ACADEMIC SENATE

Approved Minutes
January 25, 2021
Meeting via Zoom
3:00 pm – 5:00 pm

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 3:01 pm.
2. Roll Call	**Academic Senate Officers:** LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio)
	Academic Senate: Andrew Wesley, Anthony Ayala, Erica Beam, Jim Long, Jose Cortes, Michael Reilly, Michelle Arce, Paul Hidy, Rachel Purdie, Randy Robertson, Rebecca LaCount, Robin Sytsma, and Vitalis Enemmuo
	Sheila Gorospe-Kaushal (Administrative Assistant)
	Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Rachel Purdie (Academic Program Review Chair), Sarah Barsness (Curriculum/Tech Review Chair), Josh Scott (Student Success and Equity Chair), and Michelle Smith (Professional Development/Flex Cal Chair)
	Guests: Celia Esposito-Noy (Superintendent-President) David Williams (Vice President of Academic Affairs), and Shannon Cooper (Vice President of Student Services)
	Absent: Teri Brunner
3. Agenda Approval	Senator Long motioned to approve the agenda of January 25, 2021. It was seconded by Senator Ayala. The agenda was approved unanimously.
4. Approval of Minutes	Academic Senate Vice President Scott motioned to combine and approve the minutes of January 14, 2021 (morning and afternoon). It was seconded by Senator Purdie. Academic Senate Secretary/Treasurer Duane abstained. The motion was approved by majority of the vote.
5. Comments from the Public	There were no comments from the public.

Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

6. AS President Update

6.1 Calendar Committee

AS President Jaimez announced that Curriculum Chair Sarah Barsness will be designated as Senate representative of the Calendar Committee.

6.2 Senate Elections

Senate election for At-Large (Academic Senate Secretary/Treasurer Duane) and Part-Time (Senator Brunner) will be initiated by AS Past President Wyly. AS President Jaimez announced the names of Senators whose term will end in May 2021: Senator Beam, Senator Long, Senator Arce, Senator Reilly, and Senator Enemmuo. She encouraged them to present this topic during their school meetings in February 2021. http://www.solano.edu/academic_senate/executive.php

6.3 Stanback-Stroud Diversity Award

A faculty is in the process of completing an application for Stanback-Stroud Award. Once submitted, AS President Jaimez will make an announcement.

6.4 Waitlist Class Finder

During the first day of school, there was an issue with the waitlist class finder. This has been addressed before this meeting. Senator Long expressed his appreciation to VP Williams and the IT department for their efforts in resolving this setback.

6.5 Program Discontinuance/Journalism Update

AS President Jaimez explained that she will discuss this topic with VP Williams next week and Senators will be provided an update thereafter.

6.6 2021 Spring Plenary Sessions on April 15-17, 2021

AS President Jaimez and Senator Beam will be attending this event. The Senators agreed that due to the low cost involved, a faculty, who is not part of the Senate, will be registered under the Senate budget.

6.7 Credit for Prior Learning Procedure Task Force

Senator Beam, Senator Barsness, and AS Past President Wyly are members of this task force.

6.8 Guided Pathways

A meeting has been scheduled for AS President Jaimez and VP Cooper to discuss potential changes in Guided Pathways Coordinator position.

6.9 California Community Colleges Rising Scholars Network's Voices of Freedom Webinar

CCC will be hosting a webinar on February 5, 2021, "Voices of Freedom" in partnership with Campaign for College Opportunity, which is an equity driven initiative regarding prioritization and serving incarcerated/formerly incarcerated students (see attached document).

7. Superintendent-President Report	S/P Esposito-Noy provided the following updates: (a) she was delighted to announced that FTES enrollment has increased in comparison with Spring 2020 and Spring 2019 (i.e. student are enrolling to more classes), (b) partnership programs (i.e. Sonoma State, Ohio University, Auto Tech's partnership with Mercedes Benz, Thomas Jefferson University) will be highlighted on SCC website, (c) she provided clarification regarding the Bachelor's Degree website, (d) VP Diamond has been working with Department of Public Health regarding utilization of SCC Fairfield parking lot as a potential vaccination site, (e) the administration is reviewing a possibility of purchasing COVID testing and vaccinations for staff and students, (f) she conveyed her appreciation to VP Williams and Kimo Calilan, Director of Technology Services, for resolving issues regarding waitlist and confirmed that there will be a continued conversations about its functionality, capacity, etc. Vice President of Student Services Shannon Cooper announced the following information: (a) over 100 students have been awarded Emergency Aid, (b) Intern Chief Technology Officer Jim Petromilli will be ordering more Chromebook for students, (c) students are encouraged to apply for $500 (minimum amount) Emergency Funds Stipulation (Cares Act), and (d) a new allocation of College Promise will not only waive fees but provide direct aid to students. Senator Cortes informed VP Cooper that there are 170 Chromebooks available in building 700, which were purchased under Transformation Grant. These items need to be returned on time when in-person classes start. Also, Senator Ayala stated Chromebooks available in building 1600.
8. VP of Academic Affairs Report	VP Williams shared that DE Chair Erica Beam had sent out an email on how to save a syllabus document to a pdf file. These files need to be forwarded to their assigned school to help students and new faculty (i.e. transferring to another school).
9. Consent Agenda – Action Item	There were no items in this section.
10. Action Items, Including Items Removed from Consent	
10.1 AP 62XX ADT Reciprocity	AP 62XX ADT Reciprocity was reviewed by the Senators on January 14, 2021. Senator Wesley motioned to approve this document. It was seconded by Senator LaCount. The motion was approved unanimously.

