00/unit</td>
<td>California residents (enrollment fee is subject to change by the state legislature), except those who qualify for a fee waiver (BOG FW) and K-12 Special Admission students.</td>
<td>You must drop classes online prior to the refund deadline (See Schedule Bill)</td>
</tr>
<tr>
<td>Health Services Fee*</td>
<td>$13.00/Fall and Spring semesters $5.00/Summer</td>
<td>All students enrolling in one or more classes, except those that qualify for fee waiver-A (BOG FW-A) only.</td>
<td>Refundable if all classes are dropped prior to the start of the term (See Schedule Bill)</td>
</tr>
<tr>
<td>Parking Permit Fee*</td>
<td>$20 per Fall and Spring Semester, $6 for Summer Session. *Motorcycles excluded in designated area, otherwise permit required.</td>
<td>Parking permits are required at all of the Solano Community College Campuses. All registered students using these lots at any time are required to purchase and display a parking permit. Students may purchase a day pass for $1.00 at any of the parking dispenser machines.</td>
<td>Refundable if decal is returned by the refund deadline for the term (See Schedule Bill)</td>
</tr>
<tr>
<td>Non-Resident Tuition And International Student Tuition*</td>
<td>$189.00/unit</td>
<td>Students who are not California residents as defined by the Education code are required to pay the non-resident tuition fee in addition to the fees described above. Please note that it is the student’s responsibility to prove that he/she is a California resident.</td>
<td>You must drop classes online or at the Office of Admissions and Records prior to the refund deadline (See Schedule Bill)</td>
</tr>
<tr>
<td>Student I.D. Card Fee*</td>
<td>$5.00 - good for 9 consecutive semesters</td>
<td>All students taking classes on campus. Those who use the Library, Financial Aid, Mac Labb and Computer Labs are encouraged to purchase an optional Student ID Card.</td>
<td>Non-refundable if the ID card has been issued.</td>
</tr>
<tr>
<td>Student Center Fee*</td>
<td>$1.00/unit for classes held on SCC Fairfield campus. $10 max/yr.</td>
<td>All students, except those who qualify for fee waiver-A (BOG FW-A) only.</td>
<td>Refundable if all classes are dropped prior to the start of the term.</td>
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REFUND DEADLINES:
Enrollment fee refunds for full semester classes will be processed automatically for classes dropped by the end of the second week of instruction. Refunds for non-resident tuition must be requested via the Office of Admissions & Records. All refunds are in the form of a check that will be mailed to the name and address of the student on the student account in our database. Every effort is made to process refunds on a weekly basis. Checks are mailed shortly thereafter.

Refunds for parking decals must be requested at the Office of Admissions & Records. The parking decal must be submitted with the refund request. If you have outstanding fees for a class that you do NOT drop by the refund deadline, you are responsible for the payment of the fees for the class.

*Fees subject to change
Financial Aid

The Financial Aid Office offers many types of financial aid programs: Title IV federal and state government, scholarships offered by the institution, private and non-profit foundations. Please refer to the Financial Aid homepage at www.solano.edu, click “Financial Aid” or in the “Programs and Services” section of the printed Class Schedule and Catalog for more information.

**FAFSA (Free Application for Federal Student Aid): Title IV School Code 001292**

The FAFSA priority and state filing period is January 1—March 2 each year. Students are encouraged to apply after the priority date of March 2. The FAFSA may be submitted late through the end of the Spring semester. Please be aware application processing may take up to 10 weeks after completing and submitting additional “Student Requirement” forms and documentation to the Financial Aid Office. **Students are encouraged to read frequent MySolano student email blasts sent from the Financial Aid Office.**

**Step 1:** Apply with FAFSA online at www.fafsa.gov every year beginning January 1. Check your FAFSA status online at www.fafsa.gov AND your financial aid status by logging into MySolano at www.solano.edu.

**Step 2:** BOG fee waiver eligibility is evaluated from the FAFSA beginning each summer term. If eligible, fee waiver award notification will be sent to the student’s MySolano email account. The BOG fee waiver will show on the MySolano student account under “Print Schedule Bill” after the student enrolls in courses each term. **[CCCApply online BOG fee waiver application coming soon—look for details on the Financial Aid homepage at www.solano.edu, click Financial Aid.]**

**Step 3:** Check MySolano financial aid status and submit “Student Requirement” forms and documentation to the Financial Aid Office. All forms and documents must be filled out clearly, completely, signed and dated. Applicants selected for Federal verification of FAFSA data will be required to submit additional documentation to the Financial Aid Office.

**Step 4:** Financial Aid staff review, process, package, and award all eligible financial aid after “Student Requirements” are submitted to the Financial Aid Office in date order received. It is the student’s responsibility to check their MySolano financial aid status and MySolano email notifications for any changes or updated information required by FA staff. Financial Aid award disbursements are based upon “student eligibility” and “enrollment status.”

