

**ASSOCIATED STUDENTS of  
SOLANO COMMUNITY COLLEGE**

# DECLARATION of CANDIDACY PACKET

Thank you for your interest in running for an elected position in Student Government! Solano Community College's associated student organization, the ASSC, is a self-governing institution and a vital component of the college's governance structure. We are an advisory committee to the Solano Community College District and the voice of the students on our campuses. Student governments serve three main functions: we promote student culture, engage in student representation, and serve as student advocates at the regional, state, and national levels.

There are four offices open for election every spring semester: President, Vice President, Legislative Advocate, and Student Trustee. If you are considering running for President or Vice President, you and your running mate must run as a team. **You may only run for one office per election.**

To be eligible for one of the four elected positions in the ASSC, you must:

- Be enrolled in at least 6 units at Solano Community College, and have completed at least 6 units
- Have at least a 2.3 GPA
- Attend the Mandatory Candidate's Pre-Election Meeting on April 22<sup>nd</sup> (3pm), and participate in the Candidate Assemblies on May 1st and May 2<sup>nd</sup>.
- Abide by all conditions stated in the ASSC Constitution, Bylaws, and Election Code as interpreted by the ASSC Election Committee.

**Instructions:**

Please read through all the materials and then fill out and return **page 2**, the "*Elections Contract and Declaration of Candidacy*" form, to the ASSC Workroom in Room 1406 (Bldg. 1400) or the Student Life Office in room 1425 (Bldg. 1400). Students running for President and Vice President will fill out information for both candidates on a single form.

You are entitled to a copy of your Declaration of Candidacy. If you wish one, please request a copy be made when handing in your form.

If you have any questions about student government, the ASSC, or the elections, please contact the ASSC Advisor, Lisa Neeley, at [lisa.neeley@solano.edu](mailto:lisa.neeley@solano.edu) or by telephone at 864-5673.

**ASSOCIATED STUDENTS of  
SOLANO COMMUNITY COLLEGE**  
**ELECTIONS CONTRACT & DECLARATION OF CANDIDACY**

**Declaration of Candidacy for the office of:** (Circle one) ☐ President and Vice President  
☐ Legislative Advocate  
☐ Student Trustee

**as a representative of the Students of Solano Community College for the 2019 to 2020 term.**

Name(s) of Candidate(s):

\_\_\_\_\_  
*Please print*

\_\_\_\_\_  
*Please print (Vice President if applicable)*

**Please read:**

I/We acknowledge by my/our signature(s) below that I/we have completely read and understand the sections of the Associated Students of Solano Community College (ASSC) Constitution, Bylaws, and Election Code that pertain to the office I/we am/are seeking. I/We believe that I/we are eligible and qualified to fulfill the duties of the office specified. I/We understand and will comply with the ASSC Election Code and all the regulations pertaining therein. I/We understand that the ASSC has delegated sole power of interpretation and enforcement of the ASSC Election Code to the Student Election Committee. I/We further understand that any candidate(s) neglecting to adhere to the ASSC Election Code, ASSC Bylaws, ASSC Constitution, and/or regulations of the ASSC may be disqualified from candidacy in the Student Election.

\_\_\_\_\_  
*Candidate's Signature (circle one office below)*

President    Legislative Advocate    Student Trustee

\_\_\_\_\_  
*Candidate's Signature (if applicable)*

Vice President

\_\_\_\_\_  
*Solano Student ID #*

\_\_\_\_\_  
*Solano Student ID #*

\_\_\_\_\_  
*Address*

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*Address*

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*City, ST Zip*

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*Contact Phone*

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*Contact Phone*

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*Email*

\_\_\_\_\_  
*Email*

Witness Signature: \_\_\_\_\_

\_\_\_\_\_  
*Date*

## **ASSOCIATED STUDENTS of SOLANO COMMUNITY COLLEGE**

### **DESCRIPTION of ELECTED POSITIONS**

The Associated Students of Solano Community College (ASSC) is an auxiliary organization of the Solano Community College District as defined in California Education Code §72670(b), and functions as an advisory committee to our district's Board of Trustees. State law guarantees our student government certain rights and freedoms under California Education Code §76060 et seq., but it is up to us to uphold and defend these rights, and to accept the responsibility that goes with them.

