2019-2020 PROFESSIONAL DEVELOPMENT SURVEY

The PD Committee would love to hear your ideas on how we can make professional development more meaningful and relevant for you. Thank you for your time!

Primary Employee Group Classification (pick one)

○ Administrator/Administrative Leadership Group

○ Classified/Local 39 Staff

○ Confidential

○ Full-time Faculty

○ Part-time Faculty

○ Student/Temporary Employee

How often do you attend professional development activities?

○ Frequently

○ Occasionally

○ Rarely

○ Never

If you answered "Rarely" or "Never," what is the major reason?

○ Inconvenient day and time

○ I was not aware of Optional Flex activities

○ There were no activities that met my needs or interest

○ I do not travel to campus on non-instructional days

○ Other: _____

Have you applied for Professional Development funding through the Professional Development Committee?

       ○ Yes

       ○ No - Why not? _____

Professional Development Interests Please check all potential training you would like to see offered (select as many as you'd like). You can also add additional suggested training using the "other" option.

Fiscal

       ○ Budget Training: preparation, account codes, process, budget management, budget Transfers

       ○ Payroll: rules, process, deadlines, things to watch for

       ○ Purchasing/requisition process

       ○ Travel Process: forms, rules, approval

       ○ Other: _____

Human Resources

       ○ Benefits: understanding of employee benefits

       ○ CalPERS/CalSTRS Retirement Workshops

       ○ Civility and supporting collaborative working environments

       ○ Confidentiality of student & employee data (FERPA, HIPPA)

       ○ Conflict resolution

       ○ EEO/Equity/Diversity/Cultural Competence/Implicit Bias

       ○ Employee Discipline

       ○ Hiring Process: Start to Finish

       ○ Leadership Training

       ○ New Employee Orientation

       ○ Peer Review – Faculty

       ○ Performance Evaluation – Staff

       ○ Other: _____

Instruction

- ○ Academic Success Workshops (e.g. OnCourse)

- ○ Assessment: SLOs, PLOs, GELOs, Closing the Loop

- ○ Banner for Instructors: Dropping Students; Waitlists, Census Date; Posting Grades

- ○ Classroom Management Techniques

- ○ Culturally Responsive Teaching Practices

- ○ Curriculum Processes: Course Outline of Record, eLumen, etc.

- ○ Handling Student Conduct Issues and Disruptive Behavior

- ○ Implementing Guided Pathways

- ○ Innovative Teaching Strategies and Active Learning

- ○ Instructor Use of Early Alert System

- ○ Other: _____

Student Services

- ○ Financial Aid Training

- ○ Incident Reporting, e.g. Title IX Reporting

- ○ Overview of Student Financial Aid Program, including College Promise Grants

- ○ Overview of Student Support Programs, e.g. Veterans, Disabled Student Program, ASTC, etc.

- ○ Student Mental Health/Wellness

- ○ Training on Student Enrollment Process

- ○ Other: _____

Campus Safety

- ○ Active Shooter training

- ○ Campus Emergency Plans and Procedures

- ○ Injury & Accident Protocols

- ○ When should I call Campus Police?

- ○ Other: _____

Technology

○ Accessibility Training

○ Excel: basics to high level functions

○ How to conduct Zoom meetings

○ How to create online forms

○ How to create videos

○ How to use Canvas

○ How to use Google Drive & Google Docs

○ How to use Microsoft 365

○ How to use Outlook

○ Successful Online Classes: Best practices, tips

○ Useful technology for face-to-face classes

○ Other: _____

Professional Development Preferences

Preferred Types of Guest Speakers:

	Very Interested	Somewhat Interested	Not Very Interested	Not at All Interested
Educational	○	○	○	○
Inspirational	○	○	○	○
Motivational	○	○	○	○
Professional	○	○	○	○
Skills-based Trainer	○	○	○	○

Suggestions for Specific Guest Speakers and/or Topics:

Answer: _____

_____

Preferred Time for Activities:

	First Choice	Second Choice	Third Choice
Morning	○	○	○
Afternoon	○	○	○
Evening	○	○	○

Professional Development Evaluation

Your honest answers are greatly appreciated.

Overall, how would you rate the Professional Development Program at Solano Community College?

- ○ Poor
- ○ Fair
- ○ Good
- ○ Excellent

How would you rate the methods of communication from the PD Committee and/or College such as email announcements and workshop reminders?

- ○ Poor
- ○ Fair
- ○ Good
- ○ Excellent

How can our Professional Development Program improve?

Answer: _____

Do you have any additional thoughts, questions, or suggestions about professional development that you would like to share?

Answer: _____

THANK YOU for completing this survey!

Don't forget to check out the Professional Development webpage at:
http://www.solano.edu/professional_development/

Your 2019-20 PD Committee

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