ACADEMIC SENATE

Approved Minutes
November 16, 2020
Meeting via Zoom
3:00 pm – 5:00 pm

1. Call to Order	Academic Senate President LaNae Jaimez called the meeting to order at 3:02 pm.
2. Roll Call	**Academic Senate Officers:** LaNae Jaimez (President), Josh Scott (Vice President), Erin Duane (Secretary/Treasurer, At-Large), and Michael Wyly (Past President/Ex-Officio)
	Academic Senate: Anthony Ayala, Erica Beam, Jim Long, Jose Cortes, Michael Reilly, Michelle Arce, Paul Hidy, Rachel Purdie, Randy Robertson, Rebecca LaCount, Robin Sytsma, and Vitalis Enemmuo
	Sheila Gorospe-Kaushal (Administrative Assistant)
	Ex Officio: Andrew Wesley (Assessment Chair), Erica Beam (Distance Education Chair), Ferdinanda Florence (Academic Program Review Chair), Sarah Barsness (Curriculum/Tech Review Chair), Josh Scott (Student Success and Equity Chair), and Michelle Smith (Professional Development/Flex Cal Chair)
	Guests: David Williams (Vice President of Academic Affairs) and Shannon Cooper (Vice President of Student Services)
	Absent: Celia Esposito-Noy (Superintendent-President), Andrew Wesley, and Teri Brunner
3. Agenda Approval	Academic Senate Vice President Josh Scott motioned to approve the agenda of November 16, 2020 as presented. It was seconded by Senator Cortes. The agenda was approved unanimously.
4. Approval of Minutes	Senator Beam motioned to approve the minutes of November 2, 2020 as presented. It was seconded by Senator Hidy. Senator Reilly abstained. The motion was approved by majority of the vote.
5. Comments from the Public	Senator Beam announced that the CCC Board of Governors approved regulation for competency based education and new language for correspondence. The Senate will need to review this opportunity as a request for application will be accepted soon.

Sarah Barsness inquired whether asynchronous courses could meet in-person since they were initially scheduled as synchronous classes. VP Williams clarified that during final exams, it will be optional for students to meet in person

Members of the public may address the Senate on any item within the Senate's purview that is not on the agenda. The Senate will not take action on any issue raised during this section of the agenda since Senate action is limited to posted agenda items. At the Senate President's discretion, these matters may be referred to Senate Executive Board and/or placed on a future agenda. Speakers are asked to limit their comments to a maximum of three minutes.

6. AS President Update 6.1 ASCCC 2020 Fall Plenary Update	**Academic Senate President Report (15 minutes)** AS President Jaimez informed Senators that per AB1460, California State University will have Ethnic Studies graduation requirements starting Fall 2021. AB1460 will affect the community college General Education Option A. One option being considered is to reduce units in Area D from nine to six units and the three-unit difference will be moved to a new Area F with expected implementation during Fall 2022. She attended a session regarding hiring processes and resources from this meeting will be utilized by the Task Force reviewing the faculty hiring manual. Senator Beam attended a session that discussed CBE (Competency Based Education) implementation. California Community College will be the first in the nation to take on action that will compete with for-profit and four-year institutions. She requested Senators consider this option as she foresees its big impact. She also shared a session from plenary that scholarship donors approved removal of information such as GPA limitations and number of credits required when students apply for financial aid.
6.2 ASCCC Part-Time Faculty Institute on February 11, 2021 (Virtual Event)	ASCCC will be hosting a virtual conference for part-time faculty on February 11, 2021. Attendees of this event will have an opportunity to attend workshops that are focus on professional development and career advice and mentorship. Senator Reilley was requested to communicate this free event to other part-time faculty. This information will also be included on Senate Hot Topics.
6.3 ASCCC Hayward Award Submission Deadline December 11, 2020	Senator Wesley will contact previous SCC DF award winners to inquire whether they will be interested in applying for ASCCC 2021 Hayward Award.
6.4 Senate After Dark Get Together	This virtual get-together will occur after the Senate meeting on December 7, 2020.

