ACADEMIC SENATE

<u>MINUTES</u>
Monday, March 13, 2023
Denis Honeychurch Boardroom, Room 626
<u>Zoom</u> (856 1717 1465)
3:00pm – 5:00pm

1. Call to Order/Land Acknowledgement	AS President Scott called the meeting to order at 3:03pm.
	VP Williams read the Land Acknowledgement Statement.
2. Roll Call	**Academic Senate Officers:**

Academic Senate Officers:

<u>President</u>
Josh Scott (2022-2024)

<u>Vice President</u>
Rebecca LaCount (2022-2024)

<u>Past President/Ex-Officio</u>
LaNae Jaimez (2022-2024)

Academic Senate

<u>Mathematics & Sciences</u>
Kristina Ferrebee (2021-2023)
Randy Robertson (2022-2024)

<u>Liberal Arts</u>
Jose Cortes (2022-2024)

<u>Applied Technology & Business</u>
OPEN (2021-2023)

<u>Counseling</u>
Kelvin Cheah (2022-2024)

<u>Social & Behavioral Sciences</u>
Lauren Taylor-Hill (2021-2023)

<u>Full-Time Senator At-Large</u>
Cristina Young (2022-2024)

<u>Health Sciences</u>
Vitalis Enemmuo (2021-2023)
Robin Sytsma (2022-2024)

<u>Adjunct Senator At-Large</u>
Rhuenette Alums (2021-2023)
Andrew Wesley (2022-2024)

Ex Officio:

<u>Academic Program Review Chair</u>
LaNae Jaimez (Fall 2022-Fall 2024)

<u>Assessment Chair</u>
Andrew Wesley (2022-2025)

<u>Curriculum/Tech Review Chair</u>
Sarah Barsness (2020-2023)

<u>Distance Education Chair</u>
John Perez (2020-2023)

<u>Student Equity & Success Chair</u>
Michael Silva (2021-2024)

Christina Taliaferro (Administrative Assistant)

Guests:
Celia Esposito-Noy (Superintendent-President)
David Williams (Vice President of Academic Affairs)
Isabel Anderson
Erin Duane
Anthony Ayala
Neil Glines
Ferdinanda Florence
Andrew McGee

Absent:
Michael Reilly (Liberal Arts)
Toni Coleman (Applied Technology & Business)
Michelle Smith (Professional Development/Flex Chair)

3. Agenda Approval	AS VP LaCount motioned to approve the March 13, 2023 agenda; Senator Cortes seconded the motion. The motion passed unanimously.
4. Approval of Minutes	Senator Cheah motioned to approve the February 27, 2023 minutes; Senator Young seconded the motion. The motion passed unanimously.
5. Comments from the Public	Senator Taylor-Hill shared information about the option of purchasing regalia on Amazon. A master's gown costs around $100 and a cap costs $15-20.
6. AS President Update	**AS President Josh Scott** *6.1 New Senator Welcome – Toni Coleman (Applied Technology & Business)* Toni Coleman volunteered to join the Academic Senate as one of the ATB representatives. *6.2 2023-2024 Hiring Prioritization Planning* Previously there was discussion to start the hiring prioritization process in the spring. Information about the possibility of hiring does not become available until September and retirement notifications generally do not become available until later. The consensus was to keep the same process that was followed for 2022-2023. Criteria for hiring proposals will be discussed in September, and proposals will be submitted and presented in October. Rankings will occur in October. *6.3 Joint Faculty/Student Mixer* There will be a joint senate/ASSC meeting to discuss the possibility of a social event for faculty and students. Anyone interested in getting involved should contact AS President Scott.

6.4 Senate-sponsored FLEX sessions
- *Best Practices in Grading*
- *Academic Freedom*

Everyone is encouraged to attend the Flex events on March 15th (Grading) and March 16th (Academic Freedom). Both sessions will focus on broad conversations which will drive taskforces and will eventually come back to the Academic Senate.

6.5 Academic Senate Meeting in Vallejo – March 27th

There will be a tour of ATEC at 2:00pm which will be followed by a tour of the main Vallejo campus at 2:45 and the regular Academic Senate meeting at 3:00pm.

