

PLEASE PRINT

Admissions & Records Petition
Readmission after Dismissal

Rec'd By: _____

Date: _____

Readmission Semester:

Fall 20 _____

Spring 20 _____

Summer 20 _____



Student Name _____

Date of Birth _____

Mailing Address _____

SCC Email Address _____

City _____ State _____ Zip _____

SCC ID# _____

Check here to indicate that you are appealing the requirement of sitting out a primary semester (spring/fall) due to extenuating circumstances.

STUDENT EXPLANATION: Please include what you have changed in your situation to improve your grades; any extenuating circumstances (i.e., accident, illness, or other circumstances beyond your control); and/or other reasons for requesting readmission to the College. Be specific and attach supporting documents and/or additional pages. (References: Ed Code Section 70902(b)(3); Title 5 Sections 55030-55034)

Student's Signature

Date

Telephone

COUNSELOR REVIEW:

Student sat out previous semester Y N

I support this petition

I do not support this petition

Counselor Signature (Required)

Date

OFFICE USE ONLY

Does Banner reflect current application for admission on file? Yes No Initials _____ Date _____

VP or Designee Action: Approved Denied Initials _____ Date _____

Student must obtain a counselor-approved academic program: Yes No Initials _____ Date _____

Comments: _____

Readmission after Dismissal: Information and Instructions

Student must have skipped a Spring/Fall term in order to be readmitted. If student wishes to appeal this requirement, indicate this on Page 1 of the form.

Student should petition for readmission in advance of priority registration of the term they wish to attend. Readmit petitions completed after the deadline will not be able to register for classes.

If you are readmitted into a particular term that you do not register or attend class, you must request that your readmission petition be forwarded to the next term you attend classes.

Student's cumulative GPA must be a 2.0 or greater by the end of the term into which students are being readmitted. Students will be dismissed a second time unless the term GPA is 2.25 or greater. Student will need to petition for re-admittance if the term GPA is less than 2.25.

Instructions:

1. Complete this form
2. See a Counselor
3. Counselor will make recommendation that will be reviewed by Dean of Counseling or designee.
4. Dean of Counseling makes final determination.
5. If approved, counseling office readmits student.
6. Counseling returns form to Admissions and Records.
7. Admissions and Records emails copy of form to student's SCC email within ten (10) business days.

If denied and student wishes to appeal, student should complete Appeal Petition and submit to Counseling.

If approved, but with a unit limitation, student will not be able to register for more than the number of units the limitation allows. If student selects a combination of classes that have a slightly higher unit value than their approval limit, the student should visit counseling to request an increase in allowable units.

NOTE: If you are readmitted, but choose not to attend that term, you must petition again to be readmitted into a future term.