11. Information/Discussion Items	
11.1 SOAA (Scale of Adoption Assessment for Guided Pathway)	AS Past President and former Guided Pathway Coordinator Wyly announced he will provide recommendations to the Office of Student Services and Academic Senate regarding SOAA. This plan was approved by the Senate during Spring 2020 and was forwarded to the Chancellor's office, who then extended the due date to March 2021. He explained that the following items are changes/recommendations on how SCC is/should be serving its students: (a) shifts in funding priorities (reduction/elimination of release time on faculty roles), (b) stop-starting programs (i.e. teachers apprentice program), (c) a need to follow through regarding publishing/materials used the following year (i.e. newest version of recommended course), (d) Guided Pathways has been reassigned from Academic Affairs to Student Services, and (e) the impact of the pandemic to students and their access to resources. He has submitted his recommendations to VP Cooper and AS President Jaimez. This will be added on the Senate agenda for review next week.
11.2 Results of Outcomes and Action	AS President Jaimez shared the results of the Senate's afternoon meeting with Administrators, SESC, Minority Coalition, and SCC students (see attached document). She will be meeting with students to discuss what their priorities will be this semester. PD/Flex Chair Smith explained the process that occurred before this meeting and acknowledged their efforts and participation.
11.3 Faculty Mentor Program	It has been confirmed that a stipend in faculty mentor program is available (1 mentor per school and not to exceed $2,000 per mentor). This program needs to be developed by the Senate with the goal of drafting what this position would entail. If interested, Senators are requested to contact the Senate Office. In the event that not enough Senators volunteer, membership of this program will offered to all SCC faculty.
11.4 SESC and PD/Flex Cal Coordinators/Chair	SESC/PD Flex Cal Coordinators/Chair terms will end this academic year. AS President Jaimez, SESC Chair/AS Vice President Scott, PD/Flex Chair Smith, and VP Williams will be reviewing the job descriptions for these positions the next two weeks.
11.5 Tech Committee	Director of Technology Services Kimo Calilan has requested three appointees from the Senate to be part of Tech Committee. Senator Beam volunteered to part of this committee. If interested, Senators are requested to contact the Senate Office.
11.6 Commitment to Anti-Racist Practices and Equity in Education	There were no updates provided.

12. Reports	
12.1 Assessment Committee	Senator/Assessment Chair Wesley shared the, "Mid-Year Committees Goals and Self-Assessment" (see attached document). The status of the following initiatives was shared: (a) institution-wide completion of assessment in eLumen, (b) newsletter continuation, (c) handbook updates in progress, (d) March 2021 Zoom training, (e) video tutorials, (f) PLO (1/3 courses mapped), and (f) membership will be updated due removal of school coordinators and this topic will be discussed during their first meeting.
12.2 Distance Education	DE Chair/Senator Beam announced that the committee will have their first meeting this semester on February 5, 2021 and expressed the need of faculty volunteers.
12.3 Professional Development/Flex Cal	The Senators were provided PD/Flex Cal, "Mid-Year Committees Goals and Self-Assessment" (see attached document). The status of the following initiatives was shared: (a) external PD opportunities, (b) PDFC website, (c) PD program, (d) Vision Resources Center and Cornerstone integration process, (e) video of college-wide accomplishment during lockdown.
13. Other Committees	There were no items in this section
14. Upcoming Items and/or Action Reminder	14.01 Academic Program Review – Rachel Purdie (1st meeting of the month) 14.02 Student Equity and Success Council – Joshua Scott (1st meeting of the month) 14.03 Curriculum/Tech Review – Sarah Barsness (1st meeting of the month) 14.04 Assessment Committee – Andrew Wesley (2nd meeting of the month) 14.05 Distance Education – Erica Beam (2nd meeting of the month) 14.06 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month) 14.07 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month) 14.08 Faculty Hiring Prioritization Task Force 14.09 Work Group Assigned to Review Severely Impacted Programs by COVID19 14.10 Local GE Task Force
15. Adjournment	Senator Purdie motioned to adjourn the meeting. It was seconded by Senator Wesley. The meeting adjourned at 4:14 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE HONEYCHURCH OR VIA ZOOM UNLESS OTHERWISE NOTED.
February 1, 2021

February 22, 2021
March 1, 2021
March 15, 2021
April 12, 2021
April 19, 2021
May 3, 2021
May 10, 2021 (Tentative)

Documents Reviewed
1. Voices of Freedom (CCC Webinar)
2. AP 62XX ADT Reciprocity
3. Outcomes and Actions
4. Assessment Committee Goals and Self-Assessment
5. PD/Flex Cal Committee Goals and Self-Assessment