

SHARED GOVERNANCE COUNCIL MEETING

Minutes – April 28, 2010

Board Room 2:00 – 4:00 p.m.

Members Present

Minority Coalition: Shirley Lewis

Faculty: Jeff Lamb, Tom Grube

Administration: Erin Vines, Zandra Gilley

Classified: Ralph Meyer, Cynthia Simon

Students: Tara Norman, David Brannen

Resource Persons: Dr. Jowel Laguerre, S/P; Carey Roth, VP-ABS; Lisa Waits, VP-SS; and
Nora O'Neill, Exec Coord

Members Absent

Minority Coalition: Kevin Anderson

Resource Persons: Robin Steinback, VP-AA; Jim Ennis, Int VP-T&LR; Trudy Largent, Int. Dir
HR; Rob Simas, Dir. R&D; Ross Beck, Dir PR;

1. (a) Call to Order

Dr. Laguerre called the meeting to order at 2:10 p.m.

(b) Approval of Agenda

It was moved by Jeff Lamb and seconded by Lillian Nelson to approve the Agenda for this meeting. The motion carried unanimously.

(c) Approval of Minutes

There were no minutes to approve at this meeting.

2. PERT (Process Evaluation & Review Team)

Rob Simas advised that PERT will be meeting this Friday. They are in the process of developing the performance indicators for the new strategic objectives. Jeff Lamb and Rob advised that PERT is using the MySolano Groups for the IPP as a way of tracking and reporting out as discussions occur. This site will contain documents, forms, and all of the proposals by budget year. At Dr. Laguerre's inquiry, Jeff Lamb advised that new Strategic Proposal submissions will be submitted in May.

3. Accreditation – Writing Reports

Jeffery Lamb distributed the Timeline for the Special Report and advised that the SGC will no longer be serving as the editing group for the final documents. Jeff also advised that it is the goal to have a primary set of evidence prior to the summer break.

4. Policy 1100, Civic Center and Other Facilities Use

After brief discussion, it was the consensus of the SGC at this meeting that the fees included in the new Procedures for Policy 1100 will be presented to the Board for approval.

5. Policy 5300

It was moved by Shirley Lewis to approve Policy 5300. Lillian Nelson seconded the motion. The motion carried unanimously.

6. Taking Care of Our Plans

Rob Simas distributed his draft of "College Plans – Coordination and Updating." He said it has been proposed to gather all of the campus plans and divide them into two areas; i.e., Support & Infrastructure Master Plan and the Educational Master Plan. The Plans for the Vallejo Center and the Vacaville Center will be considered a third area. Rob asked everyone to review this plan and see if this seems to be a reasonable approach. SGC members will provide their input directly to Rob Simas.

7. Agenda for the 5/5/2010 Governing Board Study Session

Dr. Laguerre reviewed the Agenda for the 5/5/2010 Board Study Session.

8. College Area Reports/Announcements

Superintendent/President: SCC is on the Board of Governors' agenda this Monday to present the Vallejo Center. Dr. Laguerre, Tom Henry, and Jerry Kea will be attending the meeting.

ASSC: Tara Norman reported that the Earth Day celebration was a success. It encouraged a campus clean-up date where people gave an hour of their day to pick up trash. Solano Daze event is next week. There will be various events and an ASSC BBQ. Please support the various groups participating in the event. Shirley Lewis also mentioned that there will be a Cinco de Mayo celebration with folk dancing and traditional Mexican music. The results of the ASSC elections are as follows: Lexi Palmer, President; Jennifer Sandoval, Vice-President; and John Glidden, Student Trustee. There is no Legislative Advocate at this time because the person who won the position declined.

Academic Affairs: Dr. Laguerre reported that SCC has a substantive change that needs to be submitted to the ACCJC to officially advise them about the existence of the Vallejo Center, the Vacaville Center, and the Nut Tree facility. The deadline is next week.

SCFA: Tom Grube advised that last week several faculty members attended a conference in Las Vegas, and the annual WHO awards were announced. Tom said he nominated Tod Davis, an adjunct professor in the Humanities Division.

CSEA: Cynthia Simon reported CSEA has a meeting earlier that day, and the Speech and Debate Team attended their meeting to thank CSEA for their help in getting the Team to New Orleans. She attended an event at the Solano County Office of Education to hear the two candidates who are running for Superintendent of Schools for Solano County. CSEA will be supporting Joe Jones.

Local 39: Ralph Meyer stated that the Vacaville Center is opening soon; however, he has not seen anything about hiring additional Maintenance personnel to cover the additional workload. Dr. Laguerre advised that he is planning to use the "Center Status" funding for the Vallejo Center to fill the needed custodian and security positions at the Vallejo and Vacaville Centers. Ralph also advised that the big holes that have been dug around the campus are because of the work being done on the isolation valves. In order to complete this project, there will be days when the water will need to be turned off on the whole campus. Maintenance will advise their plans on this project as they are finalized.

Management: Erin Vines advised that at the last ALG meeting they had a presentation on electronic payment of student accounts.

Minority Coalition: Shirley Lewis reported that they have a meeting next week and will be taking nominations for new officers and representatives to campus-wide committees.

Student Services: Lisa Waits advised that she will be bringing forth procedures from the Academic Council. These procedures have been through the Academic Senate, ASSC, and President's Cabinet.

Human Resources: No Report.

Academic Senate: Jeff Lamb reported that the Senate is currently holding their elections. They are also planning their Tenure Tea and working on the Faculty of the Year Award. They had a healthy working session/study session on their constitution, which had been sitting in committee for 2 years. The Distance Education Coordinator made a presentation to the Senate. The Commencement Speaker is the Mayor of Benicia, who is a community college graduate. Jeff Lamb will be introducing her at Commencement.

Technology & Learning Res.: No Report.

Administrative & Business Services Cary Roth advised that a number of Banner training sessions are going on. He said he and Nalini have next week for budget preparation. The budget will go to the Board as information in mid-May and for adoption in early June.

The meeting was adjourned at 4:10 p.m.

JCL/no