Minutes

Fiscal Advisory Committee
Wednesday, October 07, 2026 - 2:00 p.m.
Honeychurch Board Room

Voting Members

ALG
Susan Wheet
Jessica Cromheecke (Academic Mgr)
Patrick Scott (Class. Mgr)

CTA (SCFA)
Erica Beam

Academic Senate
Vacant
Rennee Moore
Rachel Purdie

Local 39
Jeff Lehfeldt

CSEA
Rei Leal

SCC Educational Foundation
Carolyn Warne

Minority Coalition
Jessica Meekins

ASSC
Vacant

Advisory Members
David Williams
Lisa Neeley
Jon Cornelison
Virgie Bender
Edith Sanchez

Alternates
Iralyn Eleazar (Local 39)
LaNae Jaimez (Faculty)

Recorder (Non-Voting)
Cody Wippern

ITEM

1. **Opening actions** - Meeting was called to order at 2:04.
   - **Roll call** – above highlighted members were present (quorum was not met - unable to approve minutes and agenda)
   - **Approval of Agenda**
   - **Approval of Minutes**
     - September 02, 2026

2. **Comments from the public – None.**

3. **Categorical Funds Survey (Edith) –** attached. Budget manager's to review and provide feedback with a due date of Oct 23rd. Goal is to get final version to budget managers by end of fiscal year. Form was used previously, added additional information for budget managers to fill out.
(Feedback) Add spot for new grants. Plan for multiyear spend. Add spot for what was spent each year to help provide 'narrative' for year to year spending. Add spot for Grant contact (email phone name)

4. **CALGreen Presentation (Trenton) – attached.**
Questions about quantity of ADA spots. Are we able to increase the ADA spots? Would like additional information on what the compliance is for ADA. What options do we have to help meet the needs of our students without triggering CALGreen requirements? Removing portables does not trigger as portables do not have any infrastructure tied to it. However, moving the portables *might*.

5. **Requests for Future Meetings**
   - **November 04, 2026 – Next Regular Meeting**
     - **First Quarter Budget Update**
     - **Updated categorical funds survey**
   - **Topics for Future Meetings**
     - **AB19 update**
     - **ASC update -** Share survey for testing grievance to Erica and Rachel to help with expanding the scope of the update. What funding is available to expand testing area?
     - **ADA parking update**

6. **Adjournment – 2:56**

Title 24 Part 11, CALGreen

CALGreen & SCCD Planning

SOLANO
COMMUNITY COLLEGE

October 2026

What is CALGreen

- Title 24, Part 11 – originally started in 2008 as a voluntary program
  - Intended to reduce environmental footprint of buildings (new, remodel)
    - Enhance public health, safety, and general welfare
- 2026 Updates
  - EV Charging Spots
  - Bicycle Parking
  - Landfill diversions
  - Material types utilized in construction
  - Water Conservation
  - VOC Content in Construction Materials
  - HVAC system specifications and setpoints

SOLANO
COMMUNITY COLLEGE

CALGreen – Planning for the Future
Navigating requirements for EV Chargers

- Built Into Criteria for permitting – Division of State Architecture (DSA) review
- Parking lot changes
  - New
  - Trenching
  - Increase in size / number of spots
  - Power system size increase – includes lighting controls
- Building changes
  - Increase in parking spots required
  - Changes to electrical systems that include parking lot systems (EV chargers, lighting, signs, etc.)

SOLANO
COMMUNITY COLLEGE

CALGreen – Planning for EV Charger Requirements

- Scenario 1
  - Adjusting striping in a parking area to update ADA standards and reduce the total number of parking stalls
- Scenario 2
  - Building remodel at Building 300 that includes electrical system updates
- Scenario 3
  - Building remodel for Building 500 that reduces the office footprint, updates the electrical systems, but no changes to the exterior footprint
- Scenario 4
  - 1900 Lot gets repaved, restriped, and a new 5000 sq. ft. building is added

SOLANO
COMMUNITY COLLEGE

Moving Forward

- Anticipated increase in project costs
- Deliberate renovations with consideration for CALGreen requirements
- Power system study with PG&E
  - Grants
  - System capabilities
- Will need resources to support additional infrastructure
  - IT, Facilities, DPS

SOLANO
COMMUNITY COLLEGE

ANNUAL FUNDING SOURCE QUESTIONNAIRE

For New Funds, Grants, Awards, Programs, and Other Funding Sources

Purpose: Complete this questionnaire for all new funding sources before a new fund code and initial budget are established. Attach the award letter, agreement, guidelines, or other supporting documentation. This questionnaire must be completed annually to document any updates or changes to the funding source, budget, requirements, or planned use of funds.