**Step 5:** Maintain financial aid eligibility by meeting Satisfactory Academic Progress (SAP) standards and guidelines. Check your MySolano financial aid “academic progress” after grades reported following each term. Refer to the Financial Aid webpage at www.solano.edu, click Financial Aid, then Academic Progress for specific details.

**REMINDER**

All official correspondence from Solano Community College is sent to your MySolano student email address only. You should not have your MySolano email forwarded to a personal account, as it could risk the security of our correspondence or block important messages from the college.

**ATTENTION**

It’s time to submit the 2013-14 FAFSA from January 1—March 2, 2013 to meet priority and state Cal Grant deadline for next Fall 2013. Visit www.fafsa.ed.gov to submit the FAFSA and www.calgrants.org to read about the GPA requirements for new Cal Grant applicants. Apply by March 2, 2013.

**CA DREAM ACT** (AB-540 students)

2013-2014 California Dream Act application becomes available January 1—March 2, 2013 for Dream Act Cal Grants to be used beginning in Fall 2013. Visit http://www.csac.ca.gov/dream_act.asp to submit the application to be considered for the state Cal Grant programs by March 2, 2013.

**GET CONNECTED**

Find answers for many questions by watching Financial Aid TV online at www.solano.edu, click “Financial Aid” and then the Financial Aid TV icon to select a topic.

**CONTACT THE FINANCIAL AID OFFICE**

- Online 24/7 at www.solano.edu
- MySolano, “Financial Aid” tab
- Click “Financial Aid” homepage
- Phone (707) 864-7103
- Monday – Thursday 9:00 am—3:00 pm
- In-Person, Student Services Bldg. 400, 2nd Floor, Fairfield Main Campus
- Monday—Thursday 9:00 am—5:00 pm
- Friday 9:00 am—12:00 noon

**CENTER LOCATIONS**

- Vacaville and Vallejo Centers will accept all completed Financial Aid “student requirements” forms and documentation.

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SCC MESA Student Awarded $5,000 Grant Scholarship

The Mathematics Engineering Science Achievement Program (MESA) at Solano Community College (SCC) is proud to announce that MESA Student, Arturo Castillo, was awarded a $5,000 grant from the 2012 Dwight David Eisenhower Community College Fellowship Program. The Dwight David Eisenhower Transportation Fellowship Program (DDETFP) awards fellowships to exemplary students pursuing degrees in transportation-related disciplines. This program advances the transportation workforce by attracting the brightest minds to the field through education, research, and workforce development.

In addition to receiving the scholarship, Mr. Castillo will have the opportunity to attend the Transportation Research Board (TRB) annual meeting in Washington, D.C., January 2013. The TRB engages professionals worldwide in a broad range of interdisciplinary, multimodal activities to lay the foundation for innovative transportation solutions. As Mr. Castillo pursues higher education in Civil Engineering, the scholarship will assist him in achieving his goal to transfer to Sacramento State University next Fall semester.
Financial Aid

The BOG Fee Waiver is a state financial assistance program offered through the California Community College system. Enrollment fee(s) for qualifying students who are California residents will be waived who meet BOG FW eligibility requirements in one (1) of the three (3) ways:

BOG Fee Waiver A:
- Be a California resident.
- Apply with the FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov or the BOG Fee Waiver application. Refer to www.solano.edu, click “Financial Aid” for the paper application or use the CCCApply online BOG fee waiver application coming soon!
- Be a recipient of CalWORKS/TANF (Temporary Assistance to Needy Families), or SSI/TANF (Supplemental Security Income/ State Supplemental Program), or General Assistance/ General Relief at the time of enrollment.
- Provide documentation of receiving CalWORKS/TANF, or SSI/TANF, or Untaxed Income Verification form of cash benefits currently received at time of enrollment.
- Documentation may include a copy of correspondence from the local office of Public Assistance which identifies the student (or family members if applicable) and indicates that a monthly payment is being awarded for the current or prior month. This may include a copy of an Adjustment-to-Benefits letter, Notice of Action or Aid Verification Summary that show current receipt of CalWORKS/ TANF, SSI/TANF, or General Assistance/ General Relief and the amount of the grant.

BOG Fee Waiver B:
- Be a California resident.
- Apply with the FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov or the BOG Fee Waiver application. Refer to www.solano.edu, click “Financial Aid” for the paper application or use the CCCApply online BOG fee waiver application coming soon!
- Meet the following 2012-2013 Income Standards:

<table>
<thead>
<tr>
<th>Family Size</th>
<th>2011 Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Number in household including self)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>$16,335</td>
</tr>
<tr>
<td>2</td>
<td>$22,065</td>
</tr>
<tr>
<td>3</td>
<td>$27,795</td>
</tr>
<tr>
<td>4</td>
<td>$33,525</td>
</tr>
<tr>
<td>5</td>
<td>$39,255</td>
</tr>
<tr>
<td>6</td>
<td>$44,985</td>
</tr>
<tr>
<td>7</td>
<td>$50,715</td>
</tr>
<tr>
<td>8</td>
<td>$56,445</td>
</tr>
<tr>
<td>Each additional Family Member</td>
<td>$ 5,730</td>
</tr>
</tbody>
</table>

- The 2012-2013 Income Standards are based upon the federal guidelines, as published each year by the U.S. Department of Health and Human Services. Under Title 5 of the California Education Code of Regulations, the student or the student’s family must have a total income in the prior year (in this case 2011) that is equal to or less than 150% of the U.S. Department of Health and Human Services Poverty Guidelines based upon family size.

