



Associated Students of Solano College

Regular Hybrid Meeting Minutes

November 15th, 2023

12:30-2:00 PM PST

1400 Building – ASSC Conference Room 1421

Zoom Meeting ID: 538 978 8211



I. **CALL TO ORDER**

President Solis called the meeting to order at 12:43 PM

II. **OFFICIAL ROLL CALL**

Executive Board

	ATTENDANCE
1. President Diana Solis	- present
2. Vice President Malika Mirador	- present
3. Secretary Krystal Pham	- present
4. Legislative Advocate Karissa Brown	- present
5. Student Trustee Sriya Srinivasan	- present at 12:48 PM
6. Treasurer Christian Pardo	- absent
7. Public Relations Officer	- Vacant

Senate

1. Applied Tech & Business Senator Noah Wong	- present
2. Liberal Arts Senator Giovanni Torres	- present
3. Health & Kinesiology Melanie Punzalan	- present
4. Math & Science Senator Ernesto V. Pena	- absent
5. Social & Behavioral Science Monica Mitchell	- present
6. Governing Board Senator Kiren Wilson	- absent
7. Student Service Senator Niel Simon Guanlao	- absent
8. Humanities Senator Grace Bassler	- absent
9. Academic Curriculum Senator	- Vacant
10. Diversity Affairs Senator	- Vacant
11. Vocational Curriculum Senator	- Vacant
12. Business Services Senator	- Vacant

III. **AMENDMENTS AND APPROVAL OF AGENDA**

- A. November 15th, 2023
 - a. Senator Wong moved to approve the agenda.
Senator Torres seconded the motion.
- B. Motion to amend the agenda to include the reimbursement to Sec. Pham for an amount not to exceed \$30 for the Dance Club Photocard Fundraiser.
 - a. Senator Wong moved to approve the amendment of the agenda.
Senator Mitchell seconded the motion. Motion passed by consensus.

IV. **AMENDMENTS AND APPROVAL OF MINUTES**

- A. November 8th, 2023
 - b. Senator Wong moved to approve the minutes.
Senator Torres seconded the motion.
- B. Motion to approve the amendment of the Minutes from November 8th, 2023 to

include the club funding request amount from each of the presented clubs.

- a. Senator Wong moved to approve the amendment of the minutes from November 8th.

Senator Punzalan seconded the motion.

V. **PUBLIC FORUM**

This is an opportunity for the members of the public to address the ASSC Senate on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at their discretion.

Ms. Tracy came to inform us of a search for a Student Ambassador. This position is a job and will have flexible schedules. A new Student Ambassador is expected to be in place before December 20th. For more information, contact Tracy at 650.207.4093.

VI. **ADVISOR'S REPORT**

A. Dean Lewis & Denise Martinez

- a. Denise: Day of Play with PTK is to be held on Thursday, November 30th from 10am-2pm. Any ASSC members interested in joining must notify PTK/Denise by 12pm Friday, November 17th as it is the RSVP deadline.
- b. Acknowledged everyone who wore orange to support the Indian Child Welfare Act, which protects indigenous communities; orange gear is available at the career trade expo happening today.
- c. PTK is starting the initiative for a land acknowledgement plaque creation, which will be housed in the library; the unveiling ceremony is November 29th from 6:30pm-8:30pm at the library room 113.
- d. Today, the ICC meeting went over and passed out the forms explaining how clubs can access their funds and be properly approved for reimbursement. This form will also be sent out by email to all ICC members. Clubs should allow a month for ASSC to approve reimbursements.
- e. All flyers must be approved by the school and have the stamp of approval from ASSC or the Solano logo, otherwise it's illegal posting.

VII. **INFORMATION/ACTION ITEMS**

A. Club Funding Request Form Discussion

- a. Senator Wong moved to table the item for November 29th; Senator Punzalan seconded the motion.

B. 1400 BLDG

- a. Senator Wong moved to table the item for November 29th; Senator Punzalan seconded the motion.

C. ZOOM Proposal for Superintendent

- a. Pres. Solis informed that the current superintendent is retiring, so a search for a new hire is in progress. Jim Riggs visited the ICC meeting today to request feedback from students regarding what traits they're looking for in their new superintendent and what issues the new hire should be prepared to take on.

- b. Jim Riggs will be back at the ICC meeting on December 6th and will be expecting feedback from ICC.
 - c. The search for a new hire will include a student representative from ASSC. The process will begin at some time in the first half of 2024 and will take about 5-6 months.
- D. Selfcare kit (further discussion)
 - a. This event is expected to take place from December 11-13th
 - b. Gaming club want to collab by donating deoderant.
 - c. Items brainstormed for the kits: hygiene (loofas, small toothbrushes, baby wipes, cotton swabs) and menstrual products, clothing (socks, beanies, gloves), diapers, hand sanitizer, hair ties, compact mirrors, first-aid kit; we'll use both shoe boxes and SCC duffle bags for the kits; these kits will be for students only, but the community service club will contribute to helping out homeless shelters.
- E. Inter-senate feedback form
 - a. Approved by consensus to discuss this item as a Round Table discussion on the November 29th meeting.