You will often hear the terms, 'associated student organization', 'student body association', and 'student government' used interchangeably. There are 112 community colleges in California with a total of almost 2.6 million students, and each college has a student government. These student governments have some fundamental similarities but can vary widely in structure.

At Solano Community College, our student government is the ASSC. We have four elected executive positions, three appointed executive positions, and thirteen senate positions. The Executive Officers have specialized tasks and responsibilities, which are enumerated in our Bylaws.

All Executive Officers, both appointed and elected, must meet the following criteria:

- They must have completed 6 units of work at Solano community College.
- They must be enrolled in 6 units at Solano Community College at the time of filing for office.
- They must remain enrolled in at least 6 units at Solano Community College for the duration of their term.
- They must have and retain a minimum cumulative GPA of 2.3 for all classes taken at Solano Community College.

The following are brief overviews of the elected positions. Further details can be found by referring to the ASSC's Constitution and Bylaws.

#### **President and Vice-President**

The President and Vice-President must run as a joint ticket.

The President and Vice-President preside over the Student Senate meetings. The President meets regularly with the President of the College, manages student committees, proposes the ASSC budget, and makes sure the Senate adheres to policy documents, parliamentary procedure, and the Brown Act. The Vice-President assists in these duties, and runs the Inter-Club Council (ICC.)

#### **Student Trustee**

The Student Trustee acts as the vote of the students at all SCC District Governing Board meetings. The Student Trustee is an employee of the District and is charged with representing all students in the District. This means that, even though the Student Trustee is a part of the ASSC Senate, he or she may not speak *only* on behalf of the Senate when acting in his or her official capacity.

#### **Legislative Advocate**

The Legislative Advocate reports to the ASSC on federal and state legislative affairs affecting students and the college. He or she also represents the College at national, statewide, and regional student meetings, and serves as the chairperson of the Political Activities Committee.

**ASSOCIATED STUDENTS of  
SOLANO COMMUNITY COLLEGE  
ELECTION CALENDAR  
SPRING 2018**

<b>Apr 2 to</b>	<b>Apr 19</b>	<b>Declaration of Candidacy Period</b>
	Apr 19	Last day to Declare Candidacy
	Apr 22	Mandatory Pre-Election Candidates' Meeting (3pm, Room 1406)
	Apr 24	Candidate Document Submission Deadline (3pm)
<b>Apr 22 to</b>	<b>May 3</b>	<b>Campaign Period</b>
	May 1	First Mandatory Candidates' Assembly (9am-11am)
	May 2	Second Mandatory Candidates' Assembly (11am -1pm)
<b>May 6 to</b>	<b>May 9</b>	<b>Election Week</b>
	May 10	Ballot Count
	May 14	Run-Off OR Ratification of Election Results by the ASSC Senate
	May 15	Presentation of Results to SCCD Governing Board

*Please note: all activities above take place in the 1400 Building of the Fairfield Campus.*

Dates, times, and locations are subject to change either by action of the ASSC Senate or the ASSC Election Committee. It is the responsibility of the candidates to attend all mandatory meetings and assemblies.

**ASSOCIATED STUDENTS *of*  
SOLANO COMMUNITY COLLEGE**

# MISSION STATEMENT

We, the **Associated Students of Solano Community College (ASSC)**, do ordain and establish a student government committed to effective student participation in all areas of student concern.

Furthermore, we shall, through independent action and in concert with the college community, exhibit leadership by example and encourage academic excellence; and we shall participate in the development, augmentation, and improvement of educational programs.

Additionally, we pledge to protect freedom of assembly, diversity, and expression. We shall tirelessly advocate the right of students to participate at all levels of governance. Moreover, we shall provide services and coordinate activities for students, and advance the ideal of responsible citizenship.