



Academic Senate & Educational Administrators Joint Meeting

MINUTES

Thursday – January 9, 2025

LRC 113

[Zoom](#) (889 8621 4078)

11:00 am – 1:00 pm

1. Call to Order/Land Acknowledgement

AS President Scott called the meeting to order at 11:10 am.

2. Roll Call

Academic Senate Officers:

President

☒ Josh Scott (2024-2026)

Vice President

☒ Rachel Purdie (2024-2026)

Secretary/Treasurer

☒ Erin Duane (2023-2025)

Past President/Ex-Officio

☒ LaNae Jaimez (2024-2026)

Part-Time Representative

☒ Kristieen Rodriguez (2024-2025)

Academic Senate

Mathematics & Sciences

☒ Kristina Ferreebe (2023-2025)

☒ Randy Robertson (2024-2026)

Liberal Arts

☒ Jack Schouten (2023-2025)

☒ Glenn Keyser (2024-2026)

Career & Technical Education

☒ Chip Reeves (2023-2025)

☒ Toni Seals (2024-2026)

Counseling & Ad Hoc Awards Committee

Chair

☒ Amy Dauffenbach (2024-2026)

Social & Behavioral Sciences

☒ Lauren Taylor-Hill (2023-2025)

☒ Erica Beam (2024-2026)

Full-Time Senator At-Large

☒ Erin Duane (2023-2025)

☒ Matthew Schweitzer (2024-2026)

Health Sciences

☒ Wanda Butters (2023-2025)

☒ Scott Parrish (2024-2026)

Adjunct Senator At-Large

☒ Kristieen Rodriguez (2023-2025)

☒ Andrew Wesley (2024-2026)

	<p>Ex Officio:</p> <table> <tr> <td><u>Academic Program Review Chair</u> <input checked="" type="checkbox"/> LaNae Jaimez (2022-2025)</td><td><u>Assessment Chair</u> <input checked="" type="checkbox"/> Andrew Wesley (2022-2025)</td></tr> <tr> <td><u>Curriculum/Tech Review Chair</u> <input checked="" type="checkbox"/> Jim DeKloe (Interim for Spring, 2025)</td><td><u>Distance Education Chair</u> <input type="checkbox"/> Laura Maghoney (2023-2026)</td></tr> <tr> <td><u>Professional Development/Flex Chair</u> <input type="checkbox"/> Nazia Mostafa (2024-2027)</td><td><u>Student Equity & Success Chair</u> <input checked="" type="checkbox"/> Commodore St. Germain (2024-2027)</td></tr> </table> <p><input checked="" type="checkbox"/> Christina Taliaferro (Administrative Assistant)</p> <p>Guests: Kellie Butler (Superintendent-President) David Williams (Vice President of Academic Affairs) Lisa Neeley (Vice President of Student Services) Susan Wheet (VP of Finance & Administration) Jon Cornelison (VP of Technology Services) Heather Watson-Perez (Dean of Student Equity & Success) Dean Jose Cortes (Career & Technical Education) Interim Dean Murrell Green (Counseling) Dean Alysa Borelli (Enrollment Services) Dean Tony Zitko (External Programs) Dean Neil Glines (Liberal Arts) Dean Joe Ryan (Math & Science) Dean Nathan Rexford (Research and Planning) Dean Sandy Lamba (Social & Behavioral Sciences) Christina Rodriguez (Director of Student Support Services)</p>	<u>Academic Program Review Chair</u> <input checked="" type="checkbox"/> LaNae Jaimez (2022-2025)	<u>Assessment Chair</u> <input checked="" type="checkbox"/> Andrew Wesley (2022-2025)	<u>Curriculum/Tech Review Chair</u> <input checked="" type="checkbox"/> Jim DeKloe (Interim for Spring, 2025)	<u>Distance Education Chair</u> <input type="checkbox"/> Laura Maghoney (2023-2026)	<u>Professional Development/Flex Chair</u> <input type="checkbox"/> Nazia Mostafa (2024-2027)	<u>Student Equity & Success Chair</u> <input checked="" type="checkbox"/> Commodore St. Germain (2024-2027)
<u>Academic Program Review Chair</u> <input checked="" type="checkbox"/> LaNae Jaimez (2022-2025)	<u>Assessment Chair</u> <input checked="" type="checkbox"/> Andrew Wesley (2022-2025)						
<u>Curriculum/Tech Review Chair</u> <input checked="" type="checkbox"/> Jim DeKloe (Interim for Spring, 2025)	<u>Distance Education Chair</u> <input type="checkbox"/> Laura Maghoney (2023-2026)						
<u>Professional Development/Flex Chair</u> <input type="checkbox"/> Nazia Mostafa (2024-2027)	<u>Student Equity & Success Chair</u> <input checked="" type="checkbox"/> Commodore St. Germain (2024-2027)						
3. Agenda Approval	<p>Senator Wesley motioned to approve the January 9, 2025 agenda; Senator Duane seconded the motion. The motion passed unanimously.</p>						
4. Comments from the Public	<p>There were no comments from the public.</p>						
5. Information/Discussion Items	<p><i>5.1 Welcome - AS President Josh Scott, VP David Williams, VP Neeley, and Superintendent/President Dr. Butler</i> AS President Scott, S/P Butler, VP William, and VP Neeley each shared a welcome/introduction for this meeting's topic: "Promoting a Safe and Secure Campus Community for All Students".</p> <p><i>5.2 Report from January 9th Academic Senate session - Josh Scott</i> AS President Scott gave a recap of the topics that were discussed at the earlier Academic Senate meeting:</p>						

