



ACADEMIC SENATE

MINUTES

Thursday – January 9, 2025

LRC 113

[Zoom](#) (889 8621 4078)

9:00 am – 11:00 am

1. Call to Order/Land Acknowledgement

AS President Scott called the meeting to order at 9:01 am.

Senator Seals read the Land Acknowledgement Statement.

2. Roll Call

Academic Senate Officers:

President

☒ Josh Scott (2024-2026)

Vice President

☒ Rachel Purdie (2024-2026)

Secretary/Treasurer

☒ Erin Duane (2023-2025)

Past President/Ex-Officio

☒ LaNae Jaimez (2024-2026)

Part-Time Representative

☒ Kristieen Rodriguez (2024-2025)

Academic Senate

Mathematics & Sciences

☒ Kristina Ferrebee (2023-2025)

☒ Randy Robertson (2024-2026)

Liberal Arts

☒ Jack Schouten (2023-2025)

☒ Glenn Keyser (2024-2026)

Career & Technical Education

☒ Chip Reeves (2023-2025)

☒ Toni Seals (2024-2026)

Counseling & Ad Hoc Awards Committee Chair

☒ Amy Dauffenbach (2024-2026)

Social & Behavioral Sciences

☒ Lauren Taylor-Hill (2023-2025)

☒ Erica Beam (2024-2026)

Full-Time Senator At-Large

☒ Erin Duane (2023-2025)

☒ Matthew Schweitzer (2024-2026)

Health Sciences

☒ Wanda Butters (2023-2025)

☒ Scott Parrish (2024-2026)

Adjunct Senator At-Large

☒ Kristieen Rodriguez (2023-2025)

☒ Andrew Wesley (2024-2026)

	<p>Ex Officio:</p> <table> <tr> <td> <u>Academic Program Review Chair</u> <input checked="" type="checkbox"/> LaNae Jaimez (2022-2025) </td><td> <u>Assessment Chair</u> <input checked="" type="checkbox"/> Andrew Wesley (2022-2025) </td></tr> <tr> <td> <u>Curriculum/Tech Review Chair</u> <input checked="" type="checkbox"/> Jim DeKloe (Interim for Spring, 2025) </td><td> <u>Distance Education Chair</u> <input type="checkbox"/> Laura Maghoney (2023-2026) </td></tr> <tr> <td> <u>Professional Development/Flex Chair</u> <input type="checkbox"/> Nazia Mostafa (2024-2027) </td><td> <u>Student Equity & Success Chair</u> <input type="checkbox"/> Commodore St. Germain (2024-2027) </td></tr> </table> <p><input checked="" type="checkbox"/> Christina Taliaferro (Administrative Assistant)</p> <p>Guests: Kellie Butler (Superintendent-President) Lisa Neeley (Vice President of Student Services) Heather Watson-Perez (Dean of Equity and Success) Murrell Green (Interim Dean of Counseling) Melissa Reeve Rebecca LaCount</p>	<u>Academic Program Review Chair</u> <input checked="" type="checkbox"/> LaNae Jaimez (2022-2025)	<u>Assessment Chair</u> <input checked="" type="checkbox"/> Andrew Wesley (2022-2025)	<u>Curriculum/Tech Review Chair</u> <input checked="" type="checkbox"/> Jim DeKloe (Interim for Spring, 2025)	<u>Distance Education Chair</u> <input type="checkbox"/> Laura Maghoney (2023-2026)	<u>Professional Development/Flex Chair</u> <input type="checkbox"/> Nazia Mostafa (2024-2027)	<u>Student Equity & Success Chair</u> <input type="checkbox"/> Commodore St. Germain (2024-2027)
<u>Academic Program Review Chair</u> <input checked="" type="checkbox"/> LaNae Jaimez (2022-2025)	<u>Assessment Chair</u> <input checked="" type="checkbox"/> Andrew Wesley (2022-2025)						
<u>Curriculum/Tech Review Chair</u> <input checked="" type="checkbox"/> Jim DeKloe (Interim for Spring, 2025)	<u>Distance Education Chair</u> <input type="checkbox"/> Laura Maghoney (2023-2026)						
<u>Professional Development/Flex Chair</u> <input type="checkbox"/> Nazia Mostafa (2024-2027)	<u>Student Equity & Success Chair</u> <input type="checkbox"/> Commodore St. Germain (2024-2027)						
3. Agenda Approval	<p>Senator Duane motioned to approve the January 9, 2025 agenda; Senator Schweitzer seconded the motion. The motion passed unanimously.</p>						
4. Approval of Minutes	<p>Senator Duane motioned to approve the December 2, 2024 minutes; Senator Keyser seconded the motion. The motion passed unanimously.</p>						
5. Comments from the Public	<p>There were no comments from the public.</p>						
6. AS President Update	<p>AS President Josh Scott</p> <p><i>6.1 Welcome to Spring 2025 Semester</i> Welcome to spring 2025. Just a reminder that the agenda for the meeting with administrators has changed with the intention to focus on the support of students from mixed status families.</p> <p><i>6.2 Introduction/Welcome - Dean of Equity and Success, Heather Watson-Perez</i> Dean Watson-Perez taught in the English department and has a background working with T4E. Everyone is welcome to stop by her new location, Room 433. Dean Watson-Perez will be returning to the senate later during the spring semester to discuss the next equity plan and other related topics.</p> <p><i>6.3 Introduction/Welcome – Interim Dean of Counseling, Murrell Green</i> Dean Green has a background as a counseling faculty member. His experience</p>						

