



ACADEMIC SENATE

MINUTES

March 14, 2022

Meeting via Zoom

3:00pm – 5:00pm

1. Call to Order/Land Acknowledgement

Academic Senate President LaNae Jaimez called the meeting to order at 3:01pm.

David Williams read the Land Acknowledgement Statement.

2. Roll Call

Academic Senate Officers:

LaNae Jaimez (President)
Josh Scott (Vice President)
Erin Duane (Secretary/Treasurer, At-Large)

Academic Senate

Andrew Wesley	Anthony Ayala
Erica Beam	Jim Long
Jose Cortes	Lauren Taylor-Hill
Michael Reilly	Paul Hidy
Rachel Purdie	Randy Robertson
Rebecca LaCount	Rhuenette Alums
Robin Sytsma	Vitalis Enemmuo

Christina Taliaferro (Administrative Assistant)

Ex Officio:

Andrew Wesley (Assessment Chair)
John Perez (Distance Education Chair)
Rachel Purdie (Academic Program Review Chair)
Sarah Barsness (Curriculum/Tech Review Chair)
Heather Watson-Perez (Student Success and Equity Chair)

Guests:

Celia Esposito-Noy (Superintendent-President)
David Williams (Vice President of Academic Affairs)
Shannon Cooper (Vice President of Student Services)
Melissa Reeve
Atticus Frey

<p>3. Agenda Approval</p> <p>4. Approval of Minutes</p> <p>5. Comments from the Public</p> <p>6. AS President Update</p>	<p>Absent: Michael Wyly (Past President/Ex-Officio) Michelle Smith (Professional Development/Flex Cal Chair)</p> <p>Senator Purdie motioned to approve the March 14, 2022 agenda; Senator Hidy seconded the motion; motion carried.</p> <p>Senator Beam motioned to approve the February 28, 2022 minutes; Senator Scott seconded the motion; motion carried.</p> <p>The minutes were amended to reflect that 3 faculty members are currently using “Proctorio” (Item 12.1).</p> <p>There were no comments from the public.</p> <p>AS President LaNae Jaimez</p> <p>6.1 Women’s History Month Members of the Academic Senate are encouraged to attend the remaining Women’s History Month presentations.</p> <p>6.2 Update: Student Involvement in Faculty Interview Process The first interviews with student involvement have been completed for Anatomy/Physiology (Zoom interview and lab demos). The students seemed very interested in the process and gave good feedback.</p> <p>The students are willing to give feedback to HR about the process.</p> <p>Counseling interviews will not include students for this round due to the volume of interviews and the timeline.</p> <p>6.3 Job Announcements: <i>Assessment Coordinator & Academic Program Review Coordinator</i> These faculty-release positions are open. Interested faculty members are encouraged to apply.</p> <p>6.4 “Proctorio” Currently, there are no plans to cancel “Proctorio”. Instead, the plan is to set up a taskforce to set college-wide expectations for faculty to minimize negative impact on students. The taskforce will include faculty, students, AS President Jaimez, and VP Williams.</p> <p>6.5 PDFC Resolution: Credit for Interview Committees This resolution has been pulled from the senate because it includes discussions that need to take place with the union. It affects college service vs. professional development and may end up being a matter managed by the union.</p>
--	--

On a related topic, discussions have started to consider stipends for all part-time faculty who serve on senate sub-committees. Currently, only some committee positions offer a stipend, so this is something that will also be discussed with the union.

6.6 Election for School Senators

According to the Senate By-Laws, these elections should have been completed. Senators are asked to have school senator elections completed before the April 18th Academic Senate meeting.

6.7 Graduation

[Student Commencement Speaker Nomination \(office.com\)](#)
[Graduation 2022 Task List.xlsx \(sharepoint.com\)](#)

There are 2 links related to graduation. One of them should be used to nominate a student to be commencement speaker. The candidate needs to be a current student graduating this semester. The second link is a sign-up list for the drive-through graduation. Faculty is encouraged to sign up to cover all timeslots.

6.8 [ASCCC Resolutions](#) (Scroll to "Resolutions" Tab)

AS President Jaimez and Senator Scott are attending the Area B meeting on Friday, March 19th. Members of the Academic Senate are encouraged to review the ASCCC resolutions.