6.5 Scholarship Thank You Letter	Senator LaCount announced that the Senate Scholarship Fund was awarded to Kalelah Washington who wrote letter of gratitude (see attached document). Kalelah Washington is currently majoring in Political Science and pursuing to transfer to UC Davis. Senator LaCount expressed her appreciation to Past AS President Michael Wyly, Senator Wesley, and Senator Sytsma who were members of the panel and reviewed applications for this scholarship.
6.6 Inherently Inaccessible Course Content	AS President Jaimez will be meeting with Dean Conner and Candace Roe this week to discuss preliminary process for identifying inherently inaccessible course content. This item will be added on the Senate agenda next semester
7. Superintendent-President Report	S/P Celia Esposito-Noy was not be able to attend this meeting.
8. VP of Academic Affairs Report	David Williams stated that a mid-term accreditation report deadline is October 2021. The report will outline the college's responses/progress regarding the eight recommendations. The Accreditation Steering Committee will reconvene during Spring 2020. AS Past President Wyly shared that members of the previous committee worked collaboratively (i.e. respectful of people's time, different members were assigned different tasks, writer assignment), which seemed to eliminate the burnout often seen on accreditation teams. A review of the accreditation process and best practices will also be discussed at the meeting.
9. Consent Agenda – Action Item	
9.1 Student Services Redesign Work Group: Ruth Fuller 9.2 School of Health Science Peer Reviewers: Joyce Averett and Myra Kargbo	Senator Beam motioned to approve items 9.1 and 9.2. It was seconded by AS Secretary/Treasurer Duane. These items were approved unanimously.
10. Action Items, Including Items Removed from Consent	
10.1 Resolution Supporting Courses Highly Impacted by COVID-19	AS President Jaimez presented, "Senate Resolution 11.16.2020: Supporting Programs Disproportionally Impacted by the Shift to Online Learning," which she drafted in collaboration with Ferd Florence and Sarah Barsness. AS Vice President Scott motioned to approve item 10.1. It was seconded by Senator Long. The motion was approved unanimously.
10.2 Streamline Templates for Two-Year (Abridge) and	APR Chair Ferd Florence presented the following templates: Two-Year (Abridge) and Six-Year Program Review Reports (see attached

Six-Year Program Review Reports	document). AS Vice President Scott motioned to approve item 10.2. It was seconded by Senator Beam. The motion was approved unanimously.
10.3 SESC Policies and Best Practices	SESC Chair/AS Vice President Scott presented, "Policies and Best Practices Regarding Zoom and Online Exams," (see attached document). The Senators reviewed this document and suggested verbiage modifications (i.e. "require," formalize "go to bed" etc.). AS Vice President Scott will update this document to include Senators' input. Senator Purdie motioned to approve the updated version of item 10.3 as agreed upon by the group. It was seconded by AS Secretary/Treasurer Duane. The motion was approved unanimously.
11. Information/Discussion Items	
11.1 Vision Resource Center and Cornerstone College Integration Process	Professional Development/Flex Cal Chair Michelle Smith presented, "Vision Resource Center and Cornerstone College Integration" and "Cornerstone Implementation College Readiness Form" (see attached documents). She provided the following information: (a) a repository training is readily available, (b) there are over 10,000 sessions available and grouped by topics or durations, (c) Cornerstone on Demand is a system for employees that includes Lynda, Skillsoft, Keenan Safe School, SANS, CCC modules, etc., (d) it has the ability to track trainings, (e) the Chancellor's Office is supporting this integration process and will cover licensing fees, (f) local/state discussion boards are available, (g) it offers trainings for staff and Administrators, (h) special trainings will be available to integrated colleges, (h) different landing pages for full time/part-time faculty, staff, and Administrators, (i) integration cohort schedule, and (j) reciprocity between part-time faculty trainings in different districts.
11.2 SCC 2020 Annual Report Stretch Goals	VP David Williams informed Senators that the SCC 2020 Annual Report Stretch Goal will be submitted to Accreditation Commission on March/April 2021. IEPI (Institutional Effectiveness Partnership Initiative) outlines aspirational goals for graduate and access rates. The stretch goals will be determined with Senate input at the December 7th meeting.
11.3 Updated Academic Senate Website	Sheila Kaushal shared the updated Academic Senate website.
11.4 2020 Equity Summit Update	AS Vice President Scott, AS Secretary/Treasurer Duane, Senator Arce, and Senator Barsness attend 2020 Equity Summit virtual conference. *"The four Senate attendees reported that the day was powerfully inspirational, and an exceptionally well run event. The day included an array of presenters and Bree Newsome Bass as the keynote speaker. A common thread throughout the day's presentations was a call to*

