



## ACADEMIC SENATE

### Approved Minutes

February 25, 2019

Honeychurch Board Room - Building 600

3:00 p.m. – 5:00 p.m.

1. Call to order	Academic Senate President LaNae Jaimez called the meeting to order at 3:03 p.m.
2. Roll Call	<p><b>Academic Senate Officers:</b> LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer-At-Large), and Michael Wyly (Past President/Ex-Officio).</p> <p><b>Academic Senate:</b> Andrew Wesley, Anthony Ayala, Brian Purcell, Jose Cortes, Lauren Taylor-Hill, Rachel Purdie, Randy Robertson, Rebecca LaCount, Rusty Mayes, Scott Parrish, Terri Pearson-Bloom, and Vitalis Enemmuo.</p> <p>Sheila Kaushal (Administrative Assistant)</p> <p><b>Ex Officio:</b> Amy Obegi (Assessment Chair), Erica Beam (Distance Education Chair), Ferdinanda Florence (Academic Program Review Chair), and Josh Scott (Student Success and Equity Chair),</p> <p><b>Guests:</b> Celia Esposito-Noy (Superintendent-President) and David Williams (Vice President of Academic Affairs)</p> <p><b>Absent:</b> Janene Whitesell, Lavonne Slaton, Jim DeKloe (Curriculum/Tech Review Chair), Michelle Smith (Professional Development/Flex Cal Chair), and Melissa Reeve (1<sup>st</sup> Year Experience Coordinator).</p>
3. Agenda Approval	Academic Senate Vice President Scott motioned to approve the agenda of February 25, 2019 as presented. It was seconded by Senator Wesley. The motion passed unanimously.
4. Approval of Minutes	AS Vice President Scott motioned to approve the minutes of February 4, 2019 as presented. It was seconded by Senator Cortes. The motion passed unanimously.
5. Comments from the Public	There were no comments from the public.

## 6. AS President Update

### 6.1 Terminology Regarding Black History Month Schedule

AS President Jaimez contacted Lisa Neely to share the Senate's concern regarding a term on the Black History Month poster. She thanked AS President Jaimez and a second version of the poster was distributed/printed to reflect the change.

### 6.2 Integrated Planning Workshop

AS President Jaimez attended Integrated Planning workshop with VP Williams, VP Brown, Dean Morinec, Pei-Lin Van't Hul, and Claudia Tenty. The topics discussed were the following: (a) student success metrics for (ESL and Adult Ed, Undecided Students, Transfer/Degree Bound Students and CTE Students), (b) how planning will be entered digitally, and (c) strategies to retain students and improve student success.

### 6.3 Pam Keith: "Thank You"

AS President Jaimez stated that Former SCC Trustee Pam Keith expressed her appreciation to gift and card she received from the Senate.

### 6.4 Academic Senate March 18, 2019 Meeting: (a) 2:00 p.m. – 3:00 p.m. at Maker Space and (b) 3:00 p.m. – 5:00 p.m. at Advance Manufacturing Lab

The March 18, 2019 Senate meeting will occur at SCC Maker Space in building 1800.

### 6.5 Introducing Academic Senate's new Senator: Brian Purcell

AS President Jaimez introduced Brian Purcell as the new Senator representing the Math department for Spring 2019.

### 6.6 Special Announcement

AS President Jaimez announced that Senator Purdie received the 2019 Hayward Award.

### 6.7 Academic Senate 2017-19 Terms

AS President requested the Senators to review the list below, plan for schools to determine the new or continuing Senator, and to inform the Senate office by April 2019.

2017-2019 Terms	
LaVonne Slaton	School of CTE & Business
Vitalis Enummuo	School of Health Sciences
Janene Whitesell	School of Liberal Arts
Brian Purcell	School of Mathematics & Science
Lauren Taylor-Hill	School of Social & Behavioral Sciences
Rachel Purdie	Adjunct Faculty Representative

**7. Superintendent-  
President Report**

SCC Superintendent-President Celia Esposito-Noy was not able to attend this meeting as she was hosting Black History Month activity.

**8. VP of Academic Affairs  
Report**

VP of Academic Affairs David Williams will provide updates when discussing items 10.1, 11.3, and 11.4.

**9. Consent Agenda –  
Action Item**

9.1 Adjunct Counseling Hiring Committee: (a) Amy Dauffenbach, (b) Nick Cittadino, (c) Kamber Sta Maria, (d) Candace Roe, (e) Dawn Trujillo, (f) Narisa Orosco-Woolworth, (g) Kelley Graham, (h) Marcie McDaniels, (i) Joan Wallace, and (j) Kimberly Ramos.  
9.2 Dean of Health Sciences Hiring Committee: (a) Jeff Cardinal, (b) Debbie Dorrough, (c) Scott Parrish, (d) Robin Sytsma, and (e) Darla Williams.

