ACADEMIC SENATE

Approved Minute
January 14, 2021
Meeting via Zoom
9:00 AM – 12:00 PM

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 9:02 am.
2. Roll Call	**Academic Senate Officers:** LaNae Jaimez (President), Josh Scott (Vice President), and Michael Wyly (Past President/Ex-Officio) **Academic Senate:** Andrew Wesley, Anthony Ayala, Erica Beam, Jim Long, Jose Cortes, Michael Reilly, Paul Hidy, Rachel Purdie, Randy Robertson, Rebecca LaCount, Robin Sytsma, and Vitalis Enemmuo Sheila Gorospe-Kaushal (Administrative Assistant) **Ex Officio:** Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Rachel Purdie (Academic Program Review Chair), Sarah Barsness (Curriculum/Tech Review Chair), Josh Scott (Student Success and Equity Chair), and Michelle Smith (Professional Development/Flex Cal Chair) **Guests:** Celia Esposito-Noy (Superintendent-President), David Williams (Vice President of Academic Affairs), Shannon Cooper (Vice President of Student Services), Alexandra Casteneda, Amy Obegi, Angel Iqueda, Barry Bussewitz, Evangeline East, Lauren Taylor-Hill, Marcie McDaniels, Myra Kargbo, Thea Alvarado, Thomas Bundenthal, and Dr Rischa Slaton, **Absent:** Erin Duane (Secretary/Treasurer, At-Large), Michelle Arce, and Teri Brunner
3. Agenda Approval	Academic Senate Vice President Scott motioned to approve the agenda of January 14, 2021 as presented. It was seconded by Senator Wesley. The motion passed unanimously.
4. Approval of Minutes	Senator Purdie motioned to approve the minutes of December 7, 2020 as presented. It was seconded by Senator Hidy. The motion was approved unanimously.
5. Comments from the Public	There were no comments from the public.

Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

6. AS President Update

6.1 Hiring Manual Task Force Update

AS President Jaimez informed the Senate that the Hiring Manual Task Force had convened three times. The group is committed to diversity, equity, and inclusion and is reviewing the manual with this lens and the goal of diversifying faculty at Solano Community College. She will schedule a meeting with VP Williams and Human Resources for input.

6.2 New APR Chair Announcement

AS President announced that Senator Rachel Purdie will serve as the new Academic Program Review Chair.

6.3 Academic Calendar Committee

SCC Academic Calendar Committee has scheduled a meeting on January 28, 2021 from 3:00 pm – 4:00 pm. Senators who are interested in being part of this committee are requested to send an email to AS President Jaimez and the Senate Office.

6.4 Chancellor's Office System Webinar (Registration Link)

The Chancellor's Office is hosting Webinars twice a month (see attached document). The topics that they've discussed during the past meetings are equity plans, DEI Integration Plan, and student-centered enrollment practices.

6.5 2021 Part-Time Faculty Institute

ASCCC will be hosting 2021 Part-Time Faculty Institute on February 18-19, 2021, which will be a virtual event (free registration).

6.6 2021 Spring Plenary Sessions

Senators who are interested in attending 2021 Spring Plenary on April 15-17, 2021 (virtual event) are asked to contact the Senate Office.

6.7 2021 Faculty Leadership Institute

AS President Jaimez announced that May 17, 2021 is the deadline to register for 2021 Faculty Leadership. This virtual event will occur on June 17-19, 2021.

6.8 Inherently Inaccessible Content Task Force

AS President Jaimez met with the task force and separately with Candace Roe and Dean Kristin Conner several times and review and create procedures to guide the following: (a) identification of inherently inaccessible content in online and face-to-face classes and provide resources to address identified issues, (b) reviewed/update policies and procedures for accommodation, and (c) addressed how inherently inaccessible content/courses will be managed (i.e. course substitution, course waiver). Once finalized, Dean Conner or/and Candace Roe will

	be invited to attend a Senate meeting to join AS President in sharing the group's final recommendations/plans.
6.9 Nominations for Hayward Award Update	Michael Wyly (full time faculty) and Tony Zitko (part-time faculty) have submitted applications for Hayward Award. The selection process will be completed in February 2021 and winners will be announced during ASCCC Board of Governors meeting in March 2021.
6.10 Plan for afternoon joint meeting	AS President Jaimez expressed her appreciation to Alex Castaneda for her assistance in planning the Senate's joint meeting with Administrators, SESC, Minority Coalition, and SCC students. A student survey was released and in five days twenty-one students replied. Two outcomes will be discussed during the afternoon. The results will be shared with SCC students for review to obtain their input on which items they would like to focus on during Spring 2021. Additional meetings will be scheduled with SCC students to review proposed actions and outcomes.
7. Superintendent-President Report	S/P Celia Esposito-Noy provided the following updates: (a) a four-minute video will be presented during Convocation, which will highlight good news that has happened over the last ten months, (b) she expressed her appreciation to Alex Castaneda for her efforts and participation as one of the presenters in the video, (c) January 2021 State budget is an indicator of what might occur; however, but the focus will be on the May 2021 revised budget, (d) per California Governor there is a significant increase in revenue; however this could potentially change next year, (e) SCC is mindful of expenditures and has a goal of reducing them by 3% every year for the next three years (when hold-harmless status ends), (f) there were about 3300 students who have not enrolled in Spring 2021, which were contacted by a group created Dean Lewis, (g) Dr. Regina Stanback- Stroud will continue to serve as an advisor of President's Council for Equity, Diversity, and Inclusion during Spring 2021, and (h) she expressed her appreciation to Senator Beam and Dagmar Kuta for sharing SCC backdrop that faculty could access via Canvas.
8. VP of Academic Affairs Report	VP David Williams announced that enrollment rates are down. He encouraged faculty to consider accepting more students in class in anticipation of potential drops. He also stated that Senate will be creating a task force to assist in the creation of procedures for credit for prior learning. He invited faculty to join a trivia contest he will be hosting during Flex Cal on Friday January 15, 2021. He indicated that summer schedule will be online. He is hopeful that by Fall 2021, SCC will safely and gradually transition into some in-person classes. Lastly, he informed Senators he has had conversations with IT and Admissions and Records and waitlist should remain visible on class finder. He announced that add codes will be available on Friday, January 15, 2021