	examine our individual areas of influence and power, to examine possible change within those areas and to then move forward thoughtfully with enacting change"- Senate Hot Topics
11.5 Hiring Prioritization Update and Academic Senate Special Meeting: Hiring Prioritization on November 23, 2020	AS President Jaimez informed Senators that SCC 2021-2022 Hiring Prioritization packet will be sent via email tomorrow. VP Williams will address questions during the November 23, 2020 meeting and votes will be accepted until 5 pm on that day. The following positions will be requested and not included in the prioritization process: Accounting (granted but not filled), Librarian (recent loss of non-tenured faculty), and ASL (recent loss of non-tenured faculty). The results of the prioritization of the 10 request for faculty positions will be shared during Senate's December 7, 2020 meeting. The hiring process will be reviewed during spring 2021 in preparation for the fall 2021 hiring prioritization process.
11.6 ASCCC Resolution Results	AS President Jaimez announced that new resolutions were added and several resolutions were amended at the fall ASCCC virtual plenary. For more information, please visit ASCCC website (55th Session Resolutions 2020 Fall Plenary).
11.7 Commitment to Anti-Racist Practices and Equity in Education	AS President Jaimez has had 2 meetings with Hiring Practices Task Force regarding SCC Hiring Manual and a 3rd meeting is scheduled. The task force will recommend changes to the Faculty Hiring manual to the senate after consultation with HR and the faculty Union.
12. Reports 12.1 Assessment Committee	Assessment Chair/Senator Wesley was not able to attend this meeting.
12.2 Distance Education	Distance Education Chair/Senator Beam provided the following updates: (a) DE addenda were approved, (b) the committee needs more mentors to help out, (c) additional trainings will be scheduled on February 1, 2021 and March 1, 2021, (d) there are no guidelines regarding inherently inaccessible content, (e) last meeting on December 4, 2020, and (f) Canvas Day in Napa Valley Community College is on December 4, 2020 9 am to 1 pm and they need five more faculties to volunteer (1.5 hours).
12.3 Professional Development/Flex Cal	PD/Flex Cal Chair Smith presented during item 11.1.
13. Other Committer	There were no items in this section.
14. Upcoming Items and/or Action Reminder	14.01 Academic Program Review – Ferdinanda Florence (1st meeting of the month) 14.02 Student Equity and Success Council – Joshua Scott (1st meeting of the month)

	14.03 Curriculum/Tech Review – Sarah Barsness (1st meeting of the month)
	14.04 Assessment Committee – Andrew Wesley (2nd meeting of the month)
	14.05 Distance Education – Erica Beam (2nd meeting of the month)
	14.06 Professional Development/Flex Cal – Michelle Smith (2nd meeting of the month)
	14.07 Guided Pathways Steering Committee – Michael Wyly (1st meeting of the month)
	14.08 ASTC Update
	14.09 Resolution in Support of Music, Art, Theater, Other Programs Severely Impacted by COVID-19
	14.10 Faculty Hiring Prioritization Task Force
	14.11 Work Group Assigned to Review Severely Impacted Programs by COVID19
	14.11 Local GE Task Force
	14.12 Inherently Inaccessible Workgroup Update
	14.13 Faculty Hiring Task Force Update and Hiring Manual
	14.14 Net Tutor Update by Lauren Taylor-Hill
	14.15 Competency Based Education and New Language for Correspondence
15. Adjournment	AS Vice President Scott motioned to adjourn the meeting. It was seconded by Senator Reilly. The meeting adjourned at 5:06 pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN THE HONEYCHURCH BOARD ROOM OR VIA ZOOM UNLESS OTHERWISE NOTED.
November 23, 2020 (Special Meeting: Hiring Priorities)
December 7, 2020
December 14, 2020 (Tentative)
January 14, 2021 (9:00 AM – 12 PM)
January 25, 2021
February 1, 2021
February 22, 2021
March 1, 2021
March 15, 2021
April 12, 2021
April 19, 2021
May 3, 2021
May 10, 2021 (Tentative)

Documents Reviewed
1. Kalelah Washington Scholarship Thank You Letter
2. Senate Resolution 11.16.2020: Supporting Programs Disproportionally Impacted by the Shift to Online Learning
3. Streamline Templates for Two-Year (Abridge) and Six-Year Program Review Reports
4. Policies and Best Practices Regarding Zoom and Online Exams (Proposal)

5. Vision Resource Center and Cornerstone College Integration
6. Cornerstone Implementation College Readiness Form
7. Hiring Prioritization Timeline 2020-2021