BOG Fee Waiver C:
- Be a California resident.
- Apply with the 2012-2013 FAFSA (Free Application for Federal Student Aid) at www.fafsa.gov.
- Demonstrate minimum need threshold of $1,104.00 based upon FAFSA data.
- The “minimum need” threshold will be established annually by the California Community College Chancellor’s Office. The minimum need threshold shall be in effect beginning Summer 2012—Spring 2013 term.

ATTENTION
CCCApply online BOG Fee Waiver application coming soon for BOG Fee Waiver A & B! Refer to www.solano.edu, click “Financial Aid” for the paper application or for the latest information on the CCCApply online BOG fee waiver application coming soon!

Changes to the Printed Schedule
This class schedule is published for information purposes and is subject to change without prior notice. Every effort is made to ensure its accuracy. However, the provisions of this schedule are not to be regarded as a contract between student and the college.
An updated master schedule is available online at www.solano.edu. Solano Community College reserves the right to cancel any class. The College Catalog is available on the web for all policy information.

IMPORTANT - Information in Catalog
As an SCC student, it is your responsibility to understand the policies and procedures of Solano Community College and how they affect your academic career. Detailed descriptions of our policies and procedures are available in our Catalog, which you can view online at www.solano.edu for FREE

Parking Decal
(Must be purchased online at www.solano.edu)
If you purchased a parking decal, make sure that you have it displayed on your vehicle by the end of the second week of the term. Campus Police starts ticketing the Monday of the second week of the term.
Students must reserve an appointment to test at the Fairfield Assessment Center, 4000 Suisun Valley Road, Student Services—Bldg. 400, Rm. 442. Schedule, reschedule, or cancel your Assessment Test Appointment by visiting www.solano.edu. Click “Student Services.” Assessment Testing offered twice daily on Monday, Tuesday, Thursday, Friday at 9:00 am or 1:00 pm, Wednesday at 1:00 pm or 5:00 pm.

Please be sure to:
1. Arrive 5 minutes early
2. Purchase a daily parking permit and park in Lot #3
3. Go to Student Services—Bldg. 400, Second Floor, Rm. 442
4. Bring photo ID and SCC ID number

QUICK CHECKLIST
1. Complete the SCC Application for Admission. You will receive your SCC ID by e-mail.
2. Students must have a SCC ID number to take the English, ESL or math assessment tests.
3. Reserve your SCC Assessment Test Appointment at the Fairfield Main Campus (or call one of the other campuses below) to plan or reserve an assessment test date and time.
   • Fairfield Main Campus: (707) 864-7171 or Admissions @solano.edu
   • Vacaville Center: (707) 863-7872
   • Vallejo Center: (707) 642-8188
5. If testing at the Fairfield (Main) Campus, purchase a $1 Daily Parking Permit form the dispensary in Student Parking Lot #3.
6. Bring a photo ID and SCC ID number on the day of your test.
7. The Fairfield (Main) Campus Assessment Center is located in: Student Services—Bldg. 400, Second Floor, Rm. 442

SCC Assessment Tests
Assessment tests are computer and internet-based. Visit www.accuplacer.org for more information on the Accuplacer Computer Placement Test (CPT) used by Solano Community College.

New and Returning Students
Most new and returning students participate in the English Reading Comprehension, English Sentence Skills and Math Assessment Tests. Students must test twice in 3 years.

Exceptions:
1. Students who demonstrate meeting academic pre-requisites for SCC course requirements, through official high school and/or college transcripts, may waive one or more assessments tests.
2. Recent high school graduates, who successfully completed a math course during the last semester of high school, may waive the Math Assessment Test.

English Reading Comprehensive Test
1. This test provides a Reading Score for Placement in a Reading Class
2. Re-Test Waiting Period: 1 Week
3. A score of 95 or above satisfies the General Education Reading Course Requirement—in lieu of successfully completing English 062: Analytical Reading—for an AA/AS Degree

English Sentence Skills Test
1. This test provides a Writing Score for Placement in a Writing Class
2. Re-Test Waiting Period: 1 Week
3. Once a student has participated in an initial writing course, the student must continue the sequence order of writing courses, from initial writing course to successfully completing English 001: College Composition
4. A re-test of Sentence Skills cannot be used to skip a writing course or make-up for a non-passing Composition Mastery Exam (CME) score received from the end-of-semester CME.

