

SOLANO COMMUNITY COLLEGE DISTRICT

BUDGET PREPARATION

POLICY #3000

PROCEEDURES

Budget Procedures include:

- A statement of philosophy that includes that budget planning that supports institutional goals and is linked to other institutional planning efforts.
- A budget calendar that includes presentation of the tentative and final budgets. The tentative budget shall be presented no later than July 1st and the final budget no later than September 15, A public hearing on the budget shall be held on or before September 15.
- Copies of the adopted budget to be submitted to the California Community College Chancellor's Office on or before September 30.
- Consultation with appropriate groups.
- Criteria and institutional guidelines for the financial planning and budgeting.
- Submission of appropriate forms (311's) to the California Community College Chancellor's Office.

REFERENCES/

AUTHORITY:

Education Code Section 70902(b)(5)
Title 5 Sections 58300 et seq.
ACCJC Accreditation Standard III.D

ADOPTED: September 21, 2022

REVISED:

REVIEWED