How to Apply for a
SCC Direct Student Loan

Note: ALL requirements must be satisfied before a Direct Student Loan application can be submitted.

1. Attend an in-person Smart Borrower Workshop

** If you attended a SMART BORROWER Workshop in 2014-2015, you are not required to attend this workshop again in 2015-2016. Skip to STEP 2. **

Workshops will be offered at the Fairfield, Vacaville, and Vallejo campuses.

- For workshop schedule, visit: http://www.solano.edu/financial_aid/dates.php
- Attendees must be on time for the workshop. Students who arrive late will not be admitted.
- Availability is first come, first serve.
- Attendees must present a non-expired government issued photo ID upon arrival (driver’s license, California ID, etc).
- Children are not allowed in the workshop.
- Students must stay for the entire length of the workshop to receive a Confirmation Page. Attach Confirmation Page to your loan application.

*THERE ARE NO EXCEPTIONS TO THE ABOVE RULES*

2. Complete a 4-page SCC Direct Student Loan application

The 2015-2016 Direct Student Loan application is available to print here:
http://www.solano.edu/financial_aid/direct.php

3. Submit a Comprehensive Student Education Plan (SEP)

Schedule an appointment with an academic counselor to create a Student Education Plan (SEP).
Contact the Counseling Office at (707) 864-7101 or schedule an appointment on your MySolano account.
Note: SEP must include all semesters that student plans to attend Solano Community College.

4. Print your LOAN HISTORY from NSLDS

Please access your loan history even if you have not borrowed in the past.
Print the screenshot and attach to your loan application.

- Go to the National Student Loan Data System (NSLDS): http://www.nslds.ed.gov/ and click FINANCIAL AID REVIEW.
- Log in using the FSA ID that was used to sign your FAFSA (be sure to keep your FSA ID safe and secure).
- View the Financial Aid Review screen, which lists details about your prior loans. PRINT THE SCREEN and attach a to your loan application. Submit both documents to the Financial Aid Office. If you have questions about this screen, call the U. S. Department of Education at 1-800-4FEDAI (1-800-433-3243).
5. Bring your non-expired government issued photo ID

Present a current driver’s license, state ID, or other government-issued photo ID when submitting the Direct Student Loan application.

AFTER Direct Student Loan Application has been submitted

1. Complete ENTRANCE COUNSELING
   - Complete the online counseling at [www.studentloans.gov](http://www.studentloans.gov)
   - This online tutorial reviews basic facts about Federal Direct Loans, and your rights and responsibilities as a borrower.

2. Complete your MASTER PROMISSARY NOTE
   - E-Sign the Master Promissory Note (MPN) online at [www.studentloans.gov](http://www.studentloans.gov)
   - To complete the MPN, you will need your FSA ID to sign electronically.
   - After you sign your MPN, electronic notification will be sent to SCC.

STEPS to take if your Direct Student Loan is approved

Please be aware if your loan is approved Solano Community College requires the below items to be completed before release of your second scheduled disbursement.

   - Workshops will be offered at the Fairfield, Vacaville and Vallejo campuses.
   - [For workshop schedule](http://www.solano.edu/financial_aid/dates.php), please visit http://www.solano.edu/financial_aid/dates.php
   - Attendees must be on time for the workshop. **Students who arrive late will not be admitted.**
   - Availability is first come, first serve.
   - Attendees must present a non-expired government issued photo ID upon arrival (driver’s license, California ID, etc).
   - Children are not allowed in the workshop.
   - Students must stay for the **entire length** of the workshop to receive a Confirmation Page. Submit the Confirmation Page to the financial aid office for completion.

2. Create an online account with loan servicer.
   - Servicer information can be found by visiting the National Student Loan Data System (NSLDS):

Loan Applications will **NOT** be accepted, processed or awarded if **ALL** the above steps have not been completed. After all the steps have been completed, return completed application and requirements to the Financial Aid Office. Any updates or additional requirements to your application status will be placed on your MySolano Financial aid tab.