

SHARED GOVERNANCE COUNCIL MEETING

Minutes – (Special Meeting) September 17 & 18, 2008

9/17/08 in Board Room 2:30 – 4:00 p.m.
9/18/08 at Rockville Inn 5:00 – 9:00 p.m.

Members Present:

Minority Coalition

1. Sal Alcalá

Faculty

1. Jeff Lamb (Academic Senate)
2. Tom Grube (CCA/CTA/NEA)

Administration

1. Shirley Lewis
2. Erin Vines

Classified

1. Cynthia Simon (CSEA)
2. Jeff Lehfeldt (Local 39)

Students

1. Lillian Nelson
2. David Brannen

Superintendent/President

1. Gerry Fisher

Resource Persons

1. Jay Field, VP-T&LR
2. Mazie Brewington, VP-ABS
3. Robin Steinback, VP-AA
4. Lisa Waits, VP-SS
5. Rich Christensen, Dir-HR
6. Charles Shatzer, AVP
7. Nora O'Neill, Exec Coord to S/P

Members Absent:

Minority Coalition–Kevin Anderson

Guests:

Erin Farmer, Rob Simas

1. (a) **Call to Order**

Superintendent/President Gerry Fisher called the meeting to order at 2:33 p.m.

(b) **Approval of Agenda**

It was moved by Lillian Nelson and seconded by David Brannen to approve the Agenda for the meeting. The motion carried unanimously.

2. **Accreditation**

The purpose of this special meeting of the Shared Governance Council was to begin the process of reviewing the two Accreditation Reports; i.e., the Special Report and the Midterm Report, for editing before the documents are presented for the final approval process at Solano Community College beginning on Monday, September 23, 2008.

At this meeting, the SGC had an open, frank and professional discussion of General Recommendation 2, Improving Institutional Planning, and General Recommendation 6, Staffing and Organizational Stability, of the Special Report to the Accrediting Commission. Both items were edited to correctly represent all interested participants.

Because the review of Recommendations 2 and 6 took the two full hours allotted for this meeting, it was agreed to continue the meeting to the next evening, Thursday, September 18, 2008, at 5:00 p.m., in order to have an opportunity to complete the review of these reports.

The meeting was adjourned at 3:30 p.m., and was scheduled to reconvene at 5:00 p.m. on September 18, 2008, to continue the review process of the Accreditation Reports.

At 5:15 p.m. on Thursday, September 18, 2008, the members of the Shared Governance Council reconvened at the Rockville Inn, 4163 Suisun Valley Road, Fairfield, for the purpose of continuing the review process of the Accreditation Reports. (NOTE: This was a working/dinner meeting.)

Once again, the SGC members reviewed General Recommendation 2, Improving Institutional Planning, and General Recommendation 6, Staffing and Organizational Stability, of the Special Report to the Accrediting Commission, which contained the recommendations that were made at the previous day's meeting. In addition, the SGC members completed their analysis of General Recommendation 7, Fiscal Integrity and Stability, and General Recommendation 8, Leadership, which are the last two recommendations contained in the Special Report. The four recommendations included in the special report were agreed to in principle by the SGC, with an assignment to the report writer to include those principals in her final draft of the Special Report.

With regard to the Mid-term Report, the SGC members are to provide specific information to Erin Farmer, the writer of both Accreditation documents, as they deemed necessary, particularly with regard to Evidence in the larger Mid-term Report. Erin Farmer will also assure that there are no contradictions between the Mid-Term Report and the Special Report.

The final draft of both the Special Report and the Mid-term Report to the Accrediting Commission will be available to the SGC members on Monday morning, September 23, 2008.

The meeting was adjourned at 8:45 p.m.

GF/no