Math Test Levels
1. Arithmetic Test: 17 Math Problems
2. Elementary Algebra Test: 12 Math Problems
3. College-Level Test: 20 Math Problems
4. May Test: Twice in 3 years
5. Re-test Waiting Period: 1 Week

English-Second-Language (ESL) Students
Students learning English as a second language during childhood, adolescence or as an adult, may participate in the ESL series of tests. Students may test twice in 3 years. Re-test waiting period is 1 week.
• ESL Language use Test
• ESL Reading Skills Test
• ESL Sentence Meaning Test

For Assessment Questions, Requests or Concerns:
Admissions and Records:
(707) 864-7171 or (707) 864-7000 ext. 4525
Email: Admissions @solano.edu
Assessment Specialist-Fawziya Abdullah:
(707) 864-7118,
Office: Student Services, Bldg. 400,
Second Floor, Rm. 442

MEET A COUNSELOR
The Counseling Center provides career, educational, and personal counseling services. Counselors work with students to help them understand their interests, abilities and achievements. They also assist in determining goals and planning programs to attain those goals. Counseling is available year-round for same day (if available) and future appointments.

HOW DO I MAKE A COUNSELING APPOINTMENT?
1. Online: www.solano.edu
2. In person.
3. Call the campus where you would like to make the appointment.

FAIRFIELD CAMPUS:
General Information . . . . . . (707) 864-7100
VACAVILLE CENTER . . . . . . . (707) 863-7872
VALLEJO CENTER . . . . . . . . . . . . . . . . (707) 642-8188
TRAVIS AIR FORCE BASE . . . . . . . . . . (707) 863-7872
Monday through Thursday after 4pm.

WHAT SHOULD I BRING TO MY COUNSELING APPOINTMENT?
• Current: SCC unofficial transcript
• New Students: must complete the assessment test and bring a copy of your high school transcript (unofficial is OK).
• Transfer Students: you must bring a copy of your college transcript (unofficial is OK).

ONLINE APPOINTMENTS
Avoid long lines and schedule a counseling appointment online for the Fairfield Campus, Travis Air Force Base campus, Vallejo or Vacaville Centers.

Mandatory Orientation
Orientation is mandatory for all SCC non-exempt students before registering for classes. Exempt students are the following:
• Students who have completed an Associate Degree or higher
• Students who seek to enroll only in non-credit courses
• Students indicating an educational goal of:
  · Job Skills – to maintain current job
  · Personal Interest – not for employment
  · Complete credits for High School
  · Maintain a Certificate or License (for example, in Nursing, Real Estate)

Register Online!
BUY Your Textbooks

ORDER TEXTBOOKS, AND FIND INFORMATION ON THE WEB:
www.solano.edu/bookstore.
The Bookstore is located in the Student Union, Building 1400, and open to the public all year (except holiday periods). The Bookstore provides SCC textbooks, school supplies, art supplies and logo and insignia items. We also sell a variety of books, including medical, ethnic studies, testing and general reference, plus greeting cards. VISA, MasterCard, American Express, Discover and personal checks are accepted with proper identification. An ATM is available in the Student Union lobby. Special pricing for SCC students and staff on select Microsoft, Autodesk, Adobe and other software, plus Lenovo and HP products, is available online only—click on the links on our home page. Bookstore phone number, (707) 864-7111.

SPRING BOOKSTORE HOURS*
(SUBJECT TO CHANGE—CALL STORE OR CHECK WEB SITE)
• SPRING textbook sales begin in the store January 3rd
• Order your textbooks anytime ONLINE
• January 14th – May 22nd: Monday - Thursday: 8:00 am - 6:00 pm
  • Friday: 8:00 am - 3:00 pm
• Extended Hours January 14th – May 22nd
*CALL OR CHECK OUR WEB SITE FOR DAYS AND HOURS
• CLOSED:
  January 21st (Martin Luther King Jr. Day)
  February 14-18th (Presidents Day & Flex Cal)
  April 1st – 7th (Spring Break)

TEXTBOOK PURCHASING:
Please purchase textbooks only if you are officially enrolled in class. The Bookstore provides textbook information as submitted by instructors and publishers. Please match your course and section (CRN) number to determine which books to purchase. Books and prices may be changed at any time as new information is received from instructors and suppliers.

In the event of changes made after your purchase, the Bookstore allows refunds on books purchased from SCC Bookstore within published policy limits. Online textbook information and ordering is available on our web site: www.solano.edu/bookstore

VACAVILLE AND VALLEJO CLASSES:
TEXTBOOKS FOR ALL OFF CAMPUS CLASSES WILL BE SOLD AT THE MAIN CAMPUS IN FAIRFIELD, and ONLINE.

ONLINE PURCHASES:
Students are urged to SHOP EARLY, and may order on the Bookstore web site for shipment to their home via UPS or in store pick up (credit card REQUIRED) www.solano.edu/bookstore

A shipping fee will be charged, and is not refundable for all home deliveries.