6.9 Other

There are [proposed changes](#) to the board of governor's Title V regulations related to faculty evaluations. They are looking at requiring DEIA as part of the evaluation and as part of tenure review. Wording will be sent out. Feedback will be required by 4pm on April 25th.

AS President Jaimez has done a first review of the Academic Senate Constitution and By-Laws. Feedback will be requested.

7. Superintendent- President Report

Celia Esposito-Noy

The in-person ribbon-cutting ceremony for the new LRC will take place on Wednesday, March 16th at 4:00pm.

There have been questions about naming rights, especially in regard to the new LRC. There is a fairly outdated board policy (BP1130) that will be revised to be made more comprehensive. It will remove naming rights based solely on monetary donations. Instead, naming rights may be based on service, effort and time towards the college.

<p>8. VP of Academic Affairs Report</p>	<p>The naming policy will not be limited to individuals. Instead, it will create opportunities for groups, clubs, association, etc.</p> <p>Open management positions include VPSS and Dean of Research & Planning. They will be open until the end of March.</p> <p>David Williams</p> <p>VP Williams had no updates.</p>
<p>9. VP of Student Services Report</p>	<p>Shannon Cooper</p> <p>The graduation will be called a “Car-Mencement” which will begin at 10:00am. “Marching Orders”, a graduation platform is being used to organize RSVPs, etc. Students will pick a timeslot that works best for them. Graduation will include graduates from the past 3 years. The virtual part of the graduation will include uploaded student pictures, comments, as well as earned degrees and certificates. This information will be in a postcard format which will play throughout the drive-by parade.</p> <p>The petition deadline has been extended to May 13th.</p> <p>Everyone is encouraged to sign up to help with the car line-up, cheer stations, handing out diploma covers, traffic control and more.</p> <p>Regalia can be ordered (purchased or rented) through the bookstore.</p>
<p>10. Consent Agenda – Action Item</p>	<p><i>10.1 Appointed to Interview Committee for Grounds Supervisor Sandy Diehl</i></p> <p><i>10.2 Appointed to Interview Committee for Sworn Public Safety Sergeants</i> <i>John Perez</i> <i>Edward Goldberg</i></p> <p><i>10.3 Appointed to PDFC Committee</i> <i>Sarah McKinnon</i></p> <p>Senator LaCount motioned to approve items 10.1, 10.2, and 10.3; Senator Reilly seconded the motion; motion carried.</p>
<p>11. Action Items, Including Items Removed from Consent</p>	<p><i>11.1 Resolution 03.14.2022: State of Emergency – See Attachment</i> <i>LaNae Jaimez</i></p> <p>Senator Ayala motioned to approve item 11.1; Senator Reilly seconded the motion; motion carried.</p>

**12. Information/Discussion
Items**

11.2. Resolution 03.14.2022A: Support for the Conferring of the Title Professor Emeritus, Joseph Conrad, PhD – [See Attachment](#)

LaNae Jaimez

Senator Scott motioned to approve item 11.2 by acclamation;
Senator Wesley seconded the motion; motion carried by acclamation.

11.3 Resolution 03.14.2022B: Support for Students Who Serve on Faculty Hiring Committees – [See Attachment](#)

LaNae Jaimez

Senator Scott motioned to approve item 11.3;
Senator Long seconded the motion; motion carried.

12.1 Updates from the SCC OER Liaison

Atticus Frey (Librarian and Campus OER Liaison)

Funds to support ZTC at California Community College campuses are in limbo and disbursement has not been determined. A lot of the upcoming funds will be focused on OER adoption and ZTC degree programs that are sustainable into the future. We have a robust ZTC presence on campus, but we should try to implement OER resources that are sustainable.

Searching ZTC in the course catalog can currently only be done through the advanced search webpage. It might be better to move this to the main page of the catalog.

12.2 Gratitude Practice

LaNae Jaimez & David Williams

- [See Attachment](#)

Everyone is encouraged to continue posting gratitude in the shared document.

VP Williams spoke about the “Assume Positive Intent” principle from the book, *Leading with Gratitude*. We may not always agree with others, but it is important to engage in a positive way.

12.3 Senate Elections

LaNae Jaimez & Michael Wyly

Nominations are due on March 14th. A suggestion was made to have division elections completed first. If someone does not get elected for a division position, they may still want to run for the at-large position. This may still be possible to implement if there are not enough nominations. It may be something to consider updating in the By-Laws.