<p>7. Superintendent- President Report</p>	<p>includes working with academic senates, 10+1, CalWORKs, ASC, veterans, and career transfer students. His immediate goal in this new role is to figure out what has been working and what hasn't been working (and why). He intends to apply the knowledge gained from working in various regions of the state wherever relevant.</p> <p><i>6.4 Spring Elections</i> Spring elections will include part-time senator-at-large and full-time senator-at-large. In addition, elections for school representatives need to take place in spring. The current school representatives are responsible for handling this process.</p> <p><i>6.5 Spring Gathering and Opportunity to Celebrate our Distinguished Faculty</i> There was no Tenure Tea in 2024-2025 because no faculty achieved tenure. Therefore, there was no official event to recognize our distinguished faculty members. The new plan is to have a celebratory gathering at the house of AS President Scott in March or April.</p> <p><i>6.6 Calendar Committee and Compressed Calendar taskforce</i> The Academic Senate (Kristina Ferree), Faculty Union, and PDFC Committee (Nazia Mostafa) each nominate 1 faculty member to be on this committee. Planning is currently being done for the 2026-2027 academic year. The committee will also be looking at the possibility of moving to a compressed (shorter) calendar. There are several issues that need to be worked out in order for a compressed calendar to be implemented successfully. There are tentative plans to request one faculty member from each school to be on the committee to address all possible concerns with a compressed calendar. More information, including a survey, will be shared soon.</p> <p><i>6.7 Integrated and Strategic Plans</i> The committee dedicated to integrated and strategic planning only met a few times in the past year (once in spring 2024 and once in fall 2024). Committee members felt that there was miscommunication about a follow-up process, and that this initiative may not be an institutional priority. In addition, it was difficult to get employee representatives from other areas.</p> <p><i>6.8 Other</i></p> <p><i>Kellie Butler</i></p> <ul style="list-style-type: none"> • Work with facilities to improve the heating issues on campus are in progress. As of January 9th, all buildings should have sufficient heat with the exception of Building 1800 (A & B), which will be addressed soon. The priority is to have all faculty, staff, and students in a comfortable environment. • Enrollment is going well. The college is continuing to grow. We continue to expand our efforts. Outreach has grown their team and will also be reaching out to faculty for innovative ways of engagement, i.e. Welcome Days. • Fraud continues to impact enrollment. Dean Borelli has been staying on top
---	---

	<p>of this issue. Instructors are asked to do their part, i.e. by assigning a task on the first days of class.</p> <ul style="list-style-type: none"> • Welcome to the new semester! Please feel free to share information about events/activities that might be of interest to the office of the Superintendent/President. Dr. Butler would like to be engaged with faculty, staff, and students as much as possible!
<p>8. VP of Academic Affairs Report</p>	<p>David Williams VP Williams was not able to attend this meeting.</p>
<p>9. VP of Student Services Report</p>	<p>Lisa Neeley</p> <ul style="list-style-type: none"> • The Flapjack Event will take place 9:00 am – 12:00 pm on Monday (January 13) and Tuesday (January 14) as part of the Welcome Days. (9-12) – different organizations will be there • The human effort to reduce enrollment fraud is 3-4 hours/day. Early interaction is important. Dean Borelli may be contacted directly to report anything suspicious. • Integrated/Strategic Planning: Integrated planning is an approach (a “frame”) for how we think about the role of governance and how that affects the decisions that we make. Strategic planning is the “what”. What are we saying that we are aiming to do? What is the objective that fits into the integrated plan? Governance is at the center of the strategic plan, but it also includes things like our student equity plan, a facilities plan, etc. Dean Rexford elaborated with additional information. Information has been gathered from past senate meetings, from various best practices, and from Vision 2030. By the first week of the spring 2025 semester, members of the taskforce will be given a rough draft of the strategic plan. They will have 3+ weeks to review this plan. A draft will then be reviewed by all constituents and standing committees before it is presented to college governance. The taskforce will be then tasked to evaluate the various campus perspectives.
<p>10. Consent Agenda – Action Item</p>	<p><i>10.1 Appointed to the Full-Time Film/TV Faculty Hiring Committee.</i> <i>Isabel Anderson</i> <i>Glenn Keyser</i> <i>Ferd Florence</i> <i>Chip Reeves</i> <i>Greg Poff</i></p> <p><i>10.2 Appointed to the Full-Time US History Generalist Faculty Hiring Committee.</i> <i>Maria Isip-Bautista</i></p> <p><i>10.3 Appointed to the Academic Calendar Committee.</i> <i>Kristina Ferrebee</i></p> <p><i>10.4 Request for approval of Curriculum Committee Activities – January, 2025</i></p>