6.6 Check in about Printed Meeting Materials

The goal is to reduce the amount of printed materials at the Academic Senate meetings. Moving forward there will be less printed copies of the agenda and minutes at the meetings. All attachments will be sent out in advance as usual. Last-minute documents will still be printed if it seems necessary.

6.7 *Other*

James Thomas Media will record short videos of faculty to promote graduation. Faculty members are encouraged to participate in this initiative.

7. Superintendent-President Report

Celia Esposito-Noy

The quad survey will be sent out soon. Recipients of the survey will be able to rank 12 options available for the quad, i.e., outdoor classroom, public art, tree canopy area, etc. Images will be included to give a basic idea of the options.

General timeline for on-campus housing:
- SB169 Funds are allocated for "non-traditional" students who are living on their own and taking 12 units or more. Board updates will be taking place on April 5th and May 3rd. The application for funding will be submitted in June. If funding is awarded, it will be received later in 2024. Design may start in fall, 2024, and construction could start in 2026 or 2027.
- In addition to SB169, we are pursuing a "public private partnership" which would include housing for "traditional" students. These students may have children or other dependents and would generally be able to take less than 12 units.
- The 3rd phase would be housing for active seniors. These are seniors who may want to take classes and/or engage with on-campus activities.

8. VP of Academic Affairs Report	*David Williams* • As we are approaching the mid-term, this is a good time to reach out to students who are enrolled in 8 week courses and remind them that classes are starting soon. • The job description for the Director of DE is being reviewed by HR and will be going to the board for approval.
9. VP of Student Services Report	Lisa Neeley was unable to attend this meeting.

10. Consent Agenda – Action Item	10.1 Appointed as peer reviewers for library faculty.
	  Erin Duane
	  Ruth Fuller
	  Atticus Frey
	
	  Ruth Fuller
	  Erin Duane
	  Atticus Frey
	
	  Senator Robertson motioned to approve item 10.1;
	  Senator Sytsma seconded the motion.
	  The motion passed unanimously.

11. Action Items, Including Items Removed from Consent	*11.1 Request by voting members of the Academic Senate to participate remotely due to "Just Cause" or "Emergency Circumstances".* No members of the Academic Senate requested to participate remotely. 11.2 *Implementation of a Scheduling Taskforce Pilot* This item was moved from Discussion Item 12.1 to an Action Item via unanimous approval. Senator Wesley motioned to approve item 11.2; Senator Ferrebee seconded the motion. Discussion Points: • The task force will look at different situations and scenarios, and it will make proposals to the deans. • This initiative will also support library, ASTC, etc. • If department chairs could eventually be implemented, they would be able to provide input. • GE pathways courses will be the initial focus. • This will provide improved communication between faculty, counselors, and administrators. The motion passed unanimously.

12. Information/Discussion Items	*12.1 Accreditation Update – Opportunity for Feedback*
	    Isabel Anderson
	    • Progress has been made on an early draft of the report which shows how we are meeting standards.
	    • The committee meets on opposite Mondays of the academic senate (same time and same location). All are welcome to join and participate.
	    • The requirements for the "Quality Focus Essay" is to identify 1-2 large projects that have the purpose of directly improving student learning and/or achievement outcomes at the institutional level. The Academic Senate is being asked to provide input on ideas and suggestions for these projects. Options include guided pathways, program mapping, equity plan, non-academic program review and more.
	
	    I. Anderson followed up with the following request:
	    "Please take a minute to read about and rate the five possible projects, in the [Solano College ISER 2024: QFE Survey](#), all of which are currently underway and meet the requirements of the ACCJC guidelines: As part of its self-evaluation for accreditation or through its regular planning, resource allocation, and evaluation cycles, the institution may identify areas where a change in policy, procedure, or practice might directly lead to improvement of student learning and/or achievement outcomes at the institutional level. The Quality Focus Essay (QFE) provides a framework for institutions to implement innovative ideas and projects designed to positively impact student learning and achievement over a multi-year period. The projects described in the QFE should be realistic and workable and should culminate in a set of observable and measurable outcomes. Please respond by: Monday 4/3/2023 by 6pm."
	
