

SHARED GOVERNANCE COUNCIL
MINUTES FEBRUARY 29, 2012 MEETING

Members in attendance: Karen McCord, Debbie Luttrell-Williams, Jeff Lehfeldt, Thom Watkins, Charlene Snow, Jowel Laguerre, Others in attendance: Sandra Dillon, Peter Bostic, Arturo Reyes.

Members not in Attendance: Kevin Anderson, Erin Vines, Zandra Gilley, Anamaria Eljach, Kelsey Moran.

1. Opening of meeting
 - a. Call to order at 2:10 (with quorum)
 - b. Agenda approved
 - c. Minutes of February 8 approved

2. Strategic proposals

The Council heard from the Superintendent-President the following information about the proposal for Data Mart: 1) it will be funded through Measure G; 2) The support will be temporary. It was recommended that this item move forward to FaBPAC; although it is not in the regular prioritization order by Shared Governance, but the funding is secure and it meets the goals of the college. Executive Director Bostic suggested that the Microscopes could be funded through the Foundation where donors could be approached for them. The consensus was to move them forward because Mr. Bostic's offer was not a guarantee. The Council asked that FaBPAC inquire to the urgency of purchasing the microscopes. It was moved and seconded that items 1-5 and 8 be forwarded to FaBPAC. The motion passed.

3. Accreditation follow-up: Dr. Laguerre shared the different considerations being made for the accreditation and report and asked Mr. Watkins to secure the commitment of the Academic Senate to serve jointly with the Shared Governance Council the role of steering committee for the reports.

Working Team for Recommendations

- Recommendation #1: Mission Statement – SP, IT and Marketing
- Recommendation #2: College Planning – PERT and SGC and FaBPAC (ad hoc Committee)
- Recommendation #3:
 - SLOs: Academic Senate with support from EVP
 - SAOs: ALG – Peter Cammish chairing
- Recommendation #4: Resource to IR: PERT and IR
- Recommendation #5: Data collection: IR
- Recommendation #6: Distance Learning Outcomes – Curriculum Committee and Distance Education Committee
- Recommendation #7: SLO and Faculty Evaluation – Negotiation with the Faculty Association.

- Recommendation #8: Services to the Centers – Student Services Council and Library staff.
 - Recommendation #9: Code of Ethics – Taskforce chaired by Gale Anderson and Saki Cabrera.
4. Budget and Planning process: Peter Cammish shared with the council conversations that have taken place in PERT and with others in regard to the development of a process that will ensure that the college attends to funding associated with its strategic goals. When funds are not available, it is hard to have faculty and staff plan for the future. Any new plan that comes about will be difficult to be funded because there is no fund available for the purpose. One way to achieve that and to tie budgeting and planning is to set aside some funds and to grow it gradually. The current proposal would set aside 5% of the discretionary budget from all departments and schools and then allow everyone to apply for the funds. This will engage all departments and schools in the budgeting process. A new rubric will be used for a technical team as well as other governance groups to use. The process will include a technical team representing all constituents to ensure that all proper materials are included. The Shared Governance Council will review the proposals and then forward their recommendations to FaBPAC who will act on them and then send them forward to the Superintendent-President for the budget. For the 2012-2013 budget year, the process would include a review by the technical team, SGC and FABPAC during the summer. The prioritization will include all vacant positions at the college as well as SB70 and VTEA funds.
 5. Tobacco free campus: The policy was discussed again and by request of Mr. Bostic, the policy is going to be vetted with the students. Mr. Bostic will present the policy to ASSC and other students. Dr. Laguerre reminded everyone that the policy started with a broad survey of a representative segment of the college constituents. Mr. Bostic will bring the feedback to Shared Governance on March 28th. The Council will then vote on the policy on April 25th.
 6. Reorganization of Academic Affairs: EVP Reyes shared the latest draft of the reorganization with members of the Council. It shows an additional school and the split from the School of Liberal Arts and the School of Sciences. Noting that the School of Sciences would only be Mathematics and Science, the person suggested that that school be renamed School of Mathematics and Science. The reorganization is dependent upon funding.
 7. Board and CEO goals 2012: Dr. Laguerre went over the goals and results thereof with the members of the Council. He promised to send to them a version that has the results already included. He also suggested that Shemila Johnson will make a presentation to the Council as soon as possible.
 8. Time Change for SGC: 2:00-4:00 p.m.: It was moved and seconded that the time be changed from 2:00-3:30 p.m. TO 2:00-4:00 p.m. The motion passed. It was agreed that the meeting of March 14th will be canceled because of the Flex Cal activities and that the next meeting will be on March 28th. The first April meeting being during spring break will also be canceled. The April meeting will take place on April 25.
 9. College Area reports/announcements: Reports were given from the following areas

- a. The Academic Senate will have its meeting on March 5th and expect to discuss program review and the new planning process to tie planning and budgeting.
 - b. SCFA is gearing up for negotiation and is concerned about the cancellation of Summer Classes. The Association hosted a presentation by CalPERS in regard to health insurance.
 - c. Minority Coalition is alternating their meetings to meet the needs of membership. The Coalition was a major supporter of *Ain't Misbehaving* that benefits the Ethnic Studies program and the Foundation.
 - d. Student Affairs will have a retreat on March 9th.
 - e. Institutional Advancement: The dinner-play netted \$6500 and there is a new master agreement being negotiated between the Foundation and the Board.
10. The meeting adjourned at 3:55.