	<ul style="list-style-type: none"> Should we add space on the agenda for written updates from each senator? <p>Discussion: Shared updates are useful, so the decision was to add a standing “Announcements” section to the Academic Senate agendas. This will be a place to share important news, updates and reminders that are not suited for the “Public Comments” section.</p> <ul style="list-style-type: none"> Do we want to devote time to a “community guidelines” conversation? This would mean talking about conflict, professional conduct, how to move through conflict towards decision and restoration, etc.? This could be a Senate meeting item or a FLEX event that we facilitate <p>Discussion: Conflict resolution is something important that can trickle down to students if it is not addressed properly. The issue with having a Flex event is that the people who could benefit may not attend. Deans could be asked to take a bigger role when it comes to conflict management within their schools and departments. Discussions about positive conflict resolution could also be helpful within the Academic Senate and/or during a Flex event.</p> <p>12.2 10+1 Review of Academic Senate purview and brainstorm session. What is our responsibility? Our opportunity? (Josh Scott)</p> <p>In the interest of time, this topic was postponed to a future meeting.</p>
13. Sub-Committee Reports	<p><i>No formal reports. Committee Chairs may share important updates, as needed.</i></p> <p>No reports were shared at this meeting.</p>
14. Other Reports	<p>There were no other reports at this meeting.</p>
15. Adjournment	<p>Senator Wesley motioned to adjourn the meeting; Senator Duane seconded the motion. AS President Scott adjourned the meeting at 10:54 am.</p>

ALL MEETINGS WILL BE HELD FROM 3:00-5:00 PM IN HYBRID FORMAT UNLESS OTHERWISE NOTED.

Monthly Reports

1st Meeting of the Month:

Academic Program Review – LaNae Jaimez – [2024-2025 APR Committee Goals](#)

Student Equity and Success Council – Commodore St. Germain – [2024-2025 SESC Committee Goals](#)

Curriculum/Tech Review – Jim DeKloe (interim) – [2024-2025 Curriculum Committee Goals](#)

Guided Pathways Steering Committee – Melissa Reeve

2nd Meeting of the Month:

Assessment Committee – Andrew Wesley

Distance Education – Laura Maghoney – [2024-2025 DE Committee Goals](#)

Professional Development/Flex Cal – Nazia Mostafa – [2024-2025 PDFC Committee Goals](#)

Meeting Dates	Meeting Topics & Themes
<i>Spring Semester (2025):</i>	
[Date TBD]	<ul style="list-style-type: none"> • New Equity Plan - Dean of Equity and Success (Heather Watson-Perez) • Library Update & Discussion
January 27	<ul style="list-style-type: none"> • RSI Recommendations/POCR Process (Laura Maghoney) • Guided Pathways (Melissa Reeve & Kelvin Cheah)-schedule early on agenda - <i>Where are we now with Guided Pathways? - Group/Table Discussions - Group Reporting & Next Steps</i>
February 10	
February 24	<ul style="list-style-type: none"> • Possible Dual Enrollment Follow-Up (taskforce)
March 10	<ul style="list-style-type: none"> • <i>Meeting Location: Vacaville Campus</i>
March 24	<ul style="list-style-type: none"> • <i>Meeting Location: Vallejo Campus</i> • Possible Dual Enrollment Follow-Up (taskforce) • DE Handbook – Discussion/Action (Laura Maghoney) – time TBD (?)
April 14	<ul style="list-style-type: none"> • Hiring Manual Updates • Assessment Updates & Discussion (Andrew Wesley) – 20 minutes (?)
April 28	<ul style="list-style-type: none"> • Sub-Committee Year-End Self-Assessment Reports • Program Review Updates & Discussion (LaNae Jaimez) – 20 minutes (?)
May 12	