12.4 Call for DEI Action

LaNae Jaimez – [See Attachment](#)

Progress has been made on items 2, 4, and 5. Improvements could be made to item 6 by encouraging involvement on the Academic Senate. Senate is encouraged to use senate elections and open senate subcommittee positions as an opportunity to invite new voices to the table.

12.5 Fundraising Campaign

Erin Duane & Rebecca LaCount

The current scholarship fund at the Scholarship Foundation has a balance of approximately \$6,200. The goal is to offer at least two \$500 scholarships. A balance of \$20,000 is needed to accomplish this. Another option is for the Academic Senate to fund a \$500 scholarship each year until the \$20,000 goal is met. The committee discussed organizing a fundraising campaign to increase the balance of the fund in the Scholarship Foundation to \$10,000. This would allow funding for one \$500 scholarship with a second one funded through Academic Senate funds each year, until the Scholarship Foundation fund reaches the necessary \$20,000 to support the second scholarship. The campaign would kick off at Fall Flex day in August. In addition, the committee would like to highlight the students that have already received scholarships in the past. This would include a bio, photo, future plans, etc. The donation form will be improved, and an incentive will be created to encourage people to donate. Visibility will be increased by sharing this information in the Hot Topics, Solano Cares newsletter, social media, Academic Senate website, etc.

13. Reports

13.1 Academic Program Review

Rachel Purdie

There were no updates for the Academic Program Review.

13.2 Student Equity and Success Council

Heather Watson-Perez

The committee is making progress on setting actionable things to bring to the Academic Senate, possibly in May. They are working on ways to make people feel welcome and supported on campus. They are hoping to clean up the emailing and voting lists for surveys.

13.3 Curriculum/Tech Review

Sarah Barsness

The committee is continuing with workshops this semester. Recordings of these workshops are being posted. They are also

trying to improve the schedule to avoid people being overloaded. Liberal Arts is doing curriculum review this semester. The committee is postponing option G for the local area GE until the fall. They are also working on some anti-racism processes.

2021-2022 Committee Goals and Self-Assessments

[Curriculum/Tech Review](#) - Sarah Barsness

[Professional Development/Flex Cal](#) - Michelle Smith

[Academic Program Review](#) - Rachel Purdie

[Assessment Committee](#) - Andrew Wesley

[Student Equity and Success Council](#) – Heather Watson-Perez

N/A - Distance Education – John Perez

14. Other Committees

14.1 Guided Pathways Steering Committee

Melissa Reeve

The committee has been working on the webpage and rebranding. There has already been work done on the “Explore Majors” page which has a new interface and several search functions. You can also get to the program maps from that page. In addition, the committee has been working on new logos, and they are asking for input/feedback.

The committee applied for a summer program with CCRC. Although they did not get elected, they received workshop materials. Therefore, they are still looking to do a focused planning retreat or institute in summer 2022.

15. Upcoming Items and/or Action Reminder

15.1 1st Meeting of the Month:

Academic Program Review – Rachel Purdie

Student Equity and Success Council – Heather Watson-Perez

Curriculum/Tech Review – Sarah Barsness

Guided Pathways Steering Committee – TBD

15.2 2nd Meeting of the Month:

Assessment Committee – Andrew Wesley

Distance Education – John Perez

Professional Development/Flex Cal – Michelle Smith

15.3 Other

March 28:

- Addition of Men’s Soccer as Intercollegiate Sport-Fall, 2022 - Erik Visser- Athletic Director
- Taskforce Update: Return to Campus (Josh Scott)
- Updates to Senate By-Laws (LaNae Jaimez)

<p>16. Adjournment</p>	<p>Other Spring Meetings:</p> <ul style="list-style-type: none"> • Evaluation of the Hiring Process • Forms Taskforce • Peer Review • “Discussion regarding process for naming rooms in the new library and proposal for a room devoted to the Black Student Union of Vallejo Junior College.” (Josh Scott) – March 28th or April 18th <p>Senator Wesley motioned to adjourn the meeting; Senator Ayala seconded the motion; motion carried.</p> <p>The meeting was adjourned at 4:21pm.</p>
-------------------------------	---

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM VIA ZOOM UNLESS OTHERWISE NOTED.

- March 28, 2022
- April 18, 2022
- April 25, 2022
- May 9, 2022
- May 16, 2022 (Tentative)