- How the Academic Senate should be functioning and if any changes should be made.
- How to engage with conflict as a group and community, including the building of meaningful relationships between the Academic Senate and ASSC, CSEA, and other groups, as well as the importance of gaining strategies for managing conflict.

5.3 Promoting a Safe and Secure Campus Community for All Students – Superintendent/President Dr. Butler

- [Meeting Preparation Emails from AS President Josh Scott and Superintendent/President Dr. Butler](#)
- [Promoting a Safe and Secure Campus for All: Guidance and Model Policies to Assist California's Colleges and Universities in Responding to Immigration Issues](#)
- [Lunch Invitation](#)

- *Learn up-to-date information regarding anticipated federal action and policies regarding our mixed-status families. We also can get an update as to local guidance from the chancellor's office and ASCCC.*

Dr. Butler shared the following document: [Promoting a Safe and Secure Campus for All Students at Solano – January 2025](#) This document is based on guidance from the California Attorney General's office. Collaborative work is also being done with the Chancellor's Office. Dr. Butler is looking for feedback via email – this is intended to be a living document which will be posted to the website.

When in doubt, faculty can send anyone inquiring about the status of a student to the S/P office. It was also noted that DPS is NOT an immigration law enforcement body, and they will direct anyone with inquiries to the S/P office (Room 620). Public Safety is in Building 1800 building - 707-580-6526.

Concerns were expressed about the need for additional staffing to support students from mixed status families, including basic needs, support for undocumented students, etc.

- *Q&A with Christina Rodriguez. If you have questions related to basic needs or students in mixed status families, please send them to Christina (Christina.Rodriguez@solano.edu)*

Christina Rodriguez is stretched thin but just hired a student worker to assist with administrative tasks. The website for basic needs and undocumented student resources is updated with all relevant contact information.

Some students may be more comfortable talking with faculty first. In this instance, faculty can use an intake form created by Christina Rodriguez to assist students.

<p>15. Adjournment</p>	<p>It was suggested that Christina Rodriguez make short videos that faculty could play in their classrooms. There already is a Basic Needs video, but others could be added.</p> <p>The Center for Educational Excellence is planning to bring in a “know-your-rights” speaker in February.</p> <p>Housing education workshops will be offered in spring.</p> <ul style="list-style-type: none"> • <i>Student Equity and Success update—Com St. Germain will share some of what SESC has been up to and their priorities going forward</i> <p>Commodore St. Germain has been curious about the experiences from the election in 2016. Several faculty members shared personal stories.</p> <p>Everyone is invited to attend the next SESC Committee Meeting on January 14 from 3:30 to 5:00 pm to review the document presented by Dr. Butler and to discuss the next steps.</p> <ul style="list-style-type: none"> • <i>Open discussion over lunch. We will develop some guiding questions for groups, focusing on how we can support our students, especially our students who may be most impacted by changes in policies and procedures at a federal level.</i> • <i>David will share proposed Board Policy language, and we can provide feedback. See attached for more on this.</i> <p>California has several laws to protect immigrants. Colleges were instructed to adopt 2 procedures. In addition, Solano has created a board policy. The following are the referenced documents:</p> <ul style="list-style-type: none"> ➤ AP 2XXX - Immigration Enforcement Activities ➤ AP 5XXX - Responding to Inquiries of Immigration Status, Citizenship, Status, and National Origin Information ➤ BP 5XXX - Responding to Inquiries of Immigration Status, Citizenship, Status, and National Origin Information <ul style="list-style-type: none"> • <i>Plan next steps for Spring '25 and beyond.</i> <p>Faculty should participate in getting the word out to students about resources and support that are available to them.</p> <p><i>5.4 Wrap-Up – AS President Josh Scott, VP David Williams, VP Neeley, and Superintendent/President Dr. Butler</i></p> <p>Senator Parrish motioned to adjourn the meeting; Senator Dauffenbach seconded the motion. AS President Scott adjourned the meeting at 1:02 pm.</p>
-------------------------------	--

