

JOINT SGC & FABPAC MEETING

Minutes – February 9, 2011

Board Room 2:00 – 4:00 p.m.

SGC Members Present

Minority Coalition: Kevin Anderson, Karen McCord

Faculty: Thom Watkins

Administration: Zandra Gilley, Erin Vines

Classified: Debbie Luttrell-Williams, Rich Augustus

Students: John Glidden, Roosevelt Marshall

Resource Persons: Dr. Jowel Laguerre, S/P; Arturo Reyes, EVP-ASA; Yulian Ligioso, VP, F&A; Karen Ulrich, Dir HR; Peter Bostic, ED-IA; Jeff Lamb, Dean Aca Success & LR; Nora O'Neill, Exec. Coord.

SGC Members Absent Faculty: Tom Grube

FABPAC Members Present Betsy Julian, Les Hubbard, Lou McDermott, Susan Foft, Deborah Mann, Chris Guptil, Corey Elliott, Lillian Nelson

Guests: Roosevelt Marshall, Maire Morinec, Phillip Andreini, Mary Ann Haley

1. (a) **Call to Order**

In Dr. Laguerre called the meeting to order at 2:08 p.m.

(b) **Approval of Agenda**

It was moved by Kevin Anderson and seconded by John Glidden to approve the Agenda for this meeting. The motion carried unanimously.

2. **Budget Update:** VP Yulian Ligioso made a PowerPoint presentation (*attached*) to the SGC and FABPAC members, providing an update on the Governor's Proposed 2011-12 Budget, the College's Budget Plan Chronology, and Next Steps. Dr. Laguerre advised that there are currently open positions contained in the budget which are currently being advertised. He said they are currently looking at which positions must be filled now and which can wait until a later time. He also stated that the current plan for the 10/11 budget is to save as much as possible to carry the funds forward to the 11/12 budget. The following Q&A session ensued:

- Lou McDermott: Has travel been curtailed yet?
- Dr. Laguerre: We are looking at it. It is important to pay for items to develop faculty and staff.

- Cynthia Simon: Can you provide more clarification on travel?
- Dr. Laguerre: The VP's and HR Director will be looking at it.
- Sheryl Scott: Pointed out that, in the past, there was a "use-it-or-lose-it" mentality regarding the budget and stated that mentality is not longer valid.

- John Glidden: Are we still planning to hire faculty and management?
- Dr. Laguerre: We are evaluating all of them.
- Arturo Reyes: We are considering a proposed change in the Dean structure.

- Debbie Luttrell-Williams: Is cost versus usage being reviewed; e.g., Nextel phones?
- Dr. Laguerre: They will be cut substantially. (Dr. Laguerre advised Yulian Ligioso that by April 1, 2011, the dead cell phones need to be closed out.)

- Cynthia Simon: Are we going to shot for the \$10,000 cap or remain status quo?

- Arturo Reyes: We are looking at current numbers. It is not as high as initially thought – looks like \$8,500 for fall and spring.

3. **Accreditation – Results & Self-Study:** Jeff Lamb advised that SCC is officially off sanctions and congratulated the group for all of their hard work over the years to make this happen. We are making steady progress on the Self-Study, and Tracy Schneider is working on the non-specific information, such as the history of the College. The next deadline for draft updates is February 14, 2011, at 2:00 p.m. The efforts of the Accreditation Steering Committee encourage open dialogue, so they will be having some Accreditation forums. We are currently in the third draft, and they are making regular updates to the SGC, FABPAC, Academic Senate, and Governing Board. In addition, they have asked the Deans to include an Accreditation item on their meeting agendas. Currently, the Accreditation Steering committee is calling for a final editing group – they need a representative body of people that will be the last voice on the document. If this final editing group makes any changes to the document, the working group will be notified and will have an opportunity to defend their statements if they desire. Lou McDermott stated he would like to see more discussion about the Self-Study and see it get out to the campus community. Dr. Laguerre commented that everyone at the meeting table that day was to be a voice to get the word out. Debbie Luttrell-Williams as how the students learn the College's Mission Statement and suggested that one way to enforce this would be to make it a final exam question. Betsy Julian advised that, on Distance Ed, they were identifying some good ideas of things the College is not doing, and she asked if we could start doing them now. Dr. Laguerre replied, "yes."
4. **PERT & IPP:** Jeff lamb advised that they are creating a nexus between Program Review and Assessment, and there will be more reporting out from Program Review. He also stated that the SLO's in divisions are looking to integrate with the Program Review calendar. Dr. Laguerre stated that by the time we start the next cycle, it would be good for the group to set the expectations in terms of how we did them. Jeff commented that they are having a mid-year evaluation of the IPP, and they will present the results to the S/P Cabinet. With regard to PERT, Jeff advised that Chris Myers is looking at the College's progress in addressing goals and standards, and they are trying to establish a confirmed time to meet.
5. **Review of Agenda for the February 16, 2010, Governing Board Meeting:** Dr. Laguerre reviewed the Agenda for the February 16, 2011, Governing Board meeting with the SGC and FABPAC.

6. College Area Reports/Announcements

Superintendent/

President: No Report.

ASSC: John Glidden advised that the ASSC has seated a full Senate and have been discussing the March-in-March student participation. They have been reviewing the budget that was given to FABPAC. Today is Club Promo Day in Building 1400.

Academic Senate: Thom Watkins stated that VP Ligioso provided a presentation on the budget situation and VP Reyes also attended to field questions. In addition, the AS finished their constitution and bylaws updates; and, they will vote on them at their next meeting.

Academic &

Student Affairs: No report.

SCFA: Lou McDermott advised that at their last two meetings they have discussed the 1% pay raise and reviewed the contract.

CSEA: Debbie Luttrell-Williams stated that their new officers attended a retreat in January to learn how to fulfill their roles.

Local 39: No Report.

Management: Erin Vines and Zandra Gilley reported that the ALG had a retreat to discuss Accreditation and the budget situation and review the Strategic Goals and Objectives.

Minority Coalition: Kevin Anderson and Karen McCord stated that the Minority Coalition's first meeting of this semester is scheduled for next Tuesday at 3:00 p.m. One of their concerns that they will be discussing is the Staff Diversity position.

Human Resources: Karen Ulrich advised that they are revamping the Staff Diversity Council Committee and hope to make it a significant committee. She also mentioned the sexual harassment presentation training for Classified staff and Faculty.

Tech. & LR.: No Report.

Academic &

Student Affairs: Arturo Reyes reported that the fall schedule is being completed on time, stating that it should be done in the next couple of weeks. He also advised that he met with Peter Bostic and staff on class schedules, and it was decided to reduce the number of schedules from 10,000. Also, Arturo Reyes stated that there will be no finals given on Graduation Day between 9:30 a.m. and 1:30 p.m. so everyone could attend the graduation at 10:30 a.m.

Administrative &

Business Services: No Report.

Institutional

Advancement: Peter Bostic advised that he has been working with Eileen Amick and Scott Ota to get the 65th Anniversary Celebration Event information on line so tickets can be purchased on line. He and Shirley Lewis attended the Winters Chamber of Commerce meeting and the Chamber was very excited to see them there – the outreach was good. There will be a Career Tech Fair in May, and he has been working with Debbie Barrett on that. It will be tied into the 65th Anniversary. Finally, he will be recruiting a new President for the Foundation Board tomorrow.

The meeting was adjourned at 3:40 p.m.

JCL/no

Attachment: *VP Yulin Ligioso's PowerPoint presentation, "Update on the 2011-12 District Budget Planning"*