Senator Wesley motioned to approve Adjunct Counseling and Dean of Health Sciences hiring committees. It was seconded by Senator Ayala. The motion was approved unanimously.

**10. Action Items, Including  
Items Removed from  
Consent**

10.01 AP/BP 6410 Grading and Academic Record Symbols

The Senate reviewed AP/BP 6410 Grading and Academic Record Symbols and discussed following: (a) reviewed what situations would be considered “Incomplete” and “Excused Withdrawal” and the need for consistency, (b) how student problems will be validated, (c) timeframe clarification, and (d) retro activation. The Senators agreed that this document will require additional time to be reviewed and will be included on the next meeting in March 2019.

**11. Information/Discussion  
Items**

11.1 High School Outreach Partnership and Activities

Tanesha Gipson informed the Senate of the High School Outreach’s goals and tasks. She shared the following information: (a) the challenges she had experienced in communicating with high school administration offices, (b) 34 schools in SCC service areas, (c) partnership with other department/company (i.e. Cal-SOAP and financial aid) had been effective, (d) school tours had increased, (e) prioritization based on output and results, and (f) the group’s goal to help SCC enrollment by assisting students apply.

11.2 Social Justice Taskforce	Senator Purdie and Senator Taylor-Hill discussed, "Social Justice and Equity Survey," results (see attached document). Senator Purdie stated that 70 students had completed this survey. The Senators had a thorough discussions regarding what words should be utilized on the survey and provided the taskforce input
11.3 AP/BP 4003 Emeritus Revised Spring 2019	This item was not reviewed and will be included on the next meeting in March 2019.
11.4 AP/BP 6200 Graduation Requirements for Degree and Certificates	This item was not reviewed and will be included on the next meeting in March 2019.
<b>12. Reports</b>	
12.1 Assessment Committee	Amy Obegi stated that the job description for Assessment Committee Coordinator position was finalized. Also, she provided information regarding the PLO assessment module and she will be attending Liberal Arts School meeting this Friday, March 1, 2019, to address questions and concerns.
12.2 Distance Education	DE Coordinator Erica Beam stated that the committee's next meeting will occur on March 1, 2019.
12.3 Professional Development/FlexCal	PD/FlexCal Coordinator was not able to attend this meeting but provided the following update: <i>"The PDFC committee is forming a working group to establish a list of pre-approved Flex Cal activities. Interested individuals should contact Michelle Smith (<a href="mailto:michelle.smith@solano.edu">michelle.smith@solano.edu</a>) and would like to offer the Distinguished Faculty awardees the opportunity to participate in the <a href="#">California Great Teachers Seminar</a>. Any updates from that task force would be greatly appreciated."</i>
<b>13. Other Committees</b>	
13.1 First Year Experience	Melissa Reeve was not able to attend this meeting.
<b>14. Upcoming Items and/or Action Reminder</b>	<p>14.1 Academic Program Review – Ferdinanda Florence (1st meeting of the month)</p> <p>14.2 Student Success and Equity – Joshua Scott (1<sup>st</sup> meeting of the month)</p> <p>14.3 Curriculum – Jim DeKloe (1<sup>st</sup> meeting of the month)</p> <p>14.4 Assessment Committee – Amy Obegi (2<sup>nd</sup> meeting of the month)</p> <p>14.5 Distance Education – Erica Beam (2<sup>nd</sup> meeting of the month)</p> <p>14.6 Professional Development/FlexCal – Michelle Smith (2<sup>nd</sup> meeting of the month)</p>

## 15. Adjournment

14.7 Guided Pathways Steering Committee – Michael Wyly (1<sup>st</sup> meeting of the month)

14.8 First Year Experience – Melissa Reeve (2<sup>nd</sup> meeting of the month)

Senator Parrish motioned to adjourn the meeting. It was seconded by AS Vice President Scott. The meeting was adjourned at 4:58 p.m.

**ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE BOARD ROOM UNLESS OTHERWISE NOTED**

March 4, 2019

March 18, 2019

April 1, 2019

April 22, 2019

May 6, 2019

May 13, 2019

### **Documents Reviewed:**

1. AP/BP 6410 Grading and Academic Record Symbols
2. Social Justice and Equity Survey