	and students will be able to use them on first day of the class they are enrolling in. He also referred faculty to an email he sent out earlier this week regarding recommended messaging in this situation.
9. Consent Agenda – Action Item	There were no items in this section.
10. Action Items, Including Items Removed from Consent	
10.1 Hiring Prioritization 2021-2022	The Hiring Prioritization 2021-2021 (see attached document) was once again presented to Senators for vote. Senator Long motioned to approve item 10.1. It was seconded by AS Vice President Scott. The motion was approved.
11. Information/Discussion Items	
11.1 Something Fun!!	AS President Jaimez hosted a trivia game. The winners were AS Vice President Scott, Past AS President Wyly, Senator Long, and Curriculum Chair Barsness and prizes will be determined and forwarded to them as soon as possible.
11.2 Stanback-Stroud Award	Senator Wesley sent out an email to all faculty regarding Stanback-Stroud Award and will do so again as a reminder. At this time, the committee has not identified a nominee, which might be due the amount of time involved in completing an application.
11.3 Awards Committee to be Added as Senate Subcommittee	Senator Wesley presented a draft of what the Awards Committee's membership and duties (see attached document). The Senate had discussions regarding: (a) clarification whether the Chair should be a current member of the Senate, (b) clarification of membership including the inclusion of previous winners as members, (c) an option to offer membership to faculty, (d) addition of fourth duty as miscellaneous in the event that other awards occur that needed to be determined/confirmed by the Chair and AS President.

The Senators discussed possible issues of adding this committee as it would need to follow Brown Act. As a result, on possibility is to have the chair/committee included in ByLaws as needed. This will allow the committee to assemble as an ad hoc committee for flexibility reasons. |
| 11.4 PD/Flex Cal Update | Michelle Smith, PD/Flex Cal Chair, announced that the application for Vision Resource Center and Cornerstone College Integration has been submitted with the goal of launching it by Fall 2021. She will be attending trainings with Sheila Gorospe-Kaushal. |
| 11.5 AP 62XX ADT Reciprocity | VP Williams presented AP 62XX ADT Reciprocity (see attached document). The Senate had long discussions about this topic. VP |

	Williams and Senator LaCount provided reasons why this document is created and its value/importance. This item will be added on the next Senate agenda under Action Items.
11.6 Academic Senate Goals and Priorities	AS President Jaimez presented Academic Senate Goals and Priorities (see attached document).
	Distance Education Coordinator Erica Beam advised that any DE emails/support be sent to de@solano.edu. Carol Zadnik will be working reduced hours in the next two months and Dagmar Kuma will be assisting the DE committee.
11.7 Commitment to Anti-Racist Practices and Equity in Education	This topic was addressed during item 11.6.
12. Reports	There were no items in this section.
13. Other Committees	There were no items in this section.
14. Upcoming Items and/or Action Reminder	14.01 Academic Program Review – Rachel Purdie (1st meeting of the month) 14.02 Student Equity and Success Council – Joshua Scott (1st meeting of the month) 14.03 Curriculum/Tech Review – Sarah Barsness (1st meeting of the month) 14.04 Assessment Committee – Andrew Wesley (2nd meeting of the month) 14.05 Distance Education – Erica Beam (2nd meeting of the month) 14.06 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month) 14.07 Guided Pathways Steering Committee – TBD (1st meeting of the month) 14.10 Faculty Hiring Prioritization Task Force 14.11 Work Group Assigned to Review Severely Impacted Programs by COVID19 14.12 Local GE Task Force 14.13 Faculty Work Group for AP Credit for Prior Learning 14.14 ACCJC Mid-Term Report 14.15 Inherently Inaccessible Course Content
15. Adjournment	AS Vice President Scott motioned to adjourn the meeting. It was seconded by Senator Ayala. The meeting adjourned at 11:42 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE HONEYCHURCH OR VIA ZOOM UNLESS OTHERWISE NOTED.
January 25, 2021

February 1, 2021
February 22, 2021
March 1, 2021
March 15, 2021
April 12, 2021
April 19, 2021
May 3, 2021
May 10, 2021 (Tentative)

Documents Reviewed
1. Chancellor's Office System Webinar
2. ASCCC Events: (a) 2021 Part-Time Faculty Institute, (b) 2021 Spring Plenary Sessions, and (c) 2021 Faculty Leadership Institute
3. Hiring Prioritization 2021-2022
4. Distinguished Faculty: Awards Committee's Membership and Duties
5. AP 62XX ADT Reciprocity
6. Academic Senate Goals and Priorities