USED, NEW, RENTAL, DIGITAL
Choose the rental option on select textbooks and save over 50%. Buy used and save 25% off the new price. Go digital and experience the latest in learning . . . nookstudy!

Book Buyback:
Get up to 50% back on your textbooks, if they are being used in the upcoming term! While you can sell your books back at any time, the best time is at the end of the term during finals week. You can sell your textbooks back to the bookstore regardless of where they were purchased. To find out if your textbook is being used please visit the Solano College Bookstore website. To take advantage of the Cash for Books program, bring your used textbooks and photo ID to the campus bookstore.

Textbook Refunds:
• A full refund will be given in your original form of payment if textbooks are returned during the first week of classes with original receipt.
• With proof of a schedule change and original receipt, a full refund will be given in your original form of payment during the first 30 days of classes.
• No refunds on unwrapped loose leaf books, or digital access code or activated eBooks.
• Textbooks must be in original condition.
• No refunds or exchanges without original receipt.

IMPORTANT:
PREREQUISITE CLEARANCE.
If you require a prerequisite clearance for a class in which you have a transcript from another college, please submit a request to have your transcripts evaluated for prerequisites. You can either print this form from our website and submit it via mail, fax or in person, or you can visit one of our customer service windows during business hours. Please allow 10-15 business days before you are going to register for processing time.

MESSAGE
All official correspondence from Solano Community College is sent to your SCC email address only. You should not have your SCC email forwarded to a personal account, as it could risk the security of our correspondence or block important messages from the college.

Need help using your SCC email? Call or email us. (707) 864-7171 or admissions@solano.edu.

HEALTH FEE EXEMPTIONS
Since the provision of health services is very expensive and the California Community College system does not have sufficient funds to subsidize student health services, the State Legislature mandates that the burden of supporting a student health center will be shared by all Solano Community College students through a general fee, regardless of whether they utilize the health center or have their own insurance. The following students are exempt from paying the mandatory health fee:
(1) Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization.
(2) Students who are attending a community college under an approved apprenticeship training program.

Students who fall within any one of the two grounds for exemption may apply for a fee waiver by submitting a written request to the Office of Student Development.

General Reading Books, Software, Audio, Video & Small Electronics:
• A full refund will be given in your original form of payment if merchandise is returned within 14 days of purchase with original receipt.
• Opened software, audio books, DVDs, CDs, music, and small electronics may not be returned. They can be exchanged for the same item if defective.
• Merchandise must be in original condition.
• No refunds or exchanges without original receipt.

All Other Merchandise:
• A full refund will be given in your original form of payment with original receipt.
• Without a receipt, a store credit will be issued at the current selling price.
• Cash back on merchandise credits or gift cards will not exceed $1.
• No refunds on gift cards, prepaid cards, phone cards, newspapers, or magazines.
• Merchandise must be in original condition.

Fair Pricing Policy:
Barnes & Noble College Booksellers comply with local weights & measures requirements. If the price on your receipt is above the advertised or posted price, please alert a bookseller and we will gladly refund the difference.

Students who fall within any one of the two grounds for exemption may apply for a fee waiver by submitting a written request to the Office of Student Development.

For course and prerequisites information, go to www.Solano.edu
NOW ENROLL in classes!

All registration for classes is done ONLINE ONLY at www.solano.edu.

Who can use online registration?
• If you were enrolled in Fall 2012, you can register online anytime on or after your priority registration appointment time.
• If you did not attend SCC during Fall 2012, you will need to complete an online application at www.solano.edu. See pages 4-5 for specific details. You may enroll online in a class up to 12 am the night before the class begins if there is space available.

ENROLL/REGISTER FOR CLASSES
Information provided online:
• Your registration days and times
• A complete list of classes from which to choose
• Registration for classes, including adding and dropping classes
• Payment of your fees
• Go online to www.solano.edu (see pages 4-5)

NOTES:
Closed Classes – If the class you want to take is closed, DON’T GIVE UP! Before the semester begins choose another section of the class that may still have seats available, OR when the class begins, get permission from the instructor. To obtain permission:
• Go to the first class meeting.
• If space is available, the instructor will give you an add authorization code.
• Add online using your Add Authorization Code.

Permission Required Classes – Review the class information in the schedule of classes to obtain contact information for instructions on enrolling in a class that needs special approval.

Class Canceled – A canceled class is one that is not going to be offered that semester for various reasons. You need to choose an alternate class.

Duplicate Section – You cannot enroll in two sections of the same class during the same semester.

Time Conflict – You may not enroll in two classes that overlap in time. Check the scheduled class times carefully when planning your schedule.

PAY YOUR FEES with a credit card when you register online.

Students are responsible for officially dropping their classes before the deadline. Non-attendance or non-payment of fees will not remove you from a class nor alleviate your responsibility to pay fees.

Students who do not officially drop classes may receive an “F” for the term and incur a student debt. You may drop classes online or in person at the Office of Admissions and Records.