1. FUNDING INFORMATION

Official name/title of funding source: _____

Department / program receiving funds: _____

Funding agency / source: _____

Origin of funds (check one):

☐ Federal ☐ State ☐ Local ☐ Lottery ☐ Financial Aid ☐ Student Club ☐ Other: _____

Governing Board approval date (if applicable): _____

Total grant / award / funding amount: $ _____

Funding start date: **Funding end date:**

Award / grant term: **Carryover allowed?** ☐ Yes ☐ No If yes: _____

2. PROPOSED PLAN FOR USE OF FUNDS

Provide a proposed plan describing how the funding will be used. The plan should align with the award, agreement, or applicable funding requirements.

Purpose / objective of the funding: Describe the program need, intended outcome, or objective.

_____
_____
_____
_____
_____
_____

Proposed activities and use of funds: Identify the primary services, activities, purchases, or initiatives that will be supported.

_____
_____
_____
_____
_____
_____
_____

Positions / staffing: Identify new or existing positions, stipends, reassigned time, or other personnel costs, if applicable.

_____
_____
_____
_____
_____

Major purchases / contracts: Identify anticipated equipment, capital purchases, contracts, consultants, or professional services.

_____
_____
_____
_____
_____
_____

Timeline / key milestones: Identify major implementation dates, spending deadlines, deliverables, or reporting milestones.

_____
_____
_____
_____
_____

_____

_____

Ongoing / future costs: Will this funding create costs that continue after the funding period ends? ☐ Yes ☐ No
If yes, describe the ongoing costs and identify the anticipated future funding source:

_____

_____

_____

_____

3. PROPOSED BUDGET ALLOCATION

Allocate the full award/funding amount below. The total proposed budget should equal the total funding amount unless otherwise explained.

Account	Account Title	Proposed Amount	Notes / Description
1000	Academic Salaries	$	
2000	Classified and Other Non-Academic Salaries	$	
3000	Employee Benefits	$	
4000	Supplies and Materials	$	
5000	Other Operating Expenses and Services	$	
5860	Indirect Cost	$	
6000	Capital Outlay	$	
7000	Transfers, Student Aid, Other Outgo	$	
	TOTAL PROPOSED BUDGET	**$**	

4. FUNDING REQUIREMENTS & RESTRICTIONS

Is there an indirect cost allowance? ☐ Yes ☐ No If yes, percentage/rate: _____ Maximum amount: $_____

Reporting requirements (check all that apply): ☐ CCCCO ☐ Funding Agency ☐ Federal ☐ State ☐ Other: _____

Frequency / due dates for required reports: _____

Are there specific spending restrictions or prohibited expenditures? ☐ Yes ☐ No
If yes, describe: _____

Are unspent funds required to be returned to the funding source? ☐ Yes ☐ No
If yes, describe the return process / deadline (if known): _____

5. RESPONSIBILITY & OVERSIGHT

Functional area / organization code overseeing the funds: _____

Assigned Budget Manager: _____

Dean / Manager responsible for the funds: _____

Vice President over the funds: _____

Primary contact responsible for programmatic reporting / compliance: _____

6. REQUIRED ATTACHMENTS & DEPARTMENT CERTIFICATION

Attach all applicable documentation: ☐ Award Letter / Funding Agreement ☐ Grant Guidelines ☐ Governing Board Item/Approval ☐ Proposed Detailed Budget ☐ Other: _____

Department certification: The proposed plan and budget above reflect the intended use of the new funding source and are consistent with the known terms and restrictions of the award/agreement.

Prepared by:		**Date:**	
Dean/Manager or VP Approval:		**Date:**	

FOR FISCAL / BUSINESS SERVICES USE ONLY

Default Bank Code required? ☐ Yes ☐ No Bank Code: _____

New Fund Code: _____

Organization Code: _____ Activity Code (if applicable): _____

Finance Detail Code needed? ☐ Yes ☐ No Detail Code: _____

Funding Source Folder Created: ☐ Hard Copy ☐ Electronic Copy

Initial budget entered? ☐ Yes ☐ No Budget entry/document #: _____

BD01 entered? ☐ Yes ☐ No BD03 entered? ☐ Yes ☐ No

Fiscal review completed by: _____ Date: _____

Other / Comments: _____