	12.2 Scheduling taskforce
	    Josh Scott
	J. Scott presented a [summary](#) of the scheduling taskforce meeting.
	
	Senator Cheah motioned to move this item to an Action Item;
	Senator Taylor-Hill seconded the motion.
	The motion passed unanimously.
	
	12.3 ChatGPT: Implications for Solano College, Impact on the Classroom, and the Role of the Academic Senate
	    Josh Scott – See [Meeting Preparation Notes](#)
	Discussion points included the following:
	    • The concern is that students will use ChatGPT to cheat. Maybe the only way to manage this is to engage with it. Why do students want to cheat? How do we engage students so that they don't want to cheat? The end product may no longer be as

	important as the process. The process may need to change, i.e., asking students to show their steps and not only the end result.
	• Students are so worried about their grades and will do whatever it takes to get a good grade. They often don't care about comprehension or learning. How can we change this mindset?
	• The end product may not be the most important goal – the process may be more important than the end result.
	• Maybe grades are not the most important thing – there need to be other ways to show what you learned.
	• ChatGPS will force us to re-evaluate the process.
13. Sub-Committee Reports	*13.1 Academic Program Review - LaNae Jaimez* • The APR committee had its first in-person meeting. • They need a representative from Health Sciences. • 3 Math & Science program reviews were presented to the committee and approved to move to the dean and VPAA. These are math, physics, and physical science. • 4 programs will be presented to the committee on April 6th. These are biology, biomedical sciences, chemistry, and EMT. • ATB has student surveys due this week. There is also a Flex event for them on March 15th. *13.2 Student Equity and Success Council – Michael Silva* • Last meeting was on March 3rd – VP Neeley attended to clarify several items that were unanswered in the February meeting. • The best way for people to get involved is through the SEA 2.0 plan. There are 5 areas with team leads. SESC will continue to support these efforts. • March 24th will start with in-person meetings. Meetings will always be on Fridays at 2pm. People are encouraged to attend in-person; however, the meetings will be hybrid. This first meeting will be a "Power Hour" which will focus on team building, vision, mission, and defining objectives and goals. • Google surveys will be sent out to collect feedback. What are individuals doing to address inequities? • M. Silva will be offering weekly office hours on Wednesdays from 11:00am to 12:00pm. *13.2 Curriculum/Tech Review – Sarah Barsness* • Faculty has 2 weeks for submissions if they want to get on the schedule for fall, 2023 or spring, 2024. • The committee has had to cancel several meetings this semester. • The committee is working on instructional videos. • They are working with accreditation review. • They are also revising the handbook.

13.4 Guided Pathways Steering Committee – Melissa Reeve
> M. Reeve was unable to attend but sent the Guided Pathways Committee update in advance.

2022-2023 Committee Goals and Self-Assessments: Mid-Year Reports
> Academic Program Review – LaNae Jaimez
> Assessment Committee - Andrew Wesley
> Curriculum/Tech Review - Sarah Barsness
> Distance Education - John Perez
> Professional Development/Flex Cal – Michelle Smith
> Student Equity and Success Council – Michael Silva

14. Other Reports

There were no other reports.

15. Adjournment

Senator Cheah motioned to adjourn the meeting;
Senator Taylor-Hill seconded the motion.

AS President Scott adjourned the meeting at 5:02pm.

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.

Upcoming Monthly Reports
1st Meeting of the Month:
Academic Program Review - LaNae Jaimez
Student Equity and Success Council – Michael Silva
Curriculum/Tech Review – Sarah Barsness
Guided Pathways Steering Committee – Melissa Reeve

2nd Meeting of the Month:
Assessment Committee – Andrew Wesley
Distance Education – John Perez
Professional Development/Flex Cal – Michelle Smith

Meeting Dates	Meeting Topics & Themes
Spring Semester:	
March 27, 2023	• Meeting at Vallejo Center • Exemplary Program Award (ATEC) • Action – DE – Online Instruction Guidelines
April 3, 2023	• Grading • Academic freedom • Follow-up and Action/Support of Centers
April 24, 2023	• Minority coalition • SOAR/rising scholars
May 8, 2023	• Mental Health • Reflection—coming back to campus. What is lost, what is gained, and how best to move forward?
May 15, 2023	[Tentative Meeting]