VIII. ACTION ITEMS

- A. Swearing in of new senators and executive officers
- B. Approval of ASSC budget for 2023-2024
 - a. President Solis presented the adjustments for the budget.
 - b. Senator Wong moved to approve the ASSC 2023-2024 budget; Senator Ernesto seconded the motion, the motion was approved by consensus.
- C. Approval of Club Funding Requests
 - a. Senator Wong moved to table this item for the November 29th meeting; Senator Torres seconded the motion.
- D. Approval of \$5,000 to RHC
 - a. Senator Punzalan moved to approve \$5,000 in ASSC funds to the Reproductive Health Club; Senator Mitchell seconded the motion, motion passed by consensus.
- E. Ratify action taken on November 8th, 2023 for Winter Wonderland to be held on December 6th with a budget not to exceed \$1,400.
 - a. Pres. Solid informed that Senator Wong moved to approve this action on November 8th, 2023.
- F. Reimbursement to Sec. Pham for Fright Night expenses not to exceed \$20.
 - a. No quorum
- G. Reimbursement to Sec. Pham for Dance Club Photocard Fundraiser expenses not to exceed \$30.
 - a. No quorum
- H. Agendize reimbursement to Pres. Solis and LegAd. Brown for office supplies on the November 29th meeting.

IX. GUEST SPEAKER

X. COMMITTEE REPORTS

- A. Inter-Club Council:
 - a. Went over a workshop for accessing club funds and explained the exact process;

the form with these details will be made accessible through email. Jim Riggs appeared during ICC to discuss the search for a new superintendent. Jim Riggs will be back on December 6th and will be anticipating students' opinions and feedback about the search for a new superintendent.

- b. Bakers favorite will help Sec. Pham with food for Winter Wonderland. Bakers Favorite can cover treats instead of ASSC for Winter Wonderland.
- c. Discussed the issue of calendar congestion; more time needs to be spent during ICC solve this issue to make the calendar less overwhelming.
- d. Reviewed flyer policies.
- e. Beverly Cloudy from Baker's Favorite left a volunteer sheet for the Thanksgiving Dinner tomorrow.

B. Activities:

- 1. Winter Wonderland workload division

XI. EXECUTIVE REPORTS (3:00 Minutes)

- 1. President: Diana Solis:
 - a. The council is expected to have feedback prepared for her by December 6th regarding the new superintendent item.
- 2. Vice-President: Malika Mirador:
 - a. She will be unable to make it to the Calendar Committee meeting, but Senator Wong will go in her place. This meeting will be on zoom and will begin at 10AM.
- 3. Secretary: Krystal Pham
- 4. Legislative Advocate: Karissa Brown:
 - a. ESL lab in ASTC: these students don't feel like they're getting sufficient help and assistance with their language barrier.
 - b. She's doing a communication project for Prof. Mungins about having a weight room open to students and needs to discuss the policy about making it open to the public.
 - c. Fill out the Secret Santa form!
- 5. Student Trustee: Sriya Srinivasan
- 6. Treasurer: Christian Pardo
- 7. Public Relations Officer: **Vacant**

XII. DIVISION REPORT (3:00 Minutes)

- 1. Applied Tech & Business Senator Noah
 - a. Wong: He's been on the search for new ASSC members and will keep us updated about recruitment for Spring 2024. Encouraged us to check out the career trade expo.
- 2. Liberal Arts Senator Giovanni Torres:
- 3. Health & Kinesiology Melanie Punzalan
- 4. Math & Science Senator Ernesto Valencia Pena
- 5. Social & Behavioral Science Monica Mitchell
- 6. Governing Board Senator Kiren Wilson
- 7. Student Services Senator Niel Simon Guanlao
- 8. Humanities Senator Grace Bassler
- 9. Academic Curriculum Senator - **Vacant**
- 10. Diversity Affairs Senator - **Vacant**

11. Vocational Curriculum Senator - **Vacant**

12. Business Services Senator - **Vacant**

XIII. REVIEW

1. Ms. Tracy introduced an opportunity to help the community as a Student Ambassador.
2. ICC discussed the funding request policy.
3. Land of Acknowledgement Ceremony.
4. Day of Play with PTK.
5. Superintendent proposal.
6. Selfcare Kits.
7. Tabled the inter-senate feedback form.
8. Approved the RHS funds.
9. Discussed how to decorate Winter Wonderland.

XIV. ANNOUNCEMENTS/OPEN DISCUSSION

This is another opportunity for members of the public to address the ASSC Senate on items not already on the agenda. Please be aware that there is a 3-minute time limit for each item and that NO action may be taken on any of these items. These items may however come back to the Senate for action at their discretion.

XV. UPCOMING AGENDA & MEETING

- A. November 29th, 2023

XVI. ROUND TABLE DISCUSSION

XVII. ADJOURNMENT

- A. Senator Wong moved to adjourn the meeting at 1:54 PM; Senator Punzalan seconded the motion. Motion passed by consensus.