Committee Name: Academic Program Review Committee

Committee Roles and Responsibilities: Academic Program Review is intended to provide faculty members an opportunity for self-reflection, review, and assessment. Academic Program Review is also intended to be central to the college's overall planning, becoming the basis for goal setting, resource allocation, and needs assessment. Finally, Academic Program Review will make visible and accessible to all interested parties the evidence that demonstrates fulfillment of accreditation standards. While a faculty-driven process, at the core of program review is a commitment to collaboration with other faculty, deans, and vice-presidents to identify program needs, and make meaningful changes to promote student access and success.

ACCJC Standard(s) Addressed:

_X_ Standard I: Mission, Academic Quality and Institutional Effectiveness, and Integrity
_X_ Standard II: Student Learning Programs and Support Services
___ Standard III: Resources (Human, Physical, Technology, Financial)
___ Standard IV: Leadership and Governance

Committee Members: Ferdinanda Florence (Faculty Coordinator), Nick Cittadino (Counseling), Terri Pearson (Health Sciences), Chris McBride (Liberal Arts), TBD (Library), Dmitriy Zhiv (Math/Science), Maureen Powers (Social & Behavioral Sciences), Kevin Spoelstra (Applied Technology & Business); ex officio: Sandy Lamba (Dean), David Williams (VPAA)

Identify the initiatives/goals this committee will undertake.

Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC's continuous improvement process.

#	Initiative / Goal	Description for this Initiative / Goal
1	Assist School of Social and Behavioral Sciences in completing and submitting reports	Reports due by December 2019; coordinator will meet with faculty members to facilitate discussion and analysis, as needed, and will prompt faculty to submit reports in a timely manner
2	Advocate for integrated planning	Program reviews should be used to close the loop for strategic planning and resource allocation
3	Revise template for 2020-2021 program review cycle	Revised template will inform the content of the eLumen Program Review module (see Goal 4 below)
4	Create module for Program Review in eLumen	Coordinator will develop six-year and two-year program review templates in eLumen
5	Provide timely feedback on submitted Social and Behavioral Sciences reports	In Spring 2020, Committee members will review reports and provide feedback, which the coordinator will convey in a narrative form to faculty; coordinator will shepherd the

		reports through the next stages of the Program Review process
6	Survey School of Social and Behavioral Sciences faculty on the wording and effectiveness of Standard Student Survey questions	Develop, distribute survey, and collect and analyze results of survey, regarding the Standard Student Survey questions administered by School of Social and Behavioral faculty; send recommendations to Senate
7	Provide data and Standard Student Surveys to School of Health Sciences faculty to inform next year's reports	Coordinator will work with Institutional Research and Planning to create customized surveys for each program and generate relevant data for Health Sciences faculty; coordinator will ensure data is embedded in eLumen module or provided by other means

Mid-Year Committee Evaluation Report for Academic Year __Jan. 2019____

Accomplished and In Progress Initiatives:

Identify the initiatives this Committee has accomplished and whether the initiative has been completed (C) or is in progress (IP) in the status column. Identify additional initiatives if applicable.

#	Initiative Undertaken, Achieved or In Progress	Status C or IP	Accomplishments/challenges for this initiative
1	Assist School of Social and Behavioral Sciences in completing and submitting reports	IP	Faculty from one program have missed the December deadline and have not been in contact with the Coordinator
2	Advocate for integrated planning	IP	eLumen has capacity to link Assessment to Program Review, which will be utilized in the Health Science PR cycle; other eLumen capacities for integrated planning fall outside of the PR purview
3	Revise template for 2020-2021 program review cycle	C	Template approved by Academic Senate, Jan. 2020, with further approval for non-substantive language changes, as needed
4	Create module for Program Review in eLumen	IP	Data collected from Research and Planning must be made accessible in the eLumen platform
5	Provide timely feedback on submitted Social and Behavioral Sciences reports	IP	Committee will review Social and Behavioral Sciences reports throughout Spring 2020 semester
6	Survey School of Social and Behavioral Sciences faculty on the wording and effectiveness of Standard Student Survey questions	IP	Committee will craft survey addressing the student survey and the overall PR process
7	Provide data and Standard Student Surveys to School of Health Sciences faculty to inform next year's reports	IP	Faculty have received a draft of the survey and have been invited to add program-specific questions. Faculty training on eLumen, with instructions regarding accessing data, will be provided in the Spring 2020 semester.

Academic Senate & Subcommittee

Committee Goals and Self-Assessment for Academic Year 2019-20

Year End Committee Evaluation Report for Academic Year 2018-2019 (April 8, 2019)

Part 1 Accomplished and In Progress Initiatives:

Update the initiatives this Committee has accomplished in the corresponding academic year. For Status, please indicate **C** (completed) or **IP** (in progress). Make recommendations for the upcoming academic year where appropriate, or referrals to other committees, as applicable.

Committee chairs are responsible for completing reports after dialog with committee members. Assessment of committee progress is integral to SCC's continuous improvement process.

#	Initiative Undertaken, Achieved or In Progress	Status C or IP	Accomplishments/challenges/recommendations for this initiative
1			
2			
3			
4			
5			
6			
7			
8			

Part 2 Unaccomplished Initiatives:

Identify the initiatives this Committee has undertaken in the Fall 2019 semester that were not accomplished, please state why, what the barrier(s) were along with any recommendations to overcome the barriers.

#	Unaccomplished Initiative /Goal	Why/what were the barriers?	Recommendations
1			
2			
3			

Part 3: Complete Self-Assessment Narrative:

- To what degree has the committee met its roles and responsibilities?

- How can the committee improve its effectiveness in meeting these roles and responsibilities?

- How effective was the committee in completing its initiatives?
- How might the committee improve its effectiveness in regard to completing initiatives?
- How effective was the committee in impacting student success?

- How might the committee improve its effectiveness in regard to impacting student success?.

- What resources are needed to assist the committee in meeting its initiatives?

Recommendations

- Provide recommendations for changing the description or composition of the committee to achieve its initiatives addressed for next year.

- What topics should be addressed by the committee next year?

- Are there additional roles or responsibilities this committee should be addressing?

- What issues, initiatives, or work has the committee identified that other committees, service areas, and/or disciplines or Schools should address next year?