Program Description
OCED 090 and 091 are work experience courses available to all occupational education certificate and degree programs students. These courses are designed to combine academic studies with practical, on-the-job experience, enabling students to apply theories learned in the classroom to real work situations while earning college credits.

Through an agreement formulated at the beginning of the semester, each student establishes specific “Measurable Learning Objectives” to be accomplished by the end of the grading period. This cooperative agreement may be in the private sector or in public agencies and may be paid or volunteer.

OCED 090 Occupation Work Experience
Corequisite: Student must be enrolled in 7 units (including Occupational Work Experience). Student must be available to work from 5 to 40 hours per week for a licensed business for a total of 75 hours per unit for paid work and 60 hours per unit for unpaid work. Duties must relate to student’s major field. Course Advisory: SCC minimum English and Math standards.
To qualify for Occupational Work Experience credit, the student must be available to work from 5 to 40 hours per week for a licensed business in a job directly related to the declared major. Student will attend a weekly coordination seminar, develop job-oriented objectives and remain currently enrolled in at least 7 units including Occupational Work Experience. Includes all occupational education certificate and degree programs. Qualified students who are not working may seek placement assistance from the Student Placement Office. 1 unit of credit may be earned for each 75 hours paid or 60 hours unpaid work per semester to a maximum of 8 units per semester. Students enrolled in OCED 090 may not enroll in OCED 091 during the same semester. Combined units in all work experience courses shall not exceed 16. NOTE* CSU will accept up to 12 units for transfer. To determine the correct course length and number of units in which to enroll, refer to the following formula for paid employment*:

**Full Semester Sections**
1 unit = 5 hours per week
2 units = 10 hours per week
3 units = 15 hours per week
4 units = 20 hours per week
5 units = 25 hours per week
6 units = 30 hours per week
7 units = 35 hours per week
8 units = 40 hours per week

**12-Week Sections**
1 unit = 7 hours per week
2 units = 14 hours per week
3 units = 21 hours per week
4 units = 28 hours per week
5 units = 35 hours per week
6 units = 42 hours per week

**8-Week Sections**
1 unit = 10 hours per week
2 units = 20 hours per week
3 units = 30 hours per week
4 units = 40 hours per week

NOTE* CSU will accept up to 12 units for transfer. To determine the correct course length and number of units in which to enroll, refer to the following formula for paid employment*:

**Full Semester Sections**
1 unit = 5 hours per week
2 units = 10 hours per week
3 units = 15 hours per week
4 units = 20 hours per week
5 units = 25 hours per week
6 units = 30 hours per week

**12-Week Sections**
1 unit = 7 hours per week
2 units = 14 hours per week
3 units = 21 hours per week
4 units = 28 hours per week

**8-Week Sections**
1 unit = 10 hours per week
2 units = 20 hours per week
3 units = 30 hours per week

*unpaid work requires fewer hours per week

OCED 091 General Work Experience
Corequisite: Student must be enrolled in 7 units (including Work Experience). Student must be available to work from 5-30 hours or more per week for a licensed business for a semester total of 75 hours per unit for paid work and 60 hours per unit for unpaid work. Job does not need to be related to major. Course Advisory: SCC minimum English and Math standards.
To qualify for General Work Experience credit, the student must be available to work from 5 to 30 hours per week at a job with a licensed business. Student will attend a weekly coordination seminar, develop job-oriented objectives and remain currently enrolled in at least seven units, including General Work Experience. Includes all occupational education certificate and degree programs. Qualified students who are not working may seek placement assistance from the Student Placement Office. 1 unit of credit may be earned for each 75 hours paid or 60 hours unpaid work per semester to a maximum of 6 units per semester. Students enrolled in OCED 091 may not enroll in OCED 090 during the same semester. Combined units in all work experience courses shall not exceed 16. NOTE* CSU will accept up to 12 units for transfer. To determine the correct course length and number of units in which to enroll, refer to the following formula for paid employment*:

**Full Semester Sections**
1 unit = 5 hours per week
2 units = 10 hours per week
3 units = 15 hours per week
4 units = 20 hours per week
5 units = 25 hours per week
6 units = 30 hours per week

**12-Week Sections**
1 unit = 7 hours per week
2 units = 14 hours per week
3 units = 21 hours per week
4 units = 28 hours per week

**8-Week Sections**
1 unit = 10 hours per week
2 units = 20 hours per week
3 units = 30 hours per week

*unpaid work requires fewer hours per week
OCED 101 1 Unit
Occupational Soft Skills
Advisory: Minimum SCC Math and English requirements. Covers the critical tools to help occupational students develop the employability or soft skills needed for a smooth transition to the work force. Topics include practical elements required to meet employer expectations, create cooperative co-worker interactions and development of positive personal characteristics. Etiquette and work ethics are stressed along with practical job hunting skills such as resumes and interviews. This is not a work experience course. One hour lecture (8 week course).