IMPORTANT - Prerequisite Clearance.
If you require a prerequisite clearance for a class in which you have a transcript from another College, please submit a request to have your transcripts evaluated for prerequisites. You can either print this form from our website and submit it via mail, fax or in person, or you can visit one of our customer service windows during business hours. Please allow 10-15 days before you are going to register for processing time.

Solano Community College
Career Education Fair

LEARN! DO! EARN$$$

SPRING 2013
Solano Community College
Fairfield Campus
10:00 am - 3:00 pm

Explore new career choices – Hands on demonstrations
Meet faculty, alumni, and business partners

Featured Programs
- Aeronautics
- Auto Body
- Biotech
- Children’s Programs
- Computer Forensics
- Computer Science/Web Design
- Cosmetology
- Criminal Justice
- Drafting/Surveying
- EMT
- Fire Technology
- Graphic Design
- Horticulture
- Hybrid Auto Maintenance
- Journalism
- Mechatronics/Robotics
- Medical Front Office
- Nursing
- Office Technology
- Photography
- Photoshop/Illustrator
- Water/Wastewater
- Welding
- College Bookstore
- Financial Aid
- Counseling
- Apply for admission and more!
We can HELP you SUCCEED!

STUDENT SERVICES: Your success is very important to us and so we offer a wide range of services to assist you. All offices are located on the Fairfield Campus, Student Services Building 400, unless otherwise noted. Hours are subject to change.

ADMISSIONS & RECORDS
864-7171
Admissions@solano.edu
1st floor, main hall, Bldg. 400
Monday: 9:00 am - 6:00 pm
Monday–Thursday 9:00 am - 3:00 pm
Friday 9:00 am - 3:00 pm

ASSESSMENT CENTER
864-7000 x 4525
2nd floor, Room 425
Monday–Tuesday: 8:30 am - 4:00 pm
Wednesday: 10:30 am - 7:00 pm
Thursday–Friday: 8:30 am - 4:00 pm
Make appointments online at www.solano.edu. Select Student Services, then Assessment.

ASSOCIATED STUDENTS
OF SOLANO COLLEGE
864-7268
Building 1400
Monday–Thursday: 8:00 am – 7:00 pm
Friday: 8:00 am – 3:00 pm

CalWORKs
864-7000 x 4645
2nd floor, Room 426
Monday–Thursday: 8:30 am – 4:00 pm
Friday: 8:30 am – 3:00 pm

COUNSELING
Fairfield Campus - 864-7101
1st Floor, Room 404
Visit counseling website for hours
Vallejo Center - 642-8188
Visit Valleejo website for hours
Vacaville Center - 863-7872
Visit Vacaville website for hours
Travis AFB Center –863-7878
Visit Travis website for hours

CAREER CENTER/JOB PLACEMENT
864-7124
1st floor, Room 403
Monday–Thursday: 8:30 am – 5:00 pm
Friday: 8:30 am – 3:00 pm

DISABLED STUDENTS
PROGRAM AND SERVICES
864-7136
1st floor, Room 407
Monday–Thursday: 8:00 am – 4:00 pm
Friday: 8:00 am – 3:00 pm

EOPS
864-7000 x 4444
2nd floor, Room 426
Monday–Thursday: 8:30 am – 4:00 pm
Friday: 8:30 am – 3:00 pm

FINANCIAL AID
864-7103
2nd floor, Room 425
In-person: Monday–Thursday
9:00 am – 5:00 pm;
Friday 9:00 am – 12:00 noon
By phone: Monday–Thursday
9:00 am – 3:00 pm

MESA PROGRAM
864-7000 x 4498
2nd Floor, Room 434
Monday–Friday: 8:30 am – 5:00 pm
www.solano.edu/MESA

STUDENT DEVELOPMENT
864-7168
Building 1400
Monday–Thursday: 8:00 am – 5:00 pm
Friday: 8:00 am – 3:00 pm

STUDENT HEALTH SERVICES
864-7163
Building 1400, Room 1409
Monday–Thursday: 8:00 am – 7:00 pm
Friday: 8:30 am – 3:00 pm

TRANSFER CENTER
864-7158
1st floor, Room 402
Monday: 12:00 – 3:00 pm
Tuesday: 12:00 – 3:00 pm
Wednesday: 4:00 – 5:30 pm
Thursday: 10:00 am – 12:30 pm

TUTORING CENTER
864-7230
Building 400, Room 437/438
Monday–Thursday: 9:00 am – 5:00 pm
Friday: 9:00 am – 3:00 pm

VETERAN’S AFFAIRS CENTER
864-7105
2nd floor, Room 429
Monday–Thursday: 8:00 am – 4:00 pm
Friday: 8:00 am – 3:00 pm

For course and prerequisites information, go to www.Solano.edu

Classes & fees subject to change due to State budget.

Solano College
Telephone Numbers

Area Code: 707
For a complete listing of telephone numbers visit www.solano.edu

Academic & Student Affairs 864-7137
Adapted PE 863-7835
Academic Success 864-7000 x 4716
Admissions & Records 864-7171
Aeronautics/Nut Tree 447-4578
Assessment Testing 864-7000 x 4525
Athletics 864-7119
Bookstore 864-7111
Cafeteria Solano 646-2874
CalWORKs 864-7252
Campus Police - Parking 864-7131
C.A.R.E. 864-7000 x 4444
Career & Employment Services (Jobs) 864-7124
Children’s Programs 864-7182
Community Education Classes 864-7115
Contract Education & Training 864-7195
Cosmetology 864-7180
Counseling 864-7101
Criminal Justice 864-7000 x 4703
Disability Students and Services Program 864-7136
EOPS 864-7000 x 4444
Financial Aid 864-7103
Fire Technology 864-7000 x 4582
Finance & Administration 864-7147
General Information 864-7000
Horticulture 864-7000 x 4308
Human Resources 864-7128
Institutional Advancement 864-7141
International Programs 864-7000 x 4693
Library 864-7132
Lost and Found 864-7000 x 4367
Facilities 864-7196
Math Activities Center 864-7138
MESA 864-7000 x 4498
School of:
Career Technical Ed & Business 864-7155
Human Performance & Development 864-7126
Liberal Arts 864-7114
Sciences 864-7110
Small Business Dev. Ctr. 864-3382
Special Services (EOPS/ CARE/CalWORKs) 864-7000 x 4444
Student Development Office 864-7168
Student Health Center & Services 864-7163
Superintendent-President 864-7112
Technology Support Services 864-7104
Theatre Operations 864-7199
Transfer Center 864-7158
Travis AFB Center 863-7878
Tutoring 864-7230
Vacaville Center 863-7872
Vallejo Center 642-8188
Veteran’s Affairs 864-7105
Work Experience 864-7139
¡BIENVENIDOS a Solano!

ASISTENCIA EN ESPAÑOL
El Colegio Comunitario de Solano ofrece una amplia cobertura de servicios que ayudan a todos los estudiantes a alcanzar sus metas exitosamente. Tenemos personal de habla hispánica para asistirle con la inscripción de sus clases, consejería, ayuda financiera, tutoría, actividades y mucho más. Ofrecemos un paquete completo de materiales en español para su mayor comodidad. Incluye todas las formas que necesitará.

Para más información favor de llamar a cualquiera de los números telefónicos de abajo:

SOLANO COMMUNITY COLLEGE SPRING 2013

Por favor lea las siguientes preguntas para determinar cuál será su próximo paso para inscribirse en el colegio de Solano:

Tengo poco o cero conocimiento en el idioma inglés. ¿En dónde debo empezar?
Asista a una de las orientaciones en Español o hable con el departamento de consejería para comunicarse con un consejero que se especializa en Inglés como segundo idioma, 864-7171.

Estoy asistiendo a preparatoria. ¿Cuál es el primer paso que debo seguir?
Hable con el departamento de Admisiones y Archivos para determinar cómo se puede matricular, 864-7171.

No me gradué de la preparatoria y me interesa el programa de preparación para el GED. ¿A dónde debo ir?
Por favor de comunicarse con su escuela a preparatoria.

No soy residente o ciudadano de los EE.UU.
Hable con el departamento de Admisiones y Archivos para tomar los pasos adecuados para tomar clases poder 864-7171.

Estoy preparado(a) para tomar clases en el Colegio de Solano. ¿Cuáles pasos debo tomar?
Favor de referirse a la página 4 para el proceso de inscripción o llame al 864-7171.

Si aún necesita más información, favor de llamar al departamento de consejería al 864-7152 y favor de comunicarse con su escuela a preparatoria.

SERVICIOS ESTUDIANTILES DISPONIBLES EN ESPAÑOL:

Asistencia Financiera
- CARE Program (Programa para padres/madres solteras) - 864-7000 # 4444
- CalWORKS (Estudiantes recibiendo ayuda del gobierno) - 864-7000 # 4645
- EOPS (Asistencia para estudiantes de bajos ingresos) - 864-7000 # 4444
- Financial Aid (Ayuda financiera) - 864-7103
- Scholarships (Becas) - 864-7103
- EOPS (Asistencia para estudiantes de bajos ingresos) - 864-7103
- CalWORKS (Estudiantes recibiendo ayuda del gobierno) - 864-7103
- Financial Aid (Ayuda financiera) - 864-7103
- Scholarships (Becas) - 864-7103

Consejería/Asistencia de Registro
- Counseling (Asesoría) - 864-7101
- Disability Services Program/DRC (Centro de recursos para incapacitados) - 864-7136
- Career Center/Job Placement (Centro de profesiones y empleo) - 864-7124
- Admissions & Records (Admisiones y Archivos) - 864-7171
- Transfer Center (Centro de transferencia a la Universidad) - 864-7158

