Academic Senate & Subcommittee

Committee Goals for Academic Year 2017-2018

Committee Name: PDFC Committee

Committee Roles and Responsibilities: To promote professional development opportunities for faculty and staff to broaden their knowledge, expand their skills, and enhance their abilities to benefit the students, the college as well as the greater community.

- Develop and implement the flexible calendar plan
- Promote professional development
    - Vet faculty professional development fund requests

Co-Chairs: LaNae Jaimez, Academic Senate Vice President

Dwayne Hunt, Dean of Academic Support and Services.

Charge: To promote professional development opportunities for faculty and staff to broaden their knowledge, expand their skills, and enhance their abilities to benefit the students, the college, as well as the greater community including developing and implementing the Flexible Calendar plan.

Meeting Times: 1st and 3rd Thursdays of the month

August 24, 2017
September 7, 2017
September 21, 2017
October 5, 2017
October 19, 2017
November 9, 2017
November 30, 2017
December 7, 2017

Membership:
- Sal Abbate
- Inga Bourdon, Fall 2016 – Spring 2018
- Michelle Smith, Fall 2016 – Spring 2019
- Faculty – Open, Fall 17 – Spring 2020
- Adjunct Faculty – Open, Fall 17 – Spring 18
- Human Resources – Open

ACCJC Standard(s) Addressed**:**
 _X_ Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity
 ___ Standard II: Student Learning Programs and Support Services
 _X_ Standard III: Resources (Human, Physical, Technology, Financial)
 ___ Standard IV: Leadership and Governance

PDFC Committee Initiatives and Goals AY 17 -18

	Initiative / Goal	Description for this Initiative / Goal
1	Flex Committee	Seek Release time position/Coordinator of PDFC -Explore options for paid position for PDFC -Develop plan to fund the position -New faculty co-chair needed for Spring 2018
2	PDFC Center	-advocate for creation of space for PDFC Center in New Learning Resource Center -discuss in Senate -discuss with administration
3	Flex FAQ	- by end of AY 17-18
4	Handbook	- by end of AY 17-18
	On-going Initiatives	
1	Website	-simple site for updated info/form -gain support for obtaining site -obtain site -develop site -maintain site
2	Flex Cal Plan	-Continue to refine procedure for development of Flex Calendar/activities
3	Professional Development	- Continue to refine procedure for vetting of Professional development funds
4	Boost the Morale of the College and develop a stronger sense of community via Professional Development and Flex Cal activities	-Advertising for PD funds/how to apply -preapproved activities
5	Sponsored activities in response to SCC Academic Senate Resolution 12.12.2016	- Support ASCCC Diversity/Equity Summit- Civil Discourse (fall) - Speaker for spring Flex - Theme for spring Flex