Tutoría/Programas Académicos
- Tutoring (Tutoría) - 864-7230
- MESA Program (Programa de apoyo en matemáticas y ciencias) - 864-7000 # 4498
- Learning Center (Centro de aprendizaje) - 864-7132

Off Site Locations and Addresses

<table>
<thead>
<tr>
<th>Code</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ASF</td>
<td>Ashland Shakespeare Festival, Ashland, Oregon</td>
</tr>
<tr>
<td>BLES</td>
<td>Bethany Lutheran Elementary School</td>
</tr>
<tr>
<td>DFD</td>
<td>Dixon Fire Department, 205 Ford Way, Dixon</td>
</tr>
<tr>
<td>DHS</td>
<td>Dixon High School, 1455 College Way, Dixon</td>
</tr>
<tr>
<td>DMC</td>
<td>Davis Migrant Camp, 31150 County Road 105, Dixon</td>
</tr>
<tr>
<td>FFHS</td>
<td>Fairfield High School, 205 East Atlantic Ave., Fairfield</td>
</tr>
<tr>
<td>FFSA</td>
<td>Solano Athletic Club, 1471 Holiday Lane, Fairfield</td>
</tr>
<tr>
<td>FFSC</td>
<td>Solano County Superintendent of Schools</td>
</tr>
<tr>
<td>FFST</td>
<td>Skills Training Center, 1707 Enterprise Drive, Fairfield</td>
</tr>
<tr>
<td>FFTA</td>
<td>Travis Air Force Base, Building 249 at 530 Hickam Ave, (Travis University Center) Travis Air Force Base</td>
</tr>
<tr>
<td>SHBT</td>
<td>Suisun Harbor Theatre, 720 Main Street, Suisun</td>
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<tr>
<td>VJOC</td>
<td>Vallejo Center, 545 Columbus Parkway, Vallejo</td>
</tr>
<tr>
<td>VVBO</td>
<td>Stars Recreation &amp; Bowling Center</td>
</tr>
<tr>
<td>VVCT</td>
<td>Vacaville Center, 2001 North Village Pkwy., Vacaville</td>
</tr>
<tr>
<td>VVNU</td>
<td>Nut Tree Airport, 275 County Airport Road, Vacaville</td>
</tr>
<tr>
<td>VVTO</td>
<td>Three Oaks Community Center</td>
</tr>
</tbody>
</table>

Cómo obtener más información
- Favor de llamar al 864-7171.
- Favor de comunicarse con su escuela a preparatoria.

IMPORTANT DEFINITIONS

ADVISORY – A class or equivalent preparation that will broaden the student’s learning experience in a subsequent class.

CRN – What was previously known as a SECTION number is now known as a CRN number.

CO-REQUISITE – Some classes require enrollment in both the lecture and the lab, or are part of a learning community that requires enrollment in all classes within the community. Your enrollment in a class with a co-requisite is blocked until you have completed or enrolled in the co-requisite class.

PREREQUISITE – A class or equivalent preparation that must be completed before enrolling in another class. Your enrollment in a class with a prerequisite is blocked until the requirements of the prerequisite are satisfied.

OPEN ENTRY – Class that can be added to a program of study up to the last day to drop a full-term class.

OPEN EXIT – Classes that can be completed by fulfilling class requirements at any time during the semester.

SCC MINIMUM ENGLISH AND MATH STANDARDS – The minimum English standard is eligibility for enrollment in English 370; the minimum math standard is eligibility for enrollment in Math 330.

STUDENT ID NUMBER – We assign a unique 9-digit number to you when you apply for admission. If you attended Solano prior to Summer 2008, your Student ID Number transferred over to the new system.

CLASS CANCELLATION – The College reserves the right to cancel any class that does not meet minimum enrollment requirements or has unexpected staffing or facility situations that cannot be satisfactorily resolved. Class times and/or room assignments are subject to change; changes are posted outside the Office of Admissions and Records, Building 400, Fairfield Campus, and at the Vallejo and Vacaville Centers for classes scheduled at these locations. Call (707) 424-2431 for class times and room changes at Travis Air Force Base.

How to READ the Schedule Online

Class Numbering System – The following numbering system indicates transferability, pass or no-pass status and other related information. For specific transfer information, consult a counselor and refer to the catalog of the prospective transfer institutions.

Class Numbers:
- 001-049 - Qualify for the AA/AS Degree; transfer to the University of California system and the California State Universities.
- 050-099 - Qualify for the AA/AS Degree and transfer to the California State Universities.
- 100-199 - Qualify for the AA/AS Degree but, generally, do NOT transfer to four-year institutions. Some classes may be used to meet requirements in certain majors at some four-year institutions.
- 300-399 - Credit classes which DO NOT apply to the AA/AS Degree. Exception: One English class below English 001 which may be applied to the Associate Degree as an elective. Classes do not transfer to four-year institutions.
- 500-599 - Non-credit classes.

Classes